



**Lewisville Library Board  
Minutes  
March 19, 2014**

Lewisville Library Board Present:

Kathaleen Rodriguez, Chairman  
James Tucker  
Karen Locke  
Erike Lowery  
Toby Faber  
Carolyn Richard

City Staff Present

Ann Wiegand, Library Manager

- A. Call to Order and Announce a Quorum is Present: With a quorum of the Library Board members present, Chairman Kathaleen Rodriguez called the regular session of the Lewisville Library Board to order at 7:00 p.m. on Wednesday, March 19, 2014, in the Lewisville Public Library Crawford Meeting Room, 1197 West Main Street, Lewisville, Texas.
- B. Approval of Library Board Minutes of the January 15, 2014, Regular Meeting: Karen Locke moved to approve the minutes of the January 15, 2014, meeting as presented and Toby Faber seconded the motion. All voted aye. The motion carried.
- C. Visitors/Citizens Forum: No visitors were present.
- D. Presentation of library staffing strengths and weaknesses: At the request of the Library Manager, item was tabled until a future meeting.
- E. Presentation of status of Library Technology EDGE Action Plan. Library Manager reported status of various benchmarks identified in the EDGE Action Plan. Curriculum is prepared and library staff is ready to implement new “basic” computer skills and Internet searching skills classes. Library PCs will be upgraded to Microsoft 2013 in June. The new classes will join the popular office productivity software classes in July. One-on-one help is now available on-demand or by appointment for patron-owned devices. Library staff will request authorization from the City to provide a collection of online resources for small business development on the Library’s webpage. The Friends of the Library members are looking into the possibility of offering headphones/ear buds. Library will request ADA assistive technology in the FY2014-2015 budget. City IT staff is currently collecting and providing Library staff with the number of wireless sessions taking place in the Library.

F. Reports:

1. Ann Wiegand distributed the current Library Happenings newsletter to Board members.
2. January and February 2014 Library Statistical Reports were distributed and discussed.
3. Lewisville 2025 status and next steps were discussed.
4. Friends of the Library book sale was announced for April 4, 5, and 6.

Carolyn Richard moved to adjourn the meeting. Karen Locke seconded the motion. All voted aye. Chairman Kathaleen Rodriguez declared the meeting adjourned at 7:47 p.m.

Respectfully submitted,

Approved by,

Ann Wiegand  
Library Manager

Kathaleen Rodriguez  
Chairman