



**Lewisville Library Board  
Minutes  
May 21, 2014**

Lewisville Library Board Present:

Kathaleen Rodriguez, Chairman  
James Tucker  
Toby Faber  
Janine Golden

City Staff Present

Ann Wiegand, Library Services Director

- A. Call to Order and Announce a Quorum is Present: With a quorum of the Library Board members present, Chairman Kathaleen Rodriguez called the regular session of the Lewisville Library Board to order at 7:00 p.m. on Wednesday, May 21, 2014, in the Lewisville Public Library Crawford Meeting Room, 1197 West Main Street, Lewisville, Texas.
- B. Approval of Library Board Minutes of the March 19, 2014, Regular Meeting: Toby Faber moved to approve the minutes of the March 19, 2014, meeting as presented and James Tucker seconded the motion. All voted aye. The motion carried.
- C. Visitors/Citizens Forum: No visitors were present.
- D. Announcement of new City organizational structure: Ann Wiegand provided information regarding changes in the City organizational structure that were recently announced by Donna Barron, newly appointed Lewisville City Manager. The Library is now a Department of the City and Ann Wiegand, Library Services Director, will report to Steve Bacchus, First Assistant City Manager for Public Services.
- E. Consideration of Proctored Exams services: Ann Wiegand presented a proposed change in the library's proctored exam services. The proposal will authorize the library to provide proctoring services for written exams only. Karen Locke voiced support to keep the exam proctoring as a "free" service and requested that library staff conduct an in-depth study in October 2014 of issues involved in the proctored exams service. James Tucker moved to approve the General Proctoring Operational Directive. Janine Golden seconded the motion. All voted aye. The motion carried.
- F. Reports:
  - 1. Ann Wiegand distributed the current Library Happenings newsletter to Board members.

2. March and April 2014 Library Statistical Reports were distributed and discussed.
3. Friends of the Library had a successful used book sale on April 4, 5, and 6.

Toby Faber moved to adjourn the meeting. Janine Golden seconded the motion. All voted aye. Chairman Kathaleen Rodriguez declared the meeting adjourned at 8:03 p.m.

Respectfully submitted,

Approved by,

Ann Wiegand  
Library Manager

Kathaleen Rodriguez  
Chairman