

This budget will raise more total property taxes than last year's budget by \$779,299 (2.69%), and of that amount \$280,909 is tax revenue to be raised from new property added to the tax roll this year.



City of Lewisville

FY 2012-2013

Preliminary Budget



MEMORANDUM

TO: Mayor Dean Ueckert
Mayor Pro Tem Rudy Durham
Deputy Mayor Pro Tem Leroy Vaughn
Councilman R. Neil Ferguson
Councilman TJ Gilmore
Councilman John Gorena

FROM: Claude King, City Manager

DATE: August 22, 2012

SUBJECT: Public Hearing: Consideration of the Proposed FY 2012-13 Budget, Property Tax Revenue Increase and Proposed Property Tax Rate.

BACKGROUND

In accordance with the City Charter and state law, a public hearing is being held on the proposed FY 2012-2013 budget, proposed property tax revenue increase, and proposed property tax rate to provide an opportunity for citizen comment. In addition, state law requires two public hearings if the proposed tax rate exceeds the effective rate. As the proposed tax rate is .44021, which is above the effective tax rate of .43677, two public hearings are being held. The first public hearing is tonight and the second is scheduled for September 10th at 7:00 p.m. The proposed budget includes changes made by Council during the budget workshop held on August 11, 2012. In your backup you will find new fund summaries reflecting direction provided at the budget workshop. All affected revenue and expense lines have been adjusted for the changes made by Council. Following is a summary of the changes made:

Council decided to maintain the current property tax rate of \$0.44021 (the split will be maintained at \$0.32289 for Operations and Maintenance (O/M) and \$0.11732 for Interest and Sinking (I/S) for FY 2012-13). Council approved the following changes:

General Fund Operating Budget

- o Revenue from property tax rate +\$697,050
- o Unallocated balance available for appropriation +\$500,000
- o Fund a 2% compensation plan adjustment -\$674,894
- o Fund water fountain repair in front of City Hall -\$267,480
- o Fund annual holiday lighting -\$ 42,125
- o Fund secretary for Health/Code -\$ 47,679
- o Fund a Fire Inspector -\$ 67,815
- o Revenue related to Fire Inspector +\$ 25,000
- o Fund a part time position in Finance -\$ 17,695

- Fund ½ of an Event Planner (other half in Hotel Motel Fund) - \$ 27,237
- Fund a training package - \$ 40,625
- Fund a fireworks show for July 4th - \$ 36,500

In addition, Council approved the following out of reserves:

- One-time expenses related to the Fire Inspector - \$ 23,000
- One-time expenses related to the part time position in Finance - \$ 4,756
- One-time expenses related to the Event Planner - \$ 1,223
- General management training package - \$ 20,000
- Unallocated balance available for appropriation

Utility Fund

Council decided to maintain the current water and sewer rates. Council approved a 2% compensation plan adjustment in the amount of \$50,100. To pay for this adjustment, Council reduced the operating transfer to CIP for water and sewer line replacements by \$50,100 and increased the transfer to CIP from reserves by the same amount.

Hotel Motel Tax Fund

Council approved ½ of an Event Planner (\$27,237) and a 2% compensation plan adjustment (\$4,234). The transfer that was included in the Preliminary Budget to the TIF Fund for debt service was removed, as the .44021 tax rate will be sufficient in the TIF Fund to pay for the required debt service.

Grant Fund

The Grand Fund summary has been modified to reflect the elimination of the victim's assistance grant (\$94,733). This program is no longer being funded through a grant. The police officer in this position will be moved to work with the Crime Control strategies and will be paid out of that fund from now on. Council also approved a 2% compensation plan adjustment for remaining personnel in the Grant Fund (\$3,518).

Crime Control Fund

The Crime Control Fund Summary has been modified to reflect the 2% compensation plan adjustment (\$35,574) and an increase in the sales tax revenue estimate of \$11,418 to \$2,622,034. Sales tax is coming in stronger than estimated for the current fiscal year which allows a higher estimate for FY 2012-13 to be budgeted. Without increasing this estimate, the fund summary would not reflect a fully funded operating reserve.

The following funds were modified to include the compensation plan adjustment:

Juvenile Case Manager	\$ 618
Maint. and Replacement Fund	\$ 2,472
4B Sales Tax Fund	\$ 7,186
Crime Control	\$35,574
Fire Services District	\$12,242

TIF

The TIF Fund summary has been modified to reflect new revenue estimates based on the valuation combined with the .44021 rate and to remove the transfer in from the Hotel Motel Fund that was included in the preliminary budget for debt service.

TIF 2

The TIF Fund summary has been modified to reflect new revenue estimates based on the valuation combined with the .44021 rate.

Recreation Fund

The Recreation Fund summary has been modified to remove \$4,800 in training costs that are now funded in the General Fund (as part of the training package).

Please call if you have any questions.

General Fund

Fund (101)

The General Fund is the City's largest and primary operating fund. It is used to account for all financial resources traditionally associated with City government, except those required to be accounted for in another fund. The General Fund accounts for basic City services such as police, fire, street maintenance, and parks and leisure services. The three primary sources of revenue for this fund are sales tax, property tax, and other taxes.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	32,008,366	26,768,341	26,957,682	29,320,039	29,320,039	28,853,411		
<u>REVENUES</u>								
Property Taxes	21,047,460	20,344,719	20,853,481	20,853,481	20,884,927	21,521,977	-	-
Sales Tax	18,605,874	18,677,965	18,892,500	18,892,500	20,237,743	20,237,743	-	-
Other Taxes	6,841,307	7,838,823	7,417,099	7,417,099	7,598,251	7,400,070	-	-
Licenses & Permits	1,894,107	2,210,219	1,434,026	1,434,026	1,464,474	1,521,159	-	-
Charges For Services	5,522,540	5,493,682	5,470,824	5,470,824	5,642,922	5,755,962	-	-
Recreation	1,104,199	1,156,783	1,187,011	1,187,011	1,167,383	1,139,760	-	-
Fines & Forfeitures	2,946,204	2,752,315	2,814,067	2,814,067	2,817,704	2,922,488	-	-
Transfers In / Miscellaneous	3,307,581	3,858,607	3,292,429	3,292,429	3,174,179	3,432,114	-	-
Total Revenues	61,269,270	62,333,114	61,361,437	61,361,437	62,987,583	63,931,273	-	-
Total Resources	93,277,636	89,101,455	88,319,119	90,681,476	92,307,622	92,784,684	-	-
<u>EXPENDITURES</u>								
Non-Departmental	679,758	659,636	762,661	769,575	944,575	1,041,564	-	-
Mayor & Council	53,024	53,593	66,850	66,850	66,850	66,850	-	-
Administration	978,924	996,942	986,623	986,623	986,623	1,000,311	-	-
Public Records	345,939	357,062	385,531	385,531	384,715	307,926	-	-
Legal	590,966	583,476	541,273	541,273	536,701	559,965	-	-
Police Department	18,295,801	18,617,316	19,461,598	19,489,931	19,489,931	20,065,891	-	-
Fire Department	14,809,497	15,048,869	15,790,551	15,790,551	15,790,551	16,381,725	-	-
Public Services	6,716,469	5,841,704	6,216,464	6,220,997	6,220,997	7,018,283	-	-
Parks & Leisure Services	5,798,716	5,904,496	6,058,977	6,060,166	5,970,078	6,154,664	-	-
Community Development	4,648,834	4,475,934	4,890,148	4,891,946	4,825,041	5,061,480	-	-
Finance	1,211,779	1,258,681	1,273,910	1,275,703	1,261,152	1,306,469	-	-
Human Resources	710,231	681,626	710,810	710,810	694,831	717,197	-	-
Community Relations/Tourism	499,842	595,805	673,237	673,237	628,133	735,118	-	-
Economic Dev. & Planning	601,254	588,696	632,958	643,958	633,745	632,890	-	-
Information Technology	1,851,130	1,927,477	2,021,377	2,031,579	2,030,947	1,991,376	-	-
Municipal Court	815,772	829,640	888,469	894,943	886,576	889,564	-	-
Total Expenditures	58,607,936	58,420,954	61,361,437	61,433,673	61,351,446	63,931,273	-	-
Curr. Rev - Curr. Expend	2,661,334	3,912,160	-	(72,236)	1,636,137	-	-	-
Transfers Out	7,664,507	1,207,342	1,666,000	1,705,980	1,705,980	2,135,415	-	-
One-Time Expenditures	236,852	153,124	318,340	396,785	396,785	1,324,806	-	-
ENDING FUND BALANCE	26,768,341	29,320,035	24,973,342	27,145,038	28,853,411	25,393,190		
OPERATING RESERVE	8,791,190	8,763,143	9,204,216	9,215,051	9,202,717	9,589,691		
UNDESIGNATED RESERVE	17,977,150	20,556,892	15,769,126	17,929,987	19,650,694	15,803,499		

Debt Service

Fund (120)

The Debt Service Fund's purpose is to provide for principal and interest payments for the City's General Obligation Bonds. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	2,159,110	1,575,725	1,199,930	1,270,236	1,270,236	1,369,760		
REVENUES								
Property Taxes: Current/Real & Personal	7,766,125	7,392,122	7,357,507	7,357,507	7,588,404	7,591,708	-	-
Property Taxes: Delinquent	44,106	18,433	19,812	19,812	89,434	18,433	-	-
Property Taxes: Penalty & Interest	51,587	37,871	42,208	42,208	42,208	37,871	-	-
Interest	25,016	4,183	4,800	4,800	12,075	9,842	-	-
Fair Market Value on Investments	(6,640)	2,725	-	-	-	-	-	-
Other Miscellaneous Revenue	-	1,220,003	219,567	219,567	-	228,189	-	-
Arbitrage Rebate Refund	-	24,199	-	-	-	-	-	-
Proceeds from Refunding Bonds	2,565,000	1,605,000	-	-	-	-	-	-
Premiums on Bonds Sold	-	24,898	-	-	-	-	-	-
Transfers In	70,438	170,912	1,062,978	1,062,978	997,630	1,682,273	-	-
Total Revenues	10,515,632	10,500,346	8,706,872	8,706,872	8,729,751	9,568,316	-	-
Total Resources	12,674,742	12,076,071	9,906,802	9,977,108	9,999,987	10,938,076	-	-
EXPENDITURES								
Principal Debt Service	5,695,000	6,590,000	6,325,000	6,325,000	6,325,000	6,350,000	-	-
Bond Issuance Costs	68,303	46,605	-	-	-	-	-	-
Interest & Agent Fees	2,780,714	2,558,384	2,305,227	2,305,227	2,305,227	3,134,038	-	-
Payment to Bond Agent	2,555,000	1,610,846	-	-	-	-	-	-
Total Expenditures	11,099,017	10,805,835	8,630,227	8,630,227	8,630,227	9,484,038	-	-
Curr. Rev - Curr. Expend	(583,385)	(305,488)	76,645	76,645	99,524	84,278	-	-
ENDING FUND BALANCE	1,575,725	1,270,237	1,276,575	1,346,881	1,369,760	1,454,038		

Hotel / Motel Tax Fund

Fund (206)

The Hotel Motel Tax Fund accounts for the expenditure of revenues accumulated through a 7% charge on room occupancy at Lewisville hotels and motels. Funds are used to promote tourism through cultural arts, visitors' bureau functions and special events. The City has an agreement with the Hilton Garden Inn which provides for a reimbursement of a portion of the management fees paid by the Hilton Garden Inn in the amount of \$1,750,000 in 2012 and \$2,000,000 in 2016.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	1,976,036	2,146,823	2,028,486	2,368,626	2,368,626	2,746,808		
<u>REVENUES</u>								
Hotel Occupancy Taxes	1,551,355	1,862,191	1,733,995	1,733,995	1,973,922	1,963,922	-	-
Interest & Miscellaneous	(262,124)	(291,186)	(291,886)	(291,886)	(290,912)	1,460,529	-	-
Transfers In	-	-	-	-	34,823	-	-	-
Total Revenues	1,289,231	1,571,005	1,442,109	1,442,109	1,717,833	3,424,451	-	-
Total Resources	3,265,267	3,717,828	3,470,595	3,810,735	4,086,459	6,171,259	-	-
<u>EXPENDITURES</u>								
Non-Departmental	14,464	14,424	-	-	-	1,500,000	-	-
Community Relations/Tourism	949,149	993,911	1,099,866	1,129,866	1,123,073	1,079,653	-	-
Arts Promotion	154,831	154,831	154,831	154,831	154,831	154,831	-	-
Arts Activity Center	-	65,217	61,747	61,747	61,747	88,840	-	-
Total Expenditures	1,118,444	1,228,383	1,316,444	1,346,444	1,339,651	2,823,324	-	-
Curr. Rev - Curr. Expend	170,787	342,622	125,665	95,665	378,182	601,127	-	-
One-Time Expenditures	-	120,818	-	-	-	-	-	-
ENDING FUND BALANCE	2,146,823	2,368,627	2,154,151	2,464,291	2,746,808	3,347,935		

Recreation Fund

Fund (210)

The Recreation Activity Fund accounts for revenues and expenses associated with City sponsored recreation classes and MCL Grand art classes as well as softball, basketball, and volleyball leagues.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	280,074	289,220	255,220	249,145	249,145	194,815		
<u>REVENUES</u>								
General Recreation Activities	13,173	14,737	17,000	17,000	22,429	22,429	-	-
Rec. Center Class Fees	280,447	222,742	287,755	287,755	189,414	245,000	-	-
Sen. Center Class Fees	41,120	30,664	30,000	30,000	26,064	32,000	-	-
Softball League Fees	34,100	35,380	37,000	37,000	37,000	37,000	-	-
Basketball League Fees	7,200	2,100	6,500	6,500	4,500	4,500	-	-
Swim Team Fees	22,380	18,018	18,000	18,000	9,000	17,500	-	-
Charges for Services	593	653	500	500	712	712	-	-
Interest & Miscellaneous	2,793	2,577	4,720	4,720	52,209	132,160	-	-
Arts & Events Classes	-	1,604	1,400	1,400	2,808	2,000	-	-
Total Revenues	401,806	328,474	402,875	402,875	344,136	493,301	-	-
Total Resources	681,880	617,694	658,095	652,020	593,281	688,116	-	-
<u>EXPENDITURES</u>								
Parks & Leisure Services	370,831	343,550	400,275	400,275	341,536	489,619	-	-
Library	-	-	1,200	1,200	1,200	1,200	-	-
Community Relations	-	-	1,400	1,400	1,400	2,000	-	-
Total Expenditures	370,831	343,550	402,875	402,875	344,136	492,819	-	-
Curr. Rev - Curr. Expend	30,975	(15,076)	-	-	-	482	-	-
One-Time Expenditures	21,829	25,000	54,330	54,330	54,330	-	-	-
ENDING FUND BALANCE	289,220	249,144	200,890	194,815	194,815	195,297		

PEG PROGRAMMING FUND

Fund (211)

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed
BEGINNING FUND BALANCE						-
<u>REVENUES</u>						
Other Taxes	-	-	-	-	-	214,527
Interest/Misc	-	-	-	-	-	2,145
Total Revenues	-	-	-	-	-	216,672
Total Resources	-	-	-	-	-	216,672
<u>EXPENDITURES</u>						
Community Relations	-	-	-	-	-	178,000
Total Expenditures	-	-	-	-	-	178,000
Curr. Rev - Curr. Expend	-	-	-	-	-	38,672
ENDING FUND BALANCE	-	-	-	-	-	38,672

Grant Fund

Fund (212)

The Grant Fund accounts for revenues received through intergovernmental grants and expenditures related to those grant specific projects. The fund receives revenue through Federal, State and local sources and matching contributions from the City.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	77,879	75,031	124,805	73,843	73,843	67,990		
REVENUES								
Federal Grants	1,645,567	1,121,639	735,725	2,118,540	2,130,145	962,183	-	-
State Grants	480,059	134,826	431,122	499,809	477,680	380,982	-	-
Interest & Miscellaneous	183	85,697	625	625	628	4,887	-	-
Transfers In	46,164	80,134	101,295	101,295	101,295	34,836	-	-
Fire: Wildfire Assistance	196,307	40,728	-	-	-	-	-	-
Econ Dev: Development: Misc. Grants	79	114,971	-	36,593	36,593	-	-	-
Total Revenues	2,368,359	1,577,995	1,268,767	2,756,862	2,746,341	1,382,888	-	-
Total Resources	2,446,238	1,653,026	1,393,572	2,830,705	2,820,184	1,450,878	-	-
EXPENDITURES								
Police: Traffic Safety	77,807	44,139	77,974	77,974	77,974	79,250	-	-
Police: STEP / CIOT	8,278	8,694	6,000	6,000	6,000	5,896	-	-
Police: Victims Assistance	92,919	94,065	92,249	92,249	92,249	-	-	-
Police: Family Violence	-	96,627	97,027	97,027	97,027	101,535	-	-
Police: Local Law Enforce. Block Grant	23,704	23,606	16,320	16,320	16,320	15,029	-	-
Police: TXDOT DWI Enforcement	5,639	8,653	7,394	10,076	10,076	9,636	-	-
Police: Homeland Security	193,610	27	-	20,865	20,865	-	-	-
Police: Tobacco Education & Prevention	4,000	3,000	4,000	4,000	4,000	-	-	-
Police: ARRA	742,233	25,270	-	-	-	-	-	-
Police: Sex Offender Grant	-	-	-	26,881	26,876	21,504	-	-
Fire: Homeland Security	19,926	38,416	-	228,134	228,134	-	-	-
Fire: Wildfire Assistance	206,044	217,339	200,000	200,000	200,000	200,000	-	-
Fire: 2009 UASI	89,433	75,470	-	11,664	11,664	-	-	-
Fire: 2011 UASI	-	-	-	230,633	230,633	-	-	-
Comm Development: CDBG	416,586	579,328	780,352	1,363,269	1,339,718	640,570	-	-
PALS: Loan Star Library Grant	29,634	24,137	-	12,293	12,293	-	-	-
Police: Step/DWI	798	649	1,170	1,170	1,170	384	-	-
Econ Dev: TxDOT Old Town Plaza	265,645	(265,645)	-	-	-	-	-	-
Econ Dev: EPA	4,698	48,817	-	137,508	153,508	137,508	-	-
Econ Dev: EPA Hazmat	1,945	17,984	-	171,094	187,094	171,094	-	-
Econ Dev: Development: Misc. Grants	188,307	538,608	-	36,593	36,593	-	-	-
Total Expenditures	2,371,207	1,579,183	1,282,486	2,743,750	2,752,194	1,382,406	-	-
Curr. Rev - Curr. Expend	(2,848)	(1,188)	(13,719)	13,112	(5,853)	482	-	-
ENDING FUND BALANCE	75,031	73,843	111,086	86,955	67,990	68,472		

CRIME CONT/PREV DISTRICT

Fund (215)

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE						222,062		
<u>REVENUES</u>								
Sales Tax	-	-	-	1,259,701	1,259,701	2,622,034	-	-
Transfers In / Miscellaneous	-	-	-	12,597	12,597	26,106	-	-
Total Revenues	-	-	-	1,272,298	1,272,298	2,648,140	-	-
Total Resources	-	-	-	1,272,298	1,272,298	2,870,202	-	-
<u>EXPENDITURES</u>								
Police Department	-	-	-	847,564	847,564	2,121,902	-	-
Community Development	-	-	-	164,201	164,201	197,752	-	-
ITS	-	-	-	38,471	38,471	72,181	-	-
Total Expenditures	-	-	-	1,050,236	1,050,236	2,391,835	-	-
Curr. Rev - Curr. Expend	-	-	-	222,062	222,062	256,305	-	-
ENDING FUND BALANCE	-	-	-	222,062	222,062	478,367		
OPERATING RESERVE	-	-	-	210,047	210,047	478,367		
UNDESIGNATED RESERVE	-	-	-	12,015	12,015	-		

FIRE SERVICES DISTRICT

Fund (216)

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE						896,652		
<u>REVENUES</u>								
Sales Tax	-	-	-	1,259,701	1,259,701	2,610,616	-	-
Transfers In / Miscellaneous	-	-	-	12,597	12,597	26,106	-	-
Total Revenues	-	-	-	1,272,298	1,272,298	2,636,722	-	-
Total Resources	-	-	-	1,272,298	1,272,298	3,533,374	-	-
<u>EXPENDITURES</u>								
Fire Department	-	-	-	375,646	375,646	922,662	-	-
Total Expenditures	-	-	-	375,646	375,646	922,662	-	-
Curr. Rev - Curr. Expend	-	-	-	896,652	896,652	1,714,060	-	-
ENDING FUND BALANCE	-	-	-	896,652	896,652	2,610,712		
OPERATING RESERVE	-	-	-	75,129	75,129	184,532		
UNDESIGNATED RESERVE	-	-	-	821,523	821,523	2,426,180		

Waters Ridge PID Fund

Fund (217)

The Lewisville Public Improvement District No.1 (PID) is a designated geographic area comprised of approximately 300 acres of land in the Waters' Ridge Business Park. Resolution No. 2078-1-96 was passed by City Council in 1996, authorizing the creation of the Waters Ridge Public Improvement District #1. This fund accounts for resources raised for infrastructure improvements funded through a special assessment of the ad valorem tax. The assessment is \$50 per acre.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	191,211	204,137	210,601	215,634	215,634	216,614		
<u>REVENUES</u>								
Taxes	15,108	15,207	15,108	15,108	15,174	15,174	-	-
Interest & Miscellaneous	1,078	870	535	535	806	938	-	-
Total Revenues	16,186	16,077	15,643	15,643	15,980	16,112	-	-
Total Resources	207,397	220,214	226,244	231,277	231,614	232,726	-	-
<u>EXPENDITURES</u>								
Administration	3,260	-	-	-	-	-	-	-
Economic Dev & Planning	-	4,580	-	-	-	-	-	-
Parks & Leisure Services	-	-	15,000	15,000	15,000	15,000	-	-
Total Expenditures	3,260	4,580	15,000	15,000	15,000	15,000	-	-
Curr. Rev - Curr. Expend	12,926	11,497	643	643	980	1,112	-	-
ENDING FUND BALANCE	204,137	215,634	211,244	216,277	216,614	217,726		

Court Security Fund

Fund (219)

The Municipal Court Security Fund has revenues from specific fees attached to fines and must be used for court security purposes. The Security Fund pays for the cost of a security guard (weapons check) at each court session, part of the bailiff position, and occasionally buys special equipment.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	78,624	58,321	53,558	58,026	58,026	60,233		
<u>REVENUES</u>								
Fees	63,871	59,599	59,613	59,613	60,837	61,118	-	-
Interest & Miscellaneous	225	242	214	214	183	258	-	-
Total Revenues	64,096	59,842	59,827	59,827	61,020	61,376	-	-
Total Resources	142,720	118,163	113,385	117,853	119,046	121,609	-	-
<u>EXPENDITURES</u>								
Municipal Court	84,399	60,136	59,613	59,613	58,813	59,613	-	-
Total Expenditures	84,399	60,136	59,613	59,613	58,813	59,613	-	-
Curr. Rev - Curr. Expend	(20,303)	(295)	214	214	2,207	1,763	-	-
ENDING FUND BALANCE	58,321	58,026	53,772	58,240	60,233	61,996		

Community Activities

Fund (220)

This fund accounts for donations and sponsorships related to economic development agreements and activities as well as various donations and sponsorships related to special events and MCL Grand Theater activities.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE		-	135,000	-	-	90,066		
<u>REVENUES</u>								
ED Agreements	-	-	62,000	62,000	56,500	58,500	-	-
Special Events Sponsors	-	-	83,975	83,975	73,975	79,975	-	-
MCL Grand Sponsors	-	-	74,300	74,300	95,000	90,000	-	-
MCL Grand	-	-	59,725	59,725	63,000	58,967	-	-
Special Events	-	-	52,877	52,877	74,395	81,830	-	-
Transfers In/Misc.	-	-	-	29,476	103,148	1,044	-	-
Total Revenues	-	-	332,877	362,353	466,018	370,316	-	-
Total Resources	-	-	467,877	362,353	466,018	460,382	-	-
<u>EXPENDITURES</u>								
Economic Development	-	-	30,000	30,000	5,000	-	-	-
Special Events	-	-	120,569	165,569	190,569	216,700	-	-
MCL Grand	-	-	179,683	180,383	180,383	143,207	-	-
One Time Expenditures	-	-	-	29,476	-	-	-	-
Total Expenditures	-	-	330,252	405,428	375,952	359,907	-	-
Curr. Rev - Curr. Expend	-	-	2,625	(43,075)	90,066	10,409	-	-
ENDING FUND BALANCE	-	-	137,625	(43,075)	90,066	100,475		

Fire & Police Training

Fund (222)

This fund was established in FY 2002/03 to allocate revenue from training tower rentals to ongoing maintenance of the facility. In FY 2006/07, firearms simulator rentals and maintenance costs were added for the police department. The fund also accounts for various police and fire donations.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	31,983	50,729	47,160	59,086	59,086	99,847		
<u>REVENUES</u>								
Police Donations	-	-	15,000	15,000	5,482	2,000	-	-
Fire Donations	-	-	43,700	43,700	38,300	38,852	-	-
Fire Department	-	-	-	12,000	12,000	6,000	-	-
Fire Training / Rentals	17,372	8,893	12,000	12,000	9,193	24,000	-	-
Police Training / Rentals	7,135	3,116	7,070	7,070	2,270	2,270	-	-
Interest & Miscellaneous	1,163	1,281	1,189	1,189	60,114	503	-	-
Total Revenues	25,670	13,290	78,959	90,959	127,359	73,625	-	-
Total Resources	57,653	64,019	126,119	150,045	186,445	173,472	-	-
<u>EXPENDITURES</u>								
Fire Department	5,925	4,283	55,700	67,700	67,700	76,652	-	-
Police Department	1,000	650	18,898	18,898	18,898	6,921	-	-
Total Expenditures	6,925	4,933	74,598	86,598	86,598	83,573	-	-
Curr. Rev - Curr. Expend	18,745	8,357	4,361	4,361	40,761	(9,948)	-	-
ENDING FUND BALANCE	50,728	59,086	51,521	63,447	99,847	89,899		

LEOSE Fund

Fund (223)

The Law Enforcement Officers Standards and Education (LEOSE) fund accounts for grant revenue received from the Comptroller's Office exclusively for the training of police officers. Uses can include materials, classes, registration costs, etc.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	13,124	11,480	7,007	9,321	9,321	10,013		
<u>REVENUES</u>								
Grant	9,966	9,431	10,000	10,000	10,000	-	-	-
Interest & Miscellaneous	66	39	28	28	21	21	-	-
Total Revenues	10,032	9,470	10,028	10,028	10,021	21	-	-
Total Resources	23,156	20,950	17,035	19,349	19,342	10,034	-	-
<u>EXPENDITURES</u>								
Police Department	11,676	11,629	11,985	11,985	9,329	2,855	-	-
Total Expenditures	11,676	11,629	11,985	11,985	9,329	2,855	-	-
Curr. Rev - Curr. Expend	(1,644)	(2,159)	(1,957)	(1,957)	692	(2,834)	-	-
ENDING FUND BALANCE	11,480	9,321	5,050	7,364	10,013	7,179		

TIRZ NO. 2

Fund (224)

The TIRZ #2 was established in October, 2008 and is comprised of 427 acres near I35E and SH121 (NW corner). The tax increment base (the value of the properties in the zone as of October, 2008) is \$9,097,649. The City and Denton County participate in this TIRZ. The City and the County will put 80% of their collections on the increment into this fund. The TIRZ #2 expires December 31, 2038.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	-	13,016	13,067	13,068	13,068	22,059		
REVENUES								
Property Tax (City)	8,245	-	5,464	5,464	5,464	44,477	-	-
Property Tax (County)	4,679	-	3,399	3,399	3,457	28,580	-	-
Interest & Miscellaneous	91	53	52	52	70	91	-	-
Total Revenues	13,015	53	8,915	8,915	8,991	73,148	-	-
Total Resources	13,015	13,069	21,982	21,983	22,059	95,207	-	-
ENDING FUND BALANCE	13,015	13,069	21,982	21,983	22,059	95,207		

TIF Fund - Old Town

Fund (225)

The Tax Increment Reinvestment Zone #1 (Old Town) is a special taxing district that was created in December of 2001 to capture the City and County portions of increased property tax revenue. The district does not levy an additional tax, but only dedicates future increased revenue from the district back to projects within the district. The boundary of the district generally follows the commercial properties along Main Street from I.H.35E east to the railroad. The General Fund continues to retain tax revenue from the 2001 assessed TIF zone value of \$69,240,597. The debt service payments in the TIF Fund are not made with the I/S portion of the tax rate because TIF revenues come strictly from the O/M portion of the city tax rate.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	738,660	836,281	1,022,850	1,023,820	1,023,820	1,116,405		
REVENUES								
Property Taxes	441,907	551,973	474,750	474,750	475,076	508,140	-	-
Interest & Miscellaneous	5,593	5,045	4,091	4,091	5,288	5,308	-	-
Transfers In	-	639,751	-	-	-	-	-	-
Total Revenues	447,500	1,196,770	478,841	478,841	480,364	513,448	-	-
Total Resources	1,186,160	2,033,051	1,501,691	1,502,661	1,504,184	1,629,853	-	-
EXPENDITURES								
Debt Service	349,879	369,479	387,779	387,779	387,779	508,767	-	-
Total Expenditures	349,879	369,479	387,779	387,779	387,779	508,767	-	-
Curr. Rev - Curr. Expend	97,621	827,291	91,062	91,062	92,585	4,681	-	-
ENDING FUND BALANCE	836,281	1,663,572	1,113,912	1,114,882	1,116,405	1,121,086		

Juvenile Case Manager

Fund (228)

This fund was established in FY 2007/08 with the adoption of the Juvenile Case Manager fee collected by the Municipal Court. This fee is used to fund all Juvenile Case Manager costs.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	55,284	84,446	83,370	82,437	82,437	83,534		
<u>REVENUES</u>								
Juvenile Case Manager Fees	83,513	78,640	78,622	78,622	79,696	80,903	-	-
Transfers In / Miscellaneous	405	326	333	333	221	309	-	-
Total Revenues	83,919	78,966	78,955	78,955	79,917	81,212	-	-
Total Resources	139,203	163,412	162,325	161,392	162,354	164,746	-	-
<u>EXPENDITURES</u>								
Municipal Court	54,756	80,976	78,849	78,849	78,820	81,186	-	-
Total Expenditures	54,756	80,976	78,849	78,849	78,820	81,186	-	-
Curr. Rev - Curr. Expend	29,163	(2,010)	106	106	1,097	26	-	-
ENDING FUND BALANCE	84,447	82,436	83,476	82,543	83,534	83,560		

Court Technology Fund

Fund (229)

The Municipal Court Technology Fund has revenues from specific fees attached to fines and must be used for court technology purposes.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	354,450	342,301	188,327	189,619	189,619	172,442		
<u>REVENUES</u>								
Technology Fee	84,947	79,447	79,667	79,667	80,665	81,482	-	-
Interest & Miscellaneous	2,063	1,106	753	753	825	838	-	-
Total Revenues	87,010	80,553	80,420	80,420	81,490	82,320	-	-
Total Resources	441,460	422,854	268,747	270,039	271,109	254,762	-	-
<u>EXPENDITURES</u>								
Municipal Court	39,927	58,951	56,967	56,967	56,967	42,320	-	-
Municipal Court Computer Repl.	-	3,283	1,700	1,700	1,700	-	-	-
Information Technology Services	40,000	40,000	40,000	40,000	40,000	40,000	-	-
Total Expenditures	79,927	102,234	98,667	98,667	98,667	82,320	-	-
Curr. Rev - Curr. Expend	7,083	(21,682)	(18,247)	(18,247)	(17,177)	-	-	-
One-Time Expenditures	19,232	131,000	-	-	-	-	-	-
ENDING FUND BALANCE	342,301	189,619	170,080	171,372	172,442	172,442		

Water & Sewer Fund

Fund (402)

The Utility Fund accounts for the City's water and wastewater utility operations. The utility fund is a proprietary fund that operates like a business and is self-sufficient. This means that the cost of providing services to citizens is financed or recovered through user fees. Water and Sewer sales comprise 92 percent of the fund's total revenue. Debt service reflected below is different from the scheduled debt service payments due to bond covenants that require monthly installments of the upcoming principle and interest payments.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	14,549,911	16,845,208	16,632,469	18,937,899	18,937,899	16,036,701		
<u>REVENUES</u>								
Water Sales	15,252,105	17,211,955	15,057,251	15,057,251	15,631,429	15,816,847	-	-
Sewer Sales	9,577,244	9,873,924	9,522,996	9,522,996	9,699,814	9,799,859	-	-
Charges for Services	689,597	368,021	298,279	298,279	306,685	306,664	-	-
Wholesale Sewer Sales	694,314	622,931	633,547	633,547	620,459	621,695	-	-
Capital Recovery	881,264	1,272,495	1,032,344	1,032,344	1,032,344	585,571	-	-
Miscellaneous & Other	(57,142)	86,164	116,372	116,372	101,359	134,746	-	-
Transfers In	-	-	132,973	132,973	-	134,303	-	-
Total Revenues	27,037,381	29,435,491	26,793,762	26,793,762	27,392,090	27,399,685	-	-
Total Resources	41,587,292	46,280,699	43,426,231	45,731,661	46,329,989	43,436,386	-	-
<u>EXPENDITURES</u>								
Non-Departmental	3,198,084	5,025,391	3,792,937	3,792,937	3,822,937	3,817,337	-	-
Public Services	13,676,664	14,732,658	14,672,323	14,771,216	14,771,216	15,281,306	-	-
Community Development	96,490	102,077	102,268	102,268	101,935	106,223	-	-
Finance	820,605	936,793	970,450	970,450	933,463	971,898	-	-
Debt Service	6,711,489	6,087,427	7,222,682	7,222,682	7,222,682	7,216,401	-	-
Debt Service Reserve	(676,476)	56,824	33,102	33,102	33,102	6,520	-	-
Total Expenditures	23,826,857	26,941,169	26,793,762	26,892,655	26,885,335	27,399,685	-	-
Curr. Rev - Curr. Expend	3,210,525	2,494,321	-	(98,893)	506,755	-	-	-
One-Time Expenditures	-	-	20,490	20,490	20,490	-	-	-
Transfers Out	915,228	401,637	3,387,463	3,387,463	3,387,463	1,598,462	-	-
ENDING FUND BALANCE	16,845,208	18,937,892	13,224,516	15,431,053	16,036,701	14,438,239		
OPERATING RESERVE	3,574,028	4,041,175	4,019,064	4,033,898	4,032,800	4,109,953		
UNDESIGNATED RESERVE	13,271,179	14,896,717	9,205,452	11,397,155	12,003,901	10,328,286		

Maint & Replacement Fund

Fund (504)

The Maintenance & Replacement Fund is a proprietary fund that budgets citywide maintenance and replacement services. A proprietary fund operates like a business and is self-supporting. One of the principle responsibilities of this fund is to manage the purchase of City vehicles and equipment in a manner that does not create the burden of high expenditures during any single year. Departments provide annual lease payments to the fund based on the number and type of vehicle/equipment, the average life expectancy, and the projected replacement cost. The items are then replaced on a schedule in order to maintain a safe fleet public service.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	5,833,102	5,956,066	3,142,977	5,480,770	5,480,770	3,788,050		
REVENUES								
Lease Payment Transfers In - Vehicles	982,065	1,001,961	1,037,739	1,037,739	1,037,739	1,129,193	-	-
Lease Payment Transfers In - Computers	264,140	380,349	357,697	357,697	357,697	324,695	-	-
Lease Payment Transfers In - Other Equip.	52,395	64,173	83,789	83,789	83,789	92,738	-	-
Maintenance/Loan Repayment	600,472	579,130	561,443	561,443	551,496	2,089,365	-	-
Interest & Miscellaneous	201,165	372,494	159,572	159,572	125,846	114,729	-	-
Total Revenues	2,100,237	2,398,107	2,200,240	2,200,240	2,156,567	3,750,720	-	-
Total Resources	7,933,339	8,354,173	5,343,217	7,681,010	7,637,337	7,538,770	-	-
EXPENDITURES								
Replacements - Vehicles	1,200,631	809,070	1,819,129	2,053,412	2,053,412	1,993,995	-	-
Replacements - Computers	54,674	955,441	68,000	82,433	82,433	268,001	-	-
Capital Outlay	149,324	(521,509)	782,232	782,232	782,232	663,163	-	-
Vehicle Maintenance	572,644	581,118	577,809	577,809	577,809	593,776	-	-
Computer Maintenance	-	-	-	-	-	150,678	-	-
Total Expenditures	1,977,273	1,824,120	3,247,170	3,495,886	3,495,886	3,669,613	-	-
Curr. Rev - Curr. Expend	122,964	573,986	(1,046,930)	(1,295,646)	(1,339,319)	81,107	-	-
One-Time Expenditures	-	1,049,282	3,645	353,406	353,401	21,950	-	-
ENDING FUND BALANCE	5,956,066	5,480,771	2,092,402	3,831,718	3,788,050	3,847,207		

Self Insurance Risk Fund

Fund (535)

The Insurance Risk Fund is an internal fund, which receives revenue from premium charges to the departments. Expenses include claim payments, administrative costs, and reinsurance premiums for Workers Compensation, Unemployment, and Liability/Property Casualty programs.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	6,833,844	7,918,647	7,311,879	7,332,849	7,332,849	6,467,349		
REVENUES								
Employee Life Premium Transfer	225,025	233,575	232,542	232,542	232,465	238,506	-	-
Long Term Disability Transfer	93,769	97,357	93,188	93,188	93,188	95,812	-	-
Property/Casualty Premium Transfer	796,927	490,099	629,000	629,000	536,497	454,675	-	-
Unemployment Premium Transfer	33,050	32,863	34,000	34,000	34,000	34,950	-	-
Workers Compensation	740,233	611,277	612,000	612,000	612,000	629,100	-	-
Interest & Miscellaneous	38,255	30,644	29,248	29,248	26,984	28,986	-	-
Other	311	121	-	-	550	121	-	-
Total Revenues	1,927,568	1,495,936	1,629,978	1,629,978	1,535,684	1,482,150	-	-
Total Resources	8,761,412	9,414,583	8,941,857	8,962,827	8,868,533	7,949,499	-	-
EXPENDITURES								
Employee Benefit	21,327	21,109	22,000	22,000	22,000	22,000	-	-
Liability & Casualty	591,262	568,314	619,800	619,800	618,717	608,000	-	-
Life Insurance	305,508	315,914	275,000	275,000	275,000	275,000	-	-
Long Term Disability	63,140	65,346	75,000	75,000	75,000	75,000	-	-
Unemployment Benefit	35,089	16,751	34,000	34,000	34,000	29,000	-	-
Workers Compensation	(203,049)	867,069	435,000	435,000	435,000	416,500	-	-
Cont. Oblig.	1,988	2,232	127,000	127,000	75,967	27,182	-	-
Total Expenditures	815,265	1,856,734	1,587,800	1,587,800	1,535,684	1,452,682	-	-
Curr. Rev - Curr. Expend	1,112,303	(360,798)	42,178	42,178	-	29,468	-	-
Transfers Out	-	225,000	429,000	721,000	721,000	1,000,000	-	-
One-Time Expenditures	27,500	-	144,500	144,500	144,500	-	-	-
ENDING FUND BALANCE	7,918,647	7,332,849	6,780,557	6,509,527	6,467,349	5,496,817		

Asset Forfeitures-State

Fund (605)

This asset forfeiture fund accounts for the accumulation of resources that are obtained through police seizure of personal and real property. Cases must go through litigation in district court before being awarded to the City. Funds can only be used for police activities.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	82,621	99,623	109,561	101,990	101,990	99,429		
<u>REVENUES</u>								
Court Award Revenue	16,002	17,451	23,500	23,500	16,726	18,500	-	-
Interest & Miscellaneous	13,525	3,417	438	438	713	708	-	-
Total Revenues	29,527	20,867	23,938	23,938	17,439	19,208	-	-
Total Resources	112,148	120,490	133,499	125,928	119,429	118,637	-	-
<u>EXPENDITURES</u>								
Police Department	12,524	18,500	20,000	20,000	20,000	35,000	-	-
Total Expenditures	12,524	18,500	20,000	20,000	20,000	35,000	-	-
Curr. Rev - Curr. Expend	17,004	2,367	3,938	3,938	(2,561)	(15,792)	-	-
ENDING FUND BALANCE	99,625	101,990	113,499	105,928	99,429	83,637		

Health Ins. Trust Fund

Fund (614)

The Health Fund is an internal fund, which receives revenue from premium charges to the departments and employee contributions for dependent coverage. Expenses include claims payments, administrative costs, and reinsurance premiums for the Health and Dental programs.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	2,599,068	1,316,541	932,411	490,561	490,561	139,729		
<u>REVENUES</u>								
Charges for Services	5,654,737	5,832,706	7,862,873	7,862,873	7,205,000	7,820,769	-	-
OPEB Liability Reimbursements	338,700	359,000	302,500	302,500	302,500	368,800	-	-
Interest & Miscellaneous	31,694	166,028	3,729	3,729	11,293	2,000	-	-
Transfers In	-	225,000	-	-	-	1,000,000	-	-
Total Revenues	6,025,131	6,582,734	8,169,102	8,169,102	7,518,793	9,191,569	-	-
Total Resources	8,624,199	7,899,275	9,101,513	8,659,663	8,009,354	9,331,298	-	-
<u>EXPENDITURES</u>								
Human Resources	49,866	100,982	84,052	84,052	50,052	61,052	-	-
Wellness	24,091	14,786	48,000	50,348	25,000	35,000	-	-
Misc. Premiums	13,663	-	60,000	210,000	214,383	300,000	-	-
Health/Dental TPA	438,762	448,148	425,000	425,000	432,000	366,435	-	-
OPEB Transfer	-	-	359,300	359,300	359,300	366,600	-	-
Stop Loss Insurance	510,634	498,004	581,934	581,934	585,000	695,873	-	-
Health Claims Paid	4,847,665	5,756,584	5,602,500	5,452,500	5,200,000	5,329,171	-	-
Prescription Drugs	928,452	89,870	998,000	998,000	998,000	1,010,855	-	-
Audit / Tax Service	12,025	5,740	5,740	5,890	5,890	6,000	-	-
Total Expenditures	6,825,158	6,914,113	8,164,526	8,167,024	7,869,625	8,170,986	-	-
Curr. Rev - Curr. Expend	(800,027)	(331,379)	4,576	2,078	(350,832)	1,020,583	-	-
Transfers Out	482,500	494,600	-	-	-	-	-	-
ENDING FUND BALANCE	1,316,541	490,562	936,987	492,639	139,729	1,160,312		

OPEB Liability Trust Fund

Fund (616)

The OPEB Liability Trust Fund accounts for retiree health claims.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	2,258,185	2,636,980	2,848,931	2,738,050	2,738,050	2,854,850		
<u>REVENUES</u>								
Transfers In	482,500	494,600	359,300	359,300	359,300	366,600	-	-
Interest	234,996	(34,530)	60,000	60,000	60,000	75,000	-	-
Total Revenues	717,496	460,070	419,300	419,300	419,300	441,600	-	-
Total Resources	2,975,681	3,097,050	3,268,231	3,157,350	3,157,350	3,296,450	-	-
<u>EXPENDITURES</u>								
Net Retiree Benefits Cost	338,700	359,000	302,500	302,500	302,500	368,800	-	-
Total Expenditures	338,700	359,000	302,500	302,500	302,500	368,800	-	-
Curr. Rev - Curr. Expend	378,796	101,070	116,800	116,800	116,800	72,800	-	-
ENDING FUND BALANCE	2,636,981	2,738,050	2,965,731	2,854,850	2,854,850	2,927,650		

Asset Forfeitures-Federal

Fund (635)

This asset forfeiture fund accounts for the accumulation of resources that are obtained through police seizure of personal and real property. Cases must go through litigation in district court before being awarded to the City. Funds can only be used for police activities.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	113,886	187,920	161,045	205,621	205,621	604,694		
<u>REVENUES</u>								
Court Award Revenue	73,045	200,444	94,000	94,000	529,810	112,000	-	-
Interest & Miscellaneous	990	880	644	644	1,266	1,272	-	-
Total Revenues	74,035	201,324	94,644	94,644	531,076	113,272	-	-
Total Resources	187,921	389,244	255,689	300,265	736,697	717,966	-	-
<u>EXPENDITURES</u>								
Police Department	-	183,622	102,098	132,003	132,003	433,663	-	-
Total Expenditures	-	183,622	102,098	132,003	132,003	433,663	-	-
Curr. Rev - Curr. Expend	74,035	17,701	(7,454)	(37,359)	399,073	(320,391)	-	-
ENDING FUND BALANCE	187,921	205,621	153,591	168,262	604,694	284,303		

4B Sales Tax Fund

Fund (740)

This fund was established during FY 2002/03 to account for projects and maintenance items funded through the 4B sales tax for parks and library improvements.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	6,509,543	6,526,985	6,617,267	6,675,232	6,675,232	7,064,470		
REVENUES								
4B Sales Tax	4,708,582	4,781,211	4,834,283	4,834,283	5,175,187	5,175,187	-	-
Recreation	176,831	185,814	193,400	193,400	224,903	238,318	-	-
Transfers In / Miscellaneous	52,907	28,141	26,469	26,469	29,865	22,157	-	-
Total Revenues	4,938,320	4,995,165	5,054,152	5,054,152	5,429,955	5,435,662	-	-
Total Resources	11,447,863	11,522,150	11,671,419	11,729,384	12,105,187	12,500,132	-	-
EXPENDITURES								
Administration / Legal	60,343	60,000	60,500	60,500	60,500	60,500	-	-
Parks & Leisure Services	1,565,233	1,695,678	1,991,871	2,047,060	2,047,060	2,240,570	-	-
Debt Service	2,895,303	2,896,612	2,898,497	2,898,497	2,898,497	2,852,734	-	-
Total Expenditures	4,520,879	4,652,290	4,950,868	5,006,057	5,006,057	5,153,804	-	-
Curr. Rev - Curr. Expend	417,442	342,875	103,284	48,095	423,898	281,858	-	-
One-Time Expenditures	-	119,794	-	-	-	-	-	-
Transfers Out	400,000	74,835	33,400	34,660	34,660	20,600	-	-
ENDING FUND BALANCE	6,526,985	6,675,231	6,687,151	6,688,667	7,064,470	7,325,728		
OPERATING RESERVE	904,176	930,458	990,174	1,001,211	1,001,211	1,030,761		
UNDESIGNATED RESERVE	5,622,809	5,744,773	5,696,977	5,687,456	6,063,259	6,294,967		

MEMORANDUM

TO: Mayor Dean Ueckert
Mayor Pro Tem Rudy Durham
Deputy Mayor Pro Tem Leroy Vaughn
Councilman R. Neil Ferguson
Councilman TJ Gilmore
Councilman John Gorena

FROM: Claude King, City Manager

DATE: July 16, 2012

SUBJECT: PRELIMINARY BUDGET RECOMMENDATIONS FOR FY 2012-13

The preliminary budget for FY 2012-13 is submitted in accordance with Section 9.02 of the City Charter. As usual it is preliminary because we will not have a certified roll from the Denton Central Appraisal District (DCAD) until July 25, 2012. We cannot determine final property tax rates and final revenues until the tax roll is available. An additional memorandum will be distributed once that information has been received.

GENERAL FUND

General Fund Current Year Revenues

General Fund revenue is anticipated to be higher than projected by \$1,626,426 or approximately 2.65%. This increase is due to sales tax collections coming in higher than anticipated. Collections from within the city limits are projected to exceed last year's actual receipts by \$1.559M, and approximately \$1.345M more than budgeted. This large difference was due to conservative sales tax estimates for FY 2010-11 which drove the budget number for FY 2011-12 in accordance with council policy. As you are aware, sales tax collections is the single most volatile source of revenue for the General Fund and significant swings from year to year are not unusual, for a variety of reasons (not all economic).

Other positive accounts Delinquent and Penalty and Interest tax revenue. These sources are now estimated to come in \$248,401 over budget. Historically, these accounts are budgeted conservatively based on trends in prior years. This year, collections have been higher than normal.

All other accounts and revenue categories are anticipated to come in close to budget amounts. Overall, as stated above, General Fund revenue is projected to come in ahead of budget projections by just over \$1.6M.

General Fund FY 2012-13 Revenues

Proposed FY 2012-13 base budget revenue is \$63.209 million which is \$1,847,786 (3%) more than last year’s original budget. As mentioned above and reflected in the following chart, the primary driver of the increase is in the sales tax category, which is projected to be up \$1,345,243.

	2009-2010	2010-2011	2011-2012	2011-12	2011-12	2012-2013
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed
<u>REVENUES</u>						
Property Taxes	21,047,460	20,344,719	20,853,481	20,853,481	20,884,927	20,824,927
Sales Tax	18,605,874	18,677,965	18,892,500	18,892,500	20,237,743	20,237,743
Other Taxes	6,841,307	7,838,823	7,417,099	7,417,099	7,598,251	7,400,070
Licenses & Permits	1,894,107	2,210,219	1,434,026	1,434,026	1,464,474	1,496,159
Charges For Services	5,522,540	5,493,682	5,470,824	5,470,824	5,642,922	5,755,962
Recreation	1,104,199	1,156,783	1,187,011	1,187,011	1,167,383	1,139,760
Fines & Forfeitures	2,946,204	2,752,315	2,814,067	2,814,067	2,817,704	2,922,488
Transfers In / Miscellaneous	3,307,581	3,858,607	3,292,429	3,292,429	3,174,179	3,432,114
Total Revenues	61,269,270	62,333,114	61,361,437	61,361,437	62,987,583	63,209,223

Taxes

As a category, “tax based” revenues for FY 2012-13 have been set at a total of \$48.462M or \$1.299M more than the FY 2011-12 budget. These revenues account for 76.66% of the preliminary budget compared to 77.1% of last year’s preliminary budget.

- **Property Tax**

Property tax revenue is budgeted for FY 2012-13 slightly less than the FY 2011-12 revised budget amount of \$20,884,927. This is due to a June reduction in property tax amounts collected in FY 2011-12 related to a rebate. Normally, you would see the 2013 tax estimate being equal to the 2012 estimate due to Council’s policy of budgeting property and sales taxes equal to the amount anticipated in the current fiscal year. In years past, when the property base increased, this policy gave council the option to adjust revenue upward with no rate increase or sometimes rate decreases. However, in years when the base decreases (as might be the case this year) the opposite will occur: your option will be to maintain revenue via a probable rate increase or adjust revenue downward. You will notice that the manager’s budgeted expenditures are \$500,000 less than currently estimated revenues. This was done in an effort to provide Council a certain amount of leeway in dealing with the final

tax roll amounts (and the split between the O/M rate/debt rate) in the event that the roll shrinks. Certified tax roll amounts and analysis will be provided to the City Council in a separate memorandum as soon as they are available from the Appraisal District.

- **Sales Tax**

Sales tax revenue for FY 2012-13 is projected at \$20.237 million or \$1.345M more than the FY 2011-12 budget of \$18.892M. This estimate represents an upward trend in sales tax which, if continued, will result in the highest collection amount ever experienced by the City. Sales tax revenue has been especially volatile the past three years. However, the trend this fiscal year has all been positive.

Pursuant to Council policy, the sales tax projected for FY 2012-13 should be no more than the estimate for the current year; therefore, the current year's estimate of \$20.237 million was used as a base number for FY 2012-13. For FY 2012-13, we are assuming \$82,528 in sales tax revenue related to the Castle Hills Strategic Partnership Agreement (SPA) Council approved in July of 2009. Revenue received so far in FY 2011-12 is \$51,310 (two quarterly payments have been received). As you will recall, revenue received from Castle Hills is first applied to the Fire and EMS contract and then to the Police agreement before any excess revenue is split 50/50 with the Water District.

- **Other Taxes**

All other tax revenue sources are projected at \$7,400,070 compared to the \$7,417,099 budgeted in FY 2011-12 (\$17,029 decrease). Several lines of revenue in this category are noteworthy including increases in Delinquent taxes and Penalty and Interest. As mentioned previously, these sources are now estimated to come in \$248,401 over budget. Historically, these accounts are budgeted conservatively based on trends in prior years. This year, collections have been higher than normal.

Mixed Drink revenue is estimated at a decrease of \$71,608 to \$361,074 from last year's budget of \$432,682. This is due to a change in state law affecting the amount of mixed drink tax that cities are able to retain. More revenue is now allocated to the State. In addition, Cable franchise payments from Time Warner are expected to decrease to \$364,633 from \$516,271 budgeted in 2011-12.

All other revenue sources in this category are performing within reasonable budget variances during the fiscal year and are anticipated to remain stable in the upcoming fiscal year.

Licenses and Permits

This category is comprised mainly of building and development related permitting and is now forecast at \$1.496M for the 2012-13 budget year compared to the \$1.434 million for FY 2011-12. This is an increase of \$62,133 from FY 2011-12 (4.3%). The major revenue accounts in this category are listed below.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed
101-0000-321.10-00 LICENSES	62,548	46,460	35,258	35,258	35,258	35,258
101-0000-322.01-00 BUILDING	243,175	441,027	212,886	212,886	212,886	235,978
101-0000-322.02-00 ELECTRIC	41,907	16,049	11,000	11,000	11,000	11,000
101-0000-322.03-00 SIGN	27,371	20,634	26,257	26,257	13,929	13,929
101-0000-322.04-00 GARAGE SALES	3,510	3,600	3,500	3,500	3,500	3,500
101-0000-322.05-00 ALARM	365,127	368,930	367,000	367,000	347,887	357,000
101-0000-322.06-00 PLUMBING	46,726	29,594	24,489	24,489	24,489	24,489
101-0000-322.07-00 MECHANICAL	56,298	19,282	10,000	10,000	23,040	23,040
101-0000-322.08-00 FENCE	10,256	27,795	13,813	13,813	17,514	17,514
101-0000-322.09-00 ZONING/SUB	36,343	31,103	26,000	26,000	38,994	35,480
101-0000-322.10-00 FOOD HANDLERS	61,915	61,550	64,310	64,310	64,310	63,098
101-0000-322.12-00 FIRE PREVENTION PERMITS	33,466	48,112	37,197	37,197	25,283	25,283
101-0000-322.13-00 NATURAL GAS WELL	280,000	70,000	-	-	10,000	10,000
101-0000-322.14-00 GAS WELL INSPECTIONS	-	-	20,475	20,475	5,850	5,850
101-0000-323.01-00 PLAN CHECK	110,435	194,319	106,443	106,443	106,443	117,989
101-0000-323.02-00 ENGINEERING INSP FEES	52,176	100,309	45,200	45,200	60,392	61,075
101-0000-323.03-00 FIRE OCCUPANCY INSPECTION	166,185	176,438	140,374	140,374	158,842	167,155
101-0000-323.04-00 AFTER HOURS INSPECTIONS	8,505	5,715	5,000	5,000	5,000	6,406
101-0000-323.07-00 ABND VEHICLE TOW/AUCTION	14,650	21,273	20,500	20,500	11,228	11,228
101-0000-323.11-00 MULTI-FAMILY INSPECTIONS	143,275	122,425	123,020	123,020	123,050	129,583
101-0000-323.12-00 HEALTH SERVICE FEES	128,830	131,073	141,304	141,304	141,304	141,304
101-0000-323.14-00 GAS WELL ROAD REPAIR	-	274,531	-	-	24,275	-

- **Building and Related Permits**

An increase of \$36,132, from the original FY 2011-12 budget, is estimated for FY 2012-13 in building, electric, mechanical, and plumbing permit revenue. Although a slowdown in construction activity has occurred over the past few years, staff's review of projects "in the pipeline" and renovation projects are increasing, as seen so far this fiscal year. For the current FY 2011-12 revised estimate, these sources of revenue amount to \$271,415.

- **Alarm Permits**

Alarm permits are anticipated to perform at generally the same level as FY 2011-12 and are budgeted at \$357,000 for FY 2012-13.

- **Plan Check and Engineering Inspection Fees**

Plan Check fees are projected at an increase of \$27,421 for FY 2012-13, again due to the planned construction activity and anticipated zoning/planning cases. For FY 2011-12, this revenue source is estimated at \$168,835, an increase of \$17,192.

Since FY 2006-07, this entire category has dipped from \$2.393M to a projected \$1.496M (-\$897K/-38%) – which is well over a cent on the property tax rate. The proposed budget is based on various development projects anticipated to occur in FY 2012-13 including commercial projects such as Chicken Express, Lakeridge/Leora Apartments, Majestic Airport Addition Phase 4, Lakeside/FM 3040 Apartments and Retail, Lewisville Medical Center expansion, Denton County Building – Civic Center, Denton County Church of Christ, Floor Center, Mira Vista Office buildings, and GHCS Phase II. Residential projects include Kings Grant, Lakeridge Townhomes, Chase Oaks, Mannors at Vista Ridge Townhomes, Uptown Village Townhomes, Fireside Custom Homes, Wentworth, Carrington Village, and Rockbrook Place/Ashton Woods.

Charges for Services

This category is a large diverse one including garbage fees, host fees, contract revenues, items for sale, etc. and is projected for FY 2012-13 at \$5.755M compared to the FY 2011-12 budget of \$5.470M (5.5% increase).

- **Landfill Host Fees**

A portion of the increase in this category is related to payments from landfill host fees. This source of revenue is estimated for FY 2012-13 at \$1,739,481 (up \$157,403 from the 2011-12 budget). The host fees are somewhat dependent on construction/economic activity (Allied, in particular) and are another reflection of an small upturn in the economy.

- **Ambulance Fees**

In the current year, ambulance revenue is projected to come in over budget by \$58,277, producing \$1,664,767. This amount is carried over for FY 2012-13. Only minor increases are anticipated in this source of revenue due to our collection efforts reaching a cap at which staffing efficiencies and collection of past due accounts no longer result in significant increases in revenue from year to year.

- **Castle Hills**

The Castle Hills police and fire contracts are in the process of being updated. For now, the revenue has been budgeted equal to the current 2011-12 estimates for yearend of \$365,047. A Strategic Partnership Agreement with Castle Hills was approved in July 2009, which provides the source of funding for these charges as well as additional sales tax revenue from Castle Hills (see earlier discussion).

- **Arts and Events Center**

\$50,000 is included in the FY 2012-13 revenue projection for Arts and Events Center facility rentals. Additional rental revenue beyond this amount is budgeted in the Community Activities fund to offset expenditures in that fund for the Arts and Events Center.

- **ROW Usage - Gas Wells**

This year \$80,000 is included in the FY 2012-13 revenue projection for gas well related ROW usage (an increase of \$10,000). To be conservative, the revenue estimate is based solely on known ROW use currently in effect.

Recreation Fees

Recreation fees were budgeted at \$1,187,011 for FY 2011-12. For FY 2012-13, staff has estimated all lines close to the FY 2011-12 budget estimates, with the exception of recreation participation fees and park entrance fees, which are decreased \$24,813 and \$17,784 respectively to better reflect actual experience this fiscal year. Overall, the category is budgeted for FY 2012-13 at a decrease of 3.9%/\$47,251 from FY 2011-12.

Fines and Forfeitures

This category consists primarily of Court Fines and Warrant Fees, although Library Fines are also included. The FY 2011-12 budget was \$2,814,067 and is forecast to end the year at \$2,817,704, virtually flat. For FY 2012-13, this category is increased to \$2,922,488 primarily due to adding revenue related to a new warrant officer position (\$77,002).

The two large lines in this category are Court Fines (FY 2011-12 re-estimate of \$1,519,463 compared to the \$1,484,199 budgeted) and Warrant Fees (FY 2011-12 re-estimate of \$929,234 compared to the \$924,279 budgeted). For FY 2012-13 the whole category has been budgeted at \$2.922M compared to the current year \$2.817M re-estimate (3.7% increase).

Court fines and warrant revenue tend to be subject to the ebbs and flows of the enforcement effort at PD, as well as successful collection efforts. For FY 2012-13, the addition of a warrant officer position will address increases in workload including increases in cases filed in Municipal Court going to warrant, an increase in the number of days the Court meets, and a longer Court docket (warrant officers serve as bailiff for the court when it is in session). This should allow additional collection efforts which will hopefully result in an increase in warrant revenue of \$77,002.

Court fines and warrant fees account for 87.3% of all revenue in this category. We continue to be very dependent on traffic fines which generate the equivalent of 4 cents of property tax, although this is not that unusual for cities our size. This is one of the reasons that programs such as the "Scofflaw" statute can be critical to the finances of the City and the taxpayer by protecting both from undesirable tax hikes or service cuts. Currently uncollected fine and warrant revenue stands at an estimated face value of \$2.506M.

Miscellaneous Revenues

This category includes general fund interest, the “general and administrative” charge to the Utility Fund, transfers from the CIP, 4B, Court Technology, Court Security, Crime Control and Fire Services funds for general fund based services, payments for radio and school resource officer contracts with outside entities, and sources that fit no other category.

The FY 2011-12 budget for the whole category was \$3.292M. The FY 2012-13 projection is \$3.432M (\$139,685, 4% increase). Minor increases can be seen in Indirect Cost Reimbursement payments from the Utility Fund, Credit Card rebate payments, interest and School Resource Officer payments received from LISD.

General Fund Fee Modifications

For FY 2012-13, the entire fee schedule was reviewed as part of the budget preparation process. Only one fee is requested for modification in FY 2012-13 in the General Fund:

Lender/Realtor Certification Fee – A \$20 fee is being proposed for lenders and realtors participating in the homebuyer certification workshop. Fees will be used to support homebuyer education classes.

This fee is not projected to significantly impact revenue.

General Fund Revenue Summary

As always, many of the estimates for FY 2012-13 are highly dependent on the overall national economy as well as local economic activity in Lewisville. This is particularly true of the sales tax and development fees. Staff is very concerned about both of these, given the current economic climate. However, we also have other “dependencies,” chiefly, the host fees and traffic fine revenue that create some long-term uncertainty. These revenue sources account for \$4.292M (6.78%) of FY 2012-13 revenue and are equivalent to more than 6 cents of property tax rate. One of these (host fees) is, in fact, a known temporary source of revenue and will someday go to zero (when the landfill reaches maximum capacity), forcing cutbacks or additional revenue generation. We may not see that day ourselves as staff or council members, but the City will. The DFW Landfill has approximately 10 years before reaching capacity and Allied is very difficult to project because of its dependency on construction activity. While closures may seem very distant, it is not too early to begin building incremental adjustments for the day when these sources dry up. These adjustments could take the form of small tax rate increases, service level or cost structure reductions, new revenue sources that can be applied to current costs (e.g. sales tax options) etc. The key would be to avoid using these resources as sources for ongoing services that cannot be easily eliminated in the future. To date, nothing has been done to plan for this eventuality.

Reflecting this situation is the split between property tax, sales tax, and “other” revenue. As directed by City Council, we strive for a diversified structure and an approximate 1/3 split between each of these categories. You will also recall several years ago when sales tax dominated this picture at 42%. We successfully reversed this over reliance on sales tax and in

the proposed base budget our splits are: property tax 33%, sales tax 32%, and “other” 35%. The “Other” category of revenue has been increasing each year since FY 1999-00 when it was 31%. The slowdown in sales tax in 1999-2004, and in FY 2009-10 has a lot to do with these changes but, ultimately, the fact is that much of our revenue structure may be increasingly volatile (i.e. non-property tax based) in the future. As always, the supporting detail sheets in the revenue section contain more specific information on all revenue sources.

General Fund Current Year Expenditures

Overall, expenditures are expected to be approximately \$9,991 less than budget, and \$82,227 less than the adjusted budget (which includes prior year purchase order carry overs).

In the fund summary, you will notice an increase in the estimate for the Non-Departmental line item of \$175,000. This increase is due to moving savings realized in other departments (due primarily to salary savings) to fund a transfer to the Health Fund.

General Fund FY 2012-13 Expenditures

The Manager’s recommended base operating budget for the FY 2012-13 General Fund totals \$62,709,223 compared to \$61,361,437 in FY 2011-12. This is an increase of \$1.348M. Following are proposed budgets by department.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed
Non-Departmental	679,758	659,636	762,661	769,575	944,575	714,775
Mayor & Council	53,024	53,593	66,850	66,850	66,850	66,850
Administration	978,924	996,942	986,623	986,623	986,623	988,327
Public Records	345,939	357,062	385,531	385,531	384,715	304,086
Legal	590,966	583,476	541,273	541,273	536,701	554,793
Police Department	18,295,801	18,617,316	19,461,598	19,489,931	19,489,931	19,817,396
Fire Department	14,809,497	15,048,869	15,790,551	15,790,551	15,790,551	16,141,262
Public Services	6,716,469	5,841,704	6,216,464	6,220,997	6,220,997	6,987,193
Parks & Leisure Services	5,798,716	5,904,496	6,058,977	6,060,166	5,970,078	6,107,976
Community Development	4,648,834	4,475,934	4,890,148	4,891,946	4,825,041	4,900,968
Finance	1,211,779	1,258,681	1,273,910	1,275,703	1,261,152	1,279,836
Human Resources	710,231	681,626	710,810	710,810	694,831	710,385
Community Relations/Tourism	499,842	595,805	673,237	673,237	628,133	660,778
Economic Dev. & Planning	601,254	588,696	632,958	643,958	633,745	622,500
Information Technology	1,851,130	1,927,477	2,021,377	2,031,579	2,030,947	1,972,220
Municipal Court	815,772	829,640	888,469	894,943	886,576	879,878
Total Expenditures	58,607,936	58,420,954	61,361,437	61,433,673	61,351,446	62,709,223

Last year, transfers out and additional one-time expenditures from reserves brought the total appropriation to \$63.346M. For FY 2012-13 recommended transfers/one-time expenditures from reserves amount to \$3.411M, bringing total appropriations to \$66,120,465. This large increase is primarily due to funding transfers to the capital improvement program for increased asphalt street rehabilitation (\$330,000), increased screening wall maintenance (\$200,000), increased sidewalk maintenance (\$400,000), curb and gutter renovations for Walters, Hatcher, and Herod streets (\$200,000), a fiber expansion technology project (\$237,090), Finance software upgrade (\$329,500), Community Development software upgrade (\$283,325), PC/printer/phone replacements (\$112,000), Arts Center lines/hoists (\$160,000) and Fire Station ADA improvements for accessibility (\$43,500). Details on these and the numerous other, smaller transfers out will be discussed below.

Increasing Operating or CIP Driven Costs in Base Budget

The largest increase in operating costs is seen in health insurance. Health insurance increased \$564,993 (13%) in the General Fund due to increasing the internal payment rate (the per employee rate charged to the departments to fund the employer share of the claims and administrative cost) from \$7590 to \$8710 per employee based on claims trends.

TMRS costs increased \$131,439 in the General Fund as a result of using a blended TMRS rate of 17.61% and due to a recommended and funded 1% compensation plan adjustment. As discussed in previous budgets and retreats, a change in the actuarial methodology adopted by the TMRS Board several years ago increased all TMRS cities' rates substantially. The Council decided three years ago to phase-in the impact over an eight year period. Each year since 2009, the City has only budgeted the phase in rate for that year. For 2013, the total TMRS rate based on our current plan of benefits is projected to be 19.14%. The corresponding "phase-in" rate is 18.21%. In an effort to reduce costs, staff recommends that the City reduce the current Updated Service Credit benefit from 100% to 75%. This change will have no impact on any credit earned by current employees to-date and will only affect those employees in the future who earn an updated service credit. This change reduces the total TMRS rate to 17.55%, which is 1.59% lower than our current total rate and .66% lower than the 2013 phase in rate. This change should stabilize the cost of the TMRS benefit near the current level of funding and avoid future "phase-in" impacts.

The base budget includes compensation plan adjustments as follows – 1% market (\$240,749) for Police/Fire plans, 1% merit (\$96,698) for General Government Plans and average 4% step increases for eligible Police/Fire employees (\$100,552) for a total of \$437,999.

I did not fund further plan adjustments in the preliminary budget because I wished to maintain a \$500,000 "current balance" cushion against the possible impacts of a lower tax base, and debt service from the issuance last spring. However, if Council wishes to do more and if funding becomes available, you can multiply the market and merit costs by 2 for a 2% change, 2.5 for a 2.5% change and so forth. Staff will have these calculations for you at the budget workshop should you need them. Given the increases to employee health premiums and deductibles, the reduction in the TMRS benefit, and the past position of the city's pay plans compared to our survey cities, this year might be a good opportunity to adjust the plans further, if the tax base allows.

Streets/Signal/Drainage Capital Improvement Program

The Annual PAYGO Streets/Signal/Drainage capital improvement program for FY 2012-13 has been budgeted within the operating fund (Public Services) at \$2,539,606 (as compared to \$1.653M in last year's operating budget). This restores regular line item funding for the program to pre FY 09-10 levels (we have tapped reserves in varying amounts since then to supplement the cuts made from recurring expenditures). The program components are \$940,000 for concrete street rehab, \$332,300 for asphalt maintenance, \$380,700 for sidewalk maintenance, \$316,606 for screening wall maintenance, \$400,000 for neighborhood rehab, and \$170,000 for alley rehab.

As discussed above, an additional \$1,130,000 has been allocated from General Fund reserves (\$400,000 for increased sidewalk maintenance, \$330,000 for increased asphalt maintenance, \$200,000 in additional screening wall maintenance, and \$200,000 for specific curb and gutter improvements at Walters, Herod, and Hatcher) to address various project backlogs.

There are no allocations for traffic improvements in this year's preliminary budget. The CIP program for traffic improvements has a current balance of \$833,996 which can be used before additional appropriations will be required.

A full five-year street/signal/drainage plan is included as attachment 1.

Organizational Changes

Following are the changes to staffing levels/structures occurring in FY 2012-13. For all funds, there were 686 positions funded in the original 2011-12 budget. During the 2011-12 fiscal year, 14 positions related to the newly created Crime Control District were added (10 Police Officers, 2 Code Inspectors, 1 Building Inspector, and 1 System Support Specialist) and one position was eliminated (Capital Projects Manager) making the city-wide position count 699. There are 723 total positions in the base FY 2012-13 budget. Sixteen positions are being added to the Crime Control District (5 Detention Officers, 1 Detention Supervisor, 1 Narcotics Officer, 6 Dispatchers, 2 Street Crime Officers, and 1 Sergeant for the Street Crime Unit). In the newly created Fire Services District, nine Paramedic/Firefighter positions are being added. Following are the changes to the General Fund.

- **Police Department** – As discussed previously in the revenue section, an additional Warrant Officer is being added to the Police Department to address workload issues. An offsetting revenue in the same amount (\$77,002) is being added to ongoing revenue.
- **Community Development** – An engineering technician position was eliminated.
- **City Secretary** – The Deputy City Secretary position was eliminated.
- **Non-Departmental** – The Capital Projects Manager was eliminated (70% was in the General Fund, 30% in the Utility Fund).

Recommended and funded new program changes

As noted in the Street/Signal/Drainage discussion, \$887,000 in transfers to CIP which were previously funded out of reserves were funded in the operating budget his year. In addition, recommended and funded program changes in the FY 2012-12 Manager’s base budget include:

1. **\$437,999** to fund compensation plan adjustments (as detailed previously).
2. **\$150,000** for small claims or obligations previously budgeted in the Risk Fund. The Risk Fund has had a budgeted account for various uninsured small claims or obligations such as employee leave liabilities. These occasional expenses are better accounted for in the General Fund where most originate, so the Risk Fund line has been eliminated and replaced with a line in Non-Departmental.
3. **\$30,731** to more appropriately fund overtime expense in the Fire department.
4. **\$21,048** to fund ongoing costs related to technology improvements funded out of reserves including \$3,513 for fiber expansion, \$13,935 for Community Development software, and \$3,600 for Finance software.
5. **\$14,772** to fund part time temporary salaries in the City Secretary’s office related to scanning permanent documents into department laserfiche depositories. This funding will allow for this process to continue even with the reduction of one full time staff member for the proposed fiscal year.
6. **\$8,400** to fund the annual lease payment for PetPoint Animal Shelter Management software.
7. **\$5,731** to fund modifications to the Prosecutor pay structure in the Legal department. This will convert the current system of three part-time prosecutors working various schedules to a single part-time position working four days a week, which should produce better continuity.

Social Service Agency Funding

Pursuant to Council discussions and several years of history, the base budget includes allocations for social service contracts. The following is a summary of the current and proposed General Fund allocations:

	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>Change</u>
PediPlace	\$51,975	\$52,000	\$ 25
Camp Summit	\$ 1,900	\$ 1,900	\$ 0
New Hope Learning Center	\$ 4,725	\$ 4,000	\$ -725
Communities In Schools	\$30,250	\$30,500	\$ 250
RSVP	\$ 8,050	\$ 8,000	\$ -50
Denton Co. Friends of the Family	\$14,050	\$13,100	\$ -950
Denton Co. Children’s Advocacy Center	\$ 9,500	\$ 9,500	\$ 0
OPM	\$ 6,400	\$ 6,000	\$ -400
Salvation Army	\$ 2,350	\$ 5,000	\$ 2,650
Youth and Family	<u>\$40,800</u>	<u>\$40,000</u>	<u>\$ -800</u>
	\$170,000	\$170,000	\$ 0

Operating Contingency

To deal with the uncertainty of a tax base reduction combining with our G O Bond issuance last Spring to cause a “squeezing” of the O/M rate and thus, O/M revenues, I have set aside a \$500,000 contingency. You will see this as an unexpended “current balance” (current revenues minus current expenditures) in the fund summary. If there is a contraction of O/M revenue, this amount will serve to absorb it without cuts to funded programs. If there is not, this can be used for unfunded programs or programs presently funded out of reserves. A final staff recommendation will be made when the tax base is received.

Fund Balance

At the time of the preliminary 2011-12 budget, the estimated ending fund balance for FY 2010-11 (which was the amount budgeted as the FY 2011-12 beginning fund balance) was projected at \$26,957,682. However, the FY 2010-11 ending fund balance has now been finalized at \$29,320,039. This difference was due to \$1.621M in additional revenue, primarily \$747K as a result of transfers from the Lewisville Local Government Corporation and \$442K in licenses and permits related to natural gas well revenue, and plan check fee revenue coming in higher than originally estimated. In addition, in FY 2010-11, expenditures came in lower than forecast by \$864K in expenditures coming in lower than forecast, primarily due to salary savings. These additions to reserves allowed the substantial allocation to street maintenance referenced earlier.

At this point in time, the projected FY 2011-12 ending fund balance is estimated to be \$28,853,411, an increase of \$3.88M/15.5% from budgeted projections last year. This ending fund balance estimate is higher due to the now final FY 2010-11 ending balance referenced above. In addition, the revised FY 2010-11 "current balance" is \$1,636,137 due primarily to the sales tax projections. On the expenditure side, the budget is still estimated to come in close to original budget estimates.

The starting point for FY 2012-13 is the projected ending 2011-12 balance of \$28,853,411. From this point, operating revenues are added, expenses subtracted and after reducing for the required 15% reserve (\$9,406,383), unencumbered reserves at year-end 2012-13 would be \$19,947,028. However, various appropriations from this balance as one-time or time limited expenditures are recommended.

One-Time Expenditures & CIP Program Funding from Reserves

Various transfers out of reserves for one-time requests have been budgeted including the \$1.130M discussed previously for Streets/Drainage CIP projects. A detailed listing of the \$2,135,415 in transfers out includes the following:

- **\$400,000** to transfer funding to the Capital Improvement Program for additional sidewalk maintenance.
- **\$330,000** to transfer funding to the Capital Improvement Program for additional asphalt maintenance.
- **\$329,500** to fund fiber expansion to fire station 2, station 5, and station 7.
- **\$283,325** to fund an upgraded Financial and Human Resource software application.
- **\$237,090** to fund an upgraded Community Development software application.

- **\$200,000** to transfer funding to the Capital Improvement Program for additional screening wall maintenance.
- **\$200,000** to transfer funding to the Capital Improvement Program for curb and gutter improvements on Walters, Herod, and Hatcher streets.
- **\$112,000** to fund various personal computer/phone/printer replacements.
- **\$43,500** to fund improvements to Fire Station accessibility for ADA compliance – ramps, parking spaces, etc.

In addition to the transfers out, \$1,275,827 in direct one-time expenditures are funded from the General Fund reserve for FY 2012-13:

- **\$384,990** to fund economic development agreements for the following: Huffines Plaza (\$16,990), Blue Lynx Media (\$6,000), Medfusion (\$88,000), Sysco (\$167,000), IPeople (\$3,000), and Uptown Village (\$104,000).
- **\$350,000** for legal expenses for a potential landfill permit intervention before the TCEQ.
- **\$160,000** to complete the originally planned complement of 30 line sets and hoist motors for the stage of the MCL Performance Hall. There are insufficient free line sets to allow for flexibility in location for hanging of stage drops, special effects equipment, scenic units and lighting.
- **\$93,518** to purchase a personnel lift for facilities maintenance. City Hall has ceiling heights of 58' and lighting that is 40' above floor level; the Council Chambers has lighting that is not accessible using our 30' vertical lift; the new arts center has ceiling heights of 48'; and the library 40'. Rental units have been expensive and frequently unavailable when needed.
- **\$58,000** to purchase two digital message boards to advertise activities, classes, and events. These will replace the traffic message boards being used at Memorial Park and the Annex.
- **\$56,829** to purchase three sand spreader replacements (\$18,943 each) that are currently 22 years old and are unreliable and require increasingly more service.
- **\$50,000** to provide funding for the upkeep and restoration of City facilities: carpet replacement, wall repair and painting, roofing issues; mortar is separating and needs to be replaced or caulked; lighting upgrades; mechanical systems maintenance.
- **\$22,059** to replace 27 sets of body armor for the police department.
- **\$20,269** to provide funding for power tool replacements in the Fire department:

5 rotary saws	\$ 6,400
5 diamond blades	\$ 805
4 cutters edge chain saws	\$ 7,164
8 additional chains for cutters edge saws	\$ 2,080
12 wood chains for cutters edge saws	\$ 350
2 electric exhaust fans	\$ 3,470
- **\$13,764** to replace four end of life network switches.
- **\$10,770** to fund a solar powered street light pilot program. The funding will provide two solar powered street lights which will be evaluated as a future alternative for off-grid lighting.

- **\$10,010** to fund hose replacement in the Fire department.
- **\$10,000** to fund parking lot re-striping at PALS facilities.
- **\$9,658** to fund onetime costs associated with the new Warrant Officer position.
- **\$7,900** to fund an FCC mandated upgrade to existing Emergency Warning Sirens to be complete by January 1, 2013.
- **\$7,160** to replace rescue airbags in the Fire Department that are currently past the recommended service life.
- **\$5,400** to fund an upgrade to the alarm billing software.
- **\$5,000** to fund two tablet personal computers for Health and Code. One will be utilized by the Chief Sanitarian to perform inspections in the field. The second is a replacement for a Sanitarian.
- **\$500** to fund onetime costs associated with the animal shelter management software lease.

The economic development obligations are dependent on recipients meeting the terms of the agreements and are often related to a benefit or revenue the City receives in one fiscal year but does not pay until the next fiscal year. Therefore an expenditure out of reserves is appropriate when needed.

Total transfers out/one-time expenditures out of General Fund reserves for FY 2012-13 are \$3,411,242, which will reduce undesignated reserves to \$16,535,786. You should consider at least \$3M of that amount as an additional operating reserve contingency, given the economic climate. Our required reserve is 15%, which is more than sufficient in good times, but many cities use 20% of operating expenditures or more. Beyond this there are various other projects that should be kept in mind for future allocations:

- **Technology**
There are several major costs on the horizon including future network expansion and upgrades, fiber expansion, pc replacements, telephone system enhancements, and various system upgrades. All together, Council should plan on a minimum of \$2.5M in technology capital costs from reserves over the next four years. This does not include replacement of the public safety radio system, which will need to happen sometime in the next 5 – 10 years at an estimated cost of \$3-4M. This project could be CCDistrict funded as well, but a source has not yet been determined.
- **Economic Development Projects**
Land banking and other grant programs need matches or supplemental funds if used; independent expenditures by the City for major incentive packages would need to be funded through reserves and further efforts toward the Lake Project will require additional funding.
- **Plaza/Parking**
While funding in the form of the COG grant is a primary source for the Plaza, a \$360,000 match is required. Also, the City will have to bear costs in excess of grant funds and purposes, including any property acquisition costs, and ineligible items like the water features.

- **RTR Matches**
The Regional Toll Revenue grants for Corporate Drive/Windhaven require matches for each section. If all sections are built, the local match is \$10.2 million. Some of the match will be shared with Denton County, and some will be provided by the sections already completed by the City, County, or Fresh Water Supply District 1A. However, a substantial contribution will still remain, and the City will also be responsible for any additional costs beyond the grant amounts.
- **I35 Enhancements**
FM 407 is included in the “Phase 1 project” and has been funded through G O Bonds. It appears that few of the remaining bridges will be re-constructed in their final form in Phase 1, leaving the questions of whether we wish to invest in “temporary” enhancements and at what cost. The answers have not yet been determined.
- **Screening Wall Construction**
Total reconstruction of severely weakened walls will cost several million. In lieu of this, a larger amount of reconstruction/repair funding has been allocated in the base budget.

As you can see, the undesignated reserve could easily be wiped out by this list.

Unfunded Programs

The following list details the higher priority programs that are not in the base budget. All of these items are considered lower priorities than what is in the base budget. When deliberating the addition of any of these programs to the base budget, especially those with on-going operational costs, keep in mind the increasing health costs which are likely to occur on a routine basis. This unfunded list is in my recommended priority order. Some of the items described can be funded from reserves.

1. **\$330,000** for traffic improvements. This would enable the City to continue its’ annual contribution to the CIP for traffic improvements. However, as noted in the street/signal/drainage discussion, there is currently a balance in the capital improvement program of \$833,996 that can be used until such time as an appropriation from the General Fund is more manageable.
2. **\$42,125** for holiday lighting. This funding was removed from the operating budget in FY 2010-11 and paid for out of reserves. It was not specifically funded at all in FY 2011-12, however was done utilizing savings in other areas. It is an on-going expense that should be located in the operating budget, if Council wishes to continue the holiday lighting program.
3. **\$47,679** to fund a Secretary position to support Health/Code (3 new code officers coming with the CCD funded positions) and Fire Prevention.
4. **\$90,815** to fund a Fire Inspector position. This position will have a geographical area of responsibility for fire and life safety similar to our current fire inspectors to provide additional fire inspections annually and come closer to the target of one inspection/business per year. Revenue in the amount of \$25,000 could be added to the

General Fund to partially offset the on-going cost. Of this total amount, \$23,000 is for one time equipment costs including a vehicle.

5. **\$22,451** to fund a part time position in the Finance department. The position's main focus will be working on process improvements that strengthen internal flow and create efficiencies where needed. Of this total amount, \$4,756 would fund one-time costs including computer hardware and software, as well as supplies.
6. **\$55,697** to fund an Event Planner at the Medical Center of Lewisville Grand Theater. This position would respond to client inquiries, assist clients in the planning of events in order to reach the point where a contract may be generated, and coordinate with all departments involved in bringing event to fruition. Of this total, \$1,223 is for one-time equipment. As an alternative, 50% of this position could be funded from the Hotel Motel Fund.
7. **\$60,625** to fund a training package for the following departments: Administration (\$2,000), Fire Suppression (\$11,625), PALS (\$4,800), Fire Prevention (\$6,780), General Management (\$20,000), Community Relations (\$6,140), Fire EMS (\$2,380), Public Services (\$1,200), Planning/ED (\$2,000), and Library (\$3,700). Other the past several years, training accounts have been reduced, or at best, not kept pace with costs due to reduced revenue available. A detailed list of these items is in attachment 2.
8. **\$36,500** to fund a fireworks show on the fourth of July. This funding has been provided by the Recreation Fund in the prior two years, however, that fund is not a long term solution for this on-going expenditure.

UTILITY FUND

Utility Fund Current Year and FY 2012-13 Revenues

Total revenues in the Utility Fund for FY 2011-12 are now estimated at \$27.392M. This compares to an actual in FY 2010-11 of \$29.435M (very dry year) and a budget in FY 2011-12 of \$26.794M.

Utility Fund revenue is projected to end the year ahead of projections by \$598,328. This is due primarily to Water sales which are estimated to exceed original budget projections by \$574,178. In addition, sewer sales are up slightly from budget, as is Industrial Waste Surcharge revenue. The only other major variance in revenue is related to the transfer in for project engineering (\$134,303). This source will be shown as an offset to an expenditure rather than as a revenue.

- **Water Sales**

The first half of the fiscal year reflects slightly better than average water sale activity. With the hotter weather experienced in the months of May and June, water sales have risen. Continued hot weather could drive this estimate higher later in the year but we will have to wait to see if that happens. The year-end estimate is \$15.631M compared to a budget of \$15.057M.

For FY 2012-13, revenues (and expenditures) are budgeted based on a “normal” year, per policy. Water sales have been set at \$15.816M. This projection is on target with the five year average for water sales (adjusted for rate increases). This assumes no rate increase and no increase in demand.

- **Sewer Sales**

Sewer sales is a revenue source that is partially driven by winter averaging. Wet winters tend to re-set residential sewer volumes at lower levels. There is also a “dry summer” effect on sewer sales that can occur when commercial properties that do not have separate sprinkler meters use more water during hot weather. Because commercial property sewer volumes are set on total consumption per month, rather than a winter average, the use of more water can result in the City collecting more “sewer revenue” than one would expect. The FY 2011-12 June estimate for sewer sales is \$9.699M compared to a budget of \$9.523M. For FY 2012-13, we are using a \$9.799M projection, which is again based on a normalized year. This is somewhat more conservative and assumes no rate increase or growth in demand.

Together these two lines represent 93.5% of the planned FY 2012-13 budget compared to 92% last year. The increase as a percentage is a result of a decrease in capital recovery fees. The remaining revenue sources are comprised of charges for services and capital recovery fees.

- **Capital Recovery Fees**

Capital Recovery Fees have been performing better than anticipated (though much lower than in the past) and are expected to end the year as budgeted at \$1,032,344. Capital Recovery Fees can be extremely volatile, as witnessed during the previous twelve years:

2001-02	1.766M
2002-03	1.368M
2003-04	1.139M
2004-05	1.285M
2005-06	1.803M
2006-07	2.248M
2007-08	1.773M
2008-09	919K
2009-10	881K
2010-11	337K
2011-12	1.032M
2012-13	586K

The \$1.285M actually received in FY 2004-05 stopped the downward trend the City had been experiencing in prior years. There were then two years of growth and then significant decreases beginning in FY 2007-08. Because of this volatility, projected revenue is always

based solely on known residential and commercial development projects anticipated to occur in the upcoming fiscal year. For FY 2012-13, the estimate for capital recovery fees is \$585,571, down \$446,773 from the FY 2011-12 original budget of \$1,032,344 and is based on various development projects anticipated to occur in FY 2012-13 including commercial projects such as Chicken Express, Mira Vista Office Buildings, Lakeridge/Leora Apartments, Denton County Building, Denton County Church of Christ, Lakeside/FM 3040, Majestic Airport Addition, Floor Center, and GHCS Phase II. Residential projects include Carrington Village, Wentworth Phase I, Kings Grant, Lakeridge Townhomes, Chase Oaks Phase 2, Milton Street Townhomes, Townhomes at Continental Square, Settlers Village Phase 1 and 2, Meridian Phase 2A and 2B, North Shore, Manors at Vista Ridge Townhomes, Uptown Village Townhomes, Fireside Custom Homes, and Rockbrook Place/Ashton Woods.

These three sources (water sales, sewer sales, and capital recovery) represent 95.6% of Utility Fund revenue so if there are any difficulties with the budget, you can assume it is caused by one or more of these lines. As always, Capital Recovery fees have been the most worrisome; however, our “dependence” on them has been reduced in recent years (capital recovery fees represented 13.2% of budgeted revenues in FY 1998-99 and are only 2% in FY 2012-13).

- **Wholesale Sewer Sales**

Wholesale sewer sales to Castle Hills is anticipated to bring in \$620,459 in FY 2011-12, making this source of revenue a strong component in the overall revenue structure for the Utility Fund. For FY 2012-13, this revenue source is projected to remain stable at \$621,695.

- **Other Revenue Sources**

Other revenue sources (connects/reconnects, interest earned, industrial surcharges, Upper Trinity effluent sales) are all cumulatively a small portion of the budget.

Overall, FY 2012-13 Utility Fund revenue is projected at \$27,399,685, an increase of \$605,923 from the FY 2011-12 budget. These revenue forecasts are based on “no significant changes” and on current rate structures per Council policy.

Utility Fund Fee Modifications

For FY 2012-13, the entire fee schedule was reviewed as part of the budget preparation process. There are two recommended Utility Fund changes to the fee schedule for FY 2012-13:

- 1) Change the current fee amount of \$44.00 for a ¾” meter to read “Actual Cost of the Meter”. This is due to the vendor pricing being unknown until the time of purchase.
- 2) Change the current fee amount of \$67.00 for a 1” meter to read “Actual Cost of the Meter”. This is due to the vendor pricing being unknown until the time of purchase.

These changes will not result in a substantial change to revenue amounts proposed for FY 2012-13.

Expenditures

Expenditures in the Utility Fund for FY 2011-12 are anticipated to come in slightly over the original budget at \$26,885,335. This is due to purchase order carry-overs from the prior fiscal year. All planned transfers to the Capital Improvement Plan will occur as budgeted.

The recommended operating budget for FY 2012-13 is \$27,399,685, an increase of \$605,923 from FY 2011-12. Another \$1,548,362 in transfers out of reserves to the Utility Capital Improvement Program is planned, making the total expenditures \$28,948,047. The FY 2011-12 total expenditures were budgeted at \$30,201,715 including a \$3,387,463 transfer to CIP as well as a \$20,490 economic development agreement line item. The total FY 2012-13 Utility Fund budget is \$1,253,668 less than the FY 2011-12 budget.

- **Operating Budget**

For FY 2012-13, \$701,638 is included in the operating budget to fund a portion of the CIP program requirements related to water line replacements, sewer line replacements, and inflow/infiltration repairs. An additional \$1,548,362 is budgeted out of Utility Fund reserves for the total of \$2,250,000 (\$250,000 for water line replacements, \$1.75M for sewer line replacements, and \$250,000 for Inflow/Infiltration repairs).

The largest increase in ongoing operating cost in the Utility Fund is in health insurance: \$99,792. The internal payment rate (the per employee rate charged to the departments to fund the employer share of the claims and administrative cost) increased from \$7590 to \$8710 per employee based on the recent history of claims in the Health Fund.

The operating budget includes “new” programs totaling \$972,957 (detailed below). Staff was able to add these programs along with the health insurance increases while increasing the overall budget only \$605,923, through various savings including eliminating onetime costs related to action steps funded in FY 2010-11 (-\$238,537) and removing last year’s one-time transfer to CIP for water and sewer line replacements (-\$200,180).

Raw and treated water costs were budgeted at an increase of \$16,682. Increase in funding for Treated Water purchased from Dallas Water Utilities (DWU) is needed due to an increase in the DWU 2012 Wholesale Cost of Service Study Summary of Rate Changes. A 1.4% increase in the Proposed Demand Charge and 2% increase in the Treated Water Volume Rate created an increase in Treated Water cost of \$47,538. A 2.8% decrease in the Untreated Water cost offset the increase in Treated Water by \$30,856. The net increase in water cost for the Proposed 2013 Budget is \$16,682.

- **Debt Service**

Debt Service was budgeted at \$7,255,784 for FY 2011-12 and is budgeted at \$7,222,921 for FY 2012-13 (this includes a \$1,058,148 transfer to the GO Debt Service Fund for the 2010 Refunding Revenue Bond Conversion. Budgeted debt service represents only 26.3% of Utility Fund operating expenditures in FY 2012-13, compared with 27% in FY 2011-12, 28% in FY 2010-11, and 31% FY 2009-10. Schedules showing all debt service issuances

and their related requirements are included in the debt summary section of this preliminary budget (section 3).

- **Organizational Changes**

There were no organizational changes in the Utility Fund for FY 2012-13.

Recommended and funded program changes:

1. **\$102,045** for compensation plan adjustments (Plant Operators and Chief Operators pay grade re-classification, \$70,687, 1% market/merit, \$31,718).
2. **\$95,050** for SCADA Radio Upgrade - The existing SCADA radio communication system was installed in the 1990's, with minor additions to the system such as Modbus communications. The radio systems at Wastewater will need to be converted to the new radio systems for Motorola and reprogrammed. Some of the existing radios are compatible with the new operating system, but the majority need to be converted. These include Lakepoint, Vista Ridge, Ace Lane, Whippoorwill, Hidden Cove, Eastside Sanitary, Castle Hills, Crossroads, Plant Control Room, Prairie Creek, Fine Screens, Plant 1 and Plant 2 Returns.
3. **\$67,437** for operation and maintenance of the Midway Pump station. This Pump Station is scheduled to be placed into service in June 2012. Midway will provide 5 additional 7 MGD pumps to supply treated water back to the 692 pressure zone. Operation of the new station will increase operating maintenance and energy requirements to maintain the station's pumps, generator, fuel, tank inspections, electrical, SCADA , and chemical feed systems.
4. **\$59,333** to purchase a dependable crane truck for daily maintenance needs in both water and wastewater facilities. This request is for a new truck, truck body, crane and lease" replacement payments over 15 years.
5. **\$52,090** for the installation of switchgear and electrical connections at Vista Ridge Lift Station. A generator and switchgear were recently removed from the de-activated Palisades Stormwater Pump Station and will be used at Vista Ridge Lift Station for permanent emergency power. Funding will also provide a second portable generator capable of providing various voltage for twelve small lift stations which are outfitted with a quick-connect mechanism.
6. **\$49,436** to purchase of console equipment needed to allow the Police Department to dispatch after-hours utility service calls that are currently handled by Water Treatment Plant personnel. Funding will equip two consoles at the call center.
7. **\$46,400** for replacement of the wastewater Plant I North Clarifier Drive (38 years old).
8. **\$45,000** for water plant line repairs.
9. **\$42,500** to reclaim basin modifications in order to more efficiently return reusable water to the head of the plant, and minimize the quantity of water sent to sewer. The project includes installation of a stand pipe in the reclaim basin to allow for solids removal prior to reuse of the filter backwash water.
10. **\$41,042** for replacement of sludge feed pump rotors and stators for sludge feed pumps #1 and #2.
11. **\$39,256** for replacement of three large valves at the Water Treatment Plant.
12. **\$37,697** for wastewater drain lift station pump, flange, and control replacements.

13. **\$27,810** for wastewater security fencing - Approximately 650 foot of chain link fence and barbed wire need to be replaced on the north side of the Wastewater Treatment Plant.
14. **\$27,365** for wastewater treatment plant door replacements.
15. **\$24,050** for a water system infrastructure leak detection system – This equipment accurately locates leak locations before and during repairs to lines.
16. **\$21,667** for water plant IFIX SCADA and radio upgrades - needed to bring three distribution sites to the current supported SCADA system. Funding will also provide an upgrade to the Intellution IFix software program for one Water Plant PC.
17. **\$21,295** for security surveillance systems at the Eastside, Austin Ranch and Southside pump stations, including the addition of video surveillance, a monitor and annual support for all the cameras.
18. **\$18,653** to replace water plant doors, ladders, and walkway platforms at various locations.
19. **\$16,252** to purchase water treatment plant programmable logic control replacement parts.
20. **\$16,682** for increased cost of purchased water from DWU.
21. **\$14,703** to fund Wastewater Plant grit removal and disposal.
22. **\$10,622** for Confined space safety equipment for Meter Services.
23. **\$10,048** for fees for disinfection byproduct 2 sampling and analysis.
24. **\$9,980** for IFIX SCADA (plant and facility operating software) training for Water and Wastewater personnel.
25. **\$8,581** for a non-excavating valve repair kit - can repair broken operating nuts on valves, re-thread the stem on valves and replace the hold down nut without any excavation.
26. **\$7,769** to purchase of a Hach DR 5000 Spectrophotometer which will result in more accurate and sensitive water quality results, allowing earlier detection of developing trends and lowering the duration of these events.
27. **\$7,356** for level A chemical suits for water and wastewater personnel.
28. **\$7,048** for an ammonia gas detection system replacement.
29. **\$5,900** for an enhanced environmental public education program - particularly for water conservation and for recycling.
30. **\$5,796** for water plant upgrade for emergency backup SCADA - The Water Treatment Plant has a backup SCADA system for emergency operation of the distribution system during an outage or disaster. The system needs to be upgraded to the latest Intellution IFix software program and radio communication system for operational capabilities.
31. **\$5,768** to add Water Plant Level Sensors in lime silos (replaces manual reads).
32. **\$5,550** for Special event recycling - Recycling has been promoted at the Western Days Festival for several years and has been very successful. As a result of the increased recycling, staff needs a more effective way to manage the materials collected. Cardboard special event recycling containers previously used were at the end of their life after last year's festival. Containers which will be more permanent are needed to continue with recycling at Western Days and other special events.
33. **\$3,796** to purchase a Chlorine Amperometric Titrator which will enable the Laboratory to analyze for chlorine residuals with a greater level of accuracy and at a lower detection limit.
34. **\$3,787** for replacement of Water Laboratory circulating water bath that is more than 15 years old and requires frequent maintenance.
35. **\$3,695** for a small pipe inspection camera

36. **\$3,636** for ULM remote access for field operations - key personnel/vehicles need remote access to mapping, as-builts, service request, and work orders. Staff will utilize Public Safety laptops that have been replaced and removed from service. Connecting these devices to the network requires a monthly wireless service and a onetime cost for VPN connectivity. This funding provides service for six devices.
37. **\$3,145** to replace a balance table in Wastewater Laboratory.
38. **\$2,027** to expand current training classes for TCEQ licensing from 12 to 17 classes per year for ULM personnel.
39. **\$1,360** for painting of lab cabinets.
40. **\$1,000** for DCTA Roadway Worker Protection Certifications.

These represent all of the additions to the base budget. As you can see, many of the above changes are one time in nature, giving us flexibility in this budget (e.g. for revenue shortfalls) and in future budgets (adjusting to any major on-going cost increase such as the DWU rates or debt service). Most of the onetime expenditures will also be deferred until at least mid-year to ensure that revenue performance is sufficient.

As always, you can see that the Utility Fund is capital and equipment intensive. We have been able to fund the most important operating needs for the water/sewer plants by controlling costs and by implementing rate increases when necessary. More expensive capital costs have been financed through revenue bond debt and occasional transfers from undesignated reserves.

To continue this practice, regular, incremental increases in rates should be examined, especially as operating costs (electricity, fuel, water, personnel) increase. Attachment 3 shows our comparison of water and sewer rates for residential customers in various metroplex cities. Rate changes in the past five years were 1.15%, 1.19%, 1%, .5%, and 0% in sewer rates and .65%, 1.19%, 1%, 1.5%, and .65% in water rates.

Fund Balance

Beginning Fund Balance (current year)

At the time of the preliminary 2011-12 budget, the estimated ending fund balance for FY 2010-11 (which was the amount budgeted as the FY 2011-12 beginning fund balance) was \$16,632,469. However, the FY 2010-11 ending fund balance has now been finalized at \$18,937,899. This increase is primarily due to a hot summer and water revenue sales coming in over revised budget by \$2.2M and smaller increases in sewer sales and capital recovery revenue coming in over the revised budget.

Ending Fund Balance (current year)

At this point in time, the FY 2011-12 ending fund balance is estimated to be \$16.037M, a decrease of \$2.901M from the now final \$16.632M FY 2010-11 ending fund balance due primarily to budgeted transfers out to CIP of \$3,387,463 and economic development agreement payments in the amount of \$20,490. Activity so far this fiscal year indicates an increase in

revenue of \$598,328 and an increase in expenditures of \$61,593 (related to purchase order carryovers from the prior fiscal year).

Fund balance (FY 2012-13)

Beginning with the projected FY 2011-12 ending balance of \$16,036,701, the budgeted FY 2012-13 fund balance will be reduced by \$1,548,362 for transfers being made to the CIP program resulting in a total ending fund balance of \$14,488,339. After deducting the required operating reserve of \$4.109M, the final budget undesignated reserves will total \$10.378M.

Capital Improvement Program

Last year's budget allocated an additional \$3,387,463 to CIP from reserves. The FY 2012-13 planned allocation from reserves is \$1,548,362. This transfer will help fund PAYGO CIP Projects such as \$2,250,000 in water line replacements (\$250,000), new sewer lines (\$1,750,000), and inflow/infiltration repairs (\$250,000) as discussed previously. The remaining \$701,638 is budgeted in operating funds. In addition, a \$5.555M revenue bond sale is planned to fund part of the water reuse project and a water pump station transmission main (Midway West).

- **Future Capital Programs**

After the transfer for water line replacements, \$10,378,386 is projected as undesignated Utility Fund reserves at the end of FY 2012-13. There are various CIP projects that we hope to fund out of reserves in future years. The water/sewer CIP recommended for FY 2012-13 through FY 2016-17 is attached to this memorandum (attachment 4). This document is not static and changes from year to year depending on circumstances and priorities. You will note that it shows the use of an additional \$6.250M in reserves over this period.

Obviously, we will need to have a few "dry years" that generate funds for these projects to achieve this plan. The plan also calls for debt issuances of \$25.155M. The potential annexation of properties in the east and the growth of other areas in the vicinity may require \$10M - \$13M in infrastructure improvements depending on whether the City were to assume these costs or let developers handle them. These costs are not currently programmed in the reserve or bond funded CIP.

- **2012-13 Revenue Bond Funding**

\$5,555,000 in revenue bonds is planned to fund the design and construction of a water transmission main required to transport water from Midway Pump Station to the City System (\$2,300,000) and the design and construction (phase 1) of a pipeline from the wastewater plant to Lewisville Lake for placement of wastewater effluent into the lake for indirect reuse by the City. Indirect reuse includes treatment for potable water use and non-potable irrigation (\$3,255,000). A second phase of funding (\$3.7M) is scheduled for this project in FY 2013-14.

Unfunded Programs

There are no unfunded programs for your consideration in the Utility Fund this fiscal year. Normally you would see a request for a rate increase to cover Dallas Water Utilities rate increases, however, this year the rate increases were negligible (\$16,682 affect on budget) and would amount to approximately one tenth of one percent on the water rate, therefore, no rate increase is proposed for this purpose in FY 2012-13. However, continued reliance on revenue bonds for major CIP projects could be reduced by additional funding for the PAYGO portion. Each 1% of rate increase would contribute approximately \$256,000 for such a purpose. A 4% increase would produce about \$1M/year. Should Council have an interest in doing this, and possibly designating up to \$500K of the current PAYGO amount in the operating budget on an on-going basis, you could approve a policy requiring 5% of annual operating revenue to be dedicated to the CIP. Combined, this would produce approximately \$1.5M annually from the operating budget (exclusive of reserves).

Debt Service Fund

The Debt Service Fund's purpose is to provide for principal and interest payments for the City's General Obligation bonds. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

So far in FY 2011-12, overall tax revenue has come in close to the original budget amounts. The property tax line item shows an increase of \$230,897; however, \$219,567 of that was originally budgeted as other miscellaneous revenue to allow over 65 and disabled frozen property amounts to be included in the fund summary at budget time. As you can see from the fund summary, this \$219,567 line item has been zeroed out as the revenue is now part of the property tax line.

A major change to revenue in this fund during FY 2011-12 was an amount of \$1,062,978 related to refunding revenue bonds. This is a transfer in from the Utility Fund. There is a corresponding expenditure in same the amount.

FY 2012-13

Debt Service for FY 2012-13 reflects the issuance of \$9.94M in general obligation debt during FY 2011-12 and amounts to \$6,350,000 in principal debt service and \$1,631,765 in Interest and Agent Fees. In addition, \$1,058,078 in refunded revenue bond debt discussed previously (being financed by the Utility Fund through a transfer in of revenue to offset the debt payment) and \$624,195 in debt service for refunded 4B debt (being financed by the 4B Fund through a transfer in of revenue to offset the debt payment) are also included.

For now, the fund summary shows a negative current balance or reserve drawdown of \$147,215 (the result of using existing property valuation revenue estimates per policy). However, this amount will change after July 25 (tax roll received). A decrease in valuation will have the effect of driving that negative current balance higher and thus, driving the debt service rate upward. An increase in valuation will have the opposite effect on the tax rate. In the past, because the

city used a collection rate of less than 100%, the City had the benefit of utilizing “Excess Collections” (from supplemental values being added to the roll and frozen over 65 and disabled property values) to offset debt service, thus lowering the debt rate. However, since FY 2010-11 the City has utilized a 100% collection rate thereby eliminating this option as a tool in formulating the debt rate.

If the tax roll decreases, the debt rate needed to cover the existing debt service requirements will have to increase. One option to maintain a rate closer to the current rate is an additional draw down from Debt Fund reserves (although the real purpose of reserves in the Debt Service fund is not to balance the tax rate but to guard against a collapse in tax payments). This would be the fourth time in four years and would result in a significant depletion of the fund balance. Thus, I strongly recommend that you consider allowing the debt rate to increase, if necessary, with a smaller draw down or none at all. This may put pressure on the O/M rate when you least need it but the pressure could be even worse next year if a draw down option is unavailable. The effect on the O/M budget could be severe over time and could begin eating into core services (unless the O/M rate is also increased). To give you a bit more flexibility, I have reserved the previously mentioned \$500K contingency in the O/M budget in the event that the debt rate needs to go up, and the O/M rate needs to go down.

Council should bear in mind that the bond program was authorized by voters, and projected to result in a tax rate of more than 13.4 cents. We are now almost 1.7 cents below that. The tax base is clearly under duress and I believe it is time to let that rate increase, just as it was allowed to decrease when the tax base was growing. I also recommend that you should attempt to avoid the temptation to reduce the O/M rate in order to keep the overall rate the same. By not increasing the overall rate I am concerned that we are gradually kicking the can down the road and boxing ourselves into a future corner that will be much more difficult than dealing with the situation today. As mentioned last year, it is important to educate the public that increasing a rate is not always the same as increasing taxes.... as well as doing away with the premise that decreasing the rate decreases taxes.

4B Sales Tax Fund

The 4B Sales Tax election was passed by the voters in 2002 allowing for the collection of a quarter cent sales tax. Revenues in this fund include sales tax collected in Lewisville as well as the Denton County Fresh Water Supply Districts (Castle Hills). A strategic partnership agreement was approved in 2009 allowing for collection of sales tax in the districts. The entire quarter cent sales tax collected in Castle Hills is retained by the 4B Corporation (in the General Fund the sales tax collected is used to first pay for fire and police contract services and then split 50-50 with DCFWSD 1-A).

FY 2011-12 Re-estimates

Total FY 2011-12 revenues were budgeted at \$5.0M and are now estimated to end the year at \$5.4M, an 8.0% increase. Sales tax revenues are projected to be up by \$340,904 by year end.

Additional revenue sources include “Recreation” and “Miscellaneous”. “Recreation” includes aquatic facility rental/entrance fees and field rental fees at Toyota of Lewisville Railroad Park. The “Miscellaneous” category is interest earnings. Recreation revenues are projected to be up by 16.3% (\$31,503) by year end. This increase is due to expanded tournament play at the park as well as the collection of fees per participant from sports associations for use of the fields for practice purposes.

FY 11-12 expenditures were adjusted at mid-year by \$55,189 in the Parks and Leisure Services category to reflect the increased cost of electricity to operate both the aquatic facilities and Toyota of Lewisville Railroad Park.

FY 2012-13

Total revenue is estimated at \$5.4M, an 8.0% increase over the FY 2011-12 budget. This increase reflects the improved factors described above. As in the General Fund, sales tax revenue is budgeted at the FY 11-12 estimated amount. Interest earnings are budgeted to reflect a minor decrease based on FY 11-12 interest performance.

Operating expenditures for FY 2012-13 include administrative charges in the amount of \$60,500 (\$500 for training for the executive director to attend state mandated training and \$60,000 for general administrative services charged back to the General Fund) as well as Parks and Leisure Services (PALS) expenditures which include library, aquatic facilities, and park maintenance activities. FY 2011-12, PALS expenditures were budgeted at \$1,991,871. The FY 2012-13 expenditures are budgeted at \$2,233,384, an increase of \$241,513. This increase includes the compensation plan increase (\$5,161) as described earlier in the General Fund overview, over seeding of soccer fields (\$15,000), park maintenance equipment (\$47,866) and an adjustment to the lifeguard pay scale (\$30,947) to improve the ability to hire these seasonal employees. Like the General Fund, this fund also absorbed increased costs related to TMRS, Health Insurance and electricity (\$117,679). Also funded is replacement of customer computers in the library lab (\$28,385).

Debt payments total \$2,852,734 and include debt related to the library expansion, the College Street and Sun Valley aquatic facilities, Railroad Park land, and Railroad Park construction.

Transfers to CIP out of reserves for FY 2012-13 total \$20,600 for the annual transfer to the capital improvement program for the eventual repainting of the aquatic facilities

As was the case last year, transfers out of reserves to fund infrastructure improvements, playgrounds, hike and bike trails, etc. have not been included. The Parks Board is in the process of prioritizing items listed in the Park Master Plan and Trail Master Plan. Once this process is complete, the Parks and Library Development Corporation will review the list and make recommendations to the City Council related to items that may be funded through the sales tax. With current revenue to current expenditure balance of \$289,044, any additional bond issuance would not be possible within the foreseeable future. The fund balance of \$6.3M may allow for some one time funding of projects.

Crime Control and Prevention District

A creation election for the Crime Control and Prevention District was approved by the voters November 2011 allowing for the collection of a one-eighth of one percent sales tax. Proceeds from this sales tax may only be used for law enforcement programs.

FY 2011-2012

The Texas Comptroller's Office began collection of the sales tax in January 2012 with the first sales tax check received in April 2012. By fiscal year-end, \$1.26M is estimated to be collected. Interest earnings of \$12,597 are additionally projected.

In accordance with state law, the Temporary Board of Directors formulated a two-year crime control plan and two-year budget plan. Year one of the budget plan, FY 2011-12, includes 10 police officers and related equipment, a police system support specialist to work with law enforcement technology and three inspectors focused on the clean-up of neighborhoods targeted for crime reduction. Because money was not available until April 2012, the hiring of these positions did not begin until May 2012.

FY 2012-2013

The proposed budget projects sales tax collection to be \$2.61M. Interest earnings of \$26,106 are also projected resulting in total estimated revenues of \$2.63M.

Projects originally approved by the Temporary Board of Directors for year two of the required budget plan are included in the recommended budget. The expenditures originally approved in the fall of 2011 have been updated to reflect increased costs of salaries and benefits as well as equipment cost increases. In addition, 14 Taser X2s (\$17,920) for all officers funded through the new sales tax is included. All officers, except those assigned to administration, will be assigned a taser device effective October 2012. The tasers for all other officers are funded through the General Fund. A total of four automated license plate readers are also included in the proposed budget (\$64,648). A strategy approved by the Temporary Board dealt with the purchase of covert surveillance equipment but the type of equipment was not specifically defined at that time. The department has now determined that the automated license plate readers are the recommended covert equipment needed.

State law requires that the district fund an annual evaluation program to study the impact, efficiency, and effectiveness of new or expanded crime control and crime prevention programs. The law also requires that the board have an annual audit made of the financial condition of the district by a third party auditor. Finally, the district can contract with the municipality for administrative support. A total of \$30,000 is included to cover the cost of the third party audit and the use of city staff to provide administrative support and conduct the annual evaluation.

Total expenditures are \$2.4M with a fund balance projected to be \$502,523. An undesignated reserve of \$31,271 is calculated which represents a reserve requirement of 20% of total expenditures to take into account the volatility of sales tax revenues.

Fire Control, Prevention and Emergency Medical Services District

A creation election for the Fire Control, Prevention and Emergency Medical Services District was approved by the voters November 2011 allowing for the collection of a one-eighth of one percent sales tax. Proceeds from this sales tax may only be used for fire prevention programs.

FY 2011-2012

The Texas Comptroller's Office began collection of the sales tax in January 2012 with the first sales tax check received in April 2012. By fiscal year-end, \$1.26M is estimated to be collected. Interest earnings of \$12,597 are additionally projected.

In accordance with state law, the Temporary Board of Directors formulated a two-year fire control plan and two-year budget plan. Year one of the budget plan, FY 2011-12, included the purchase of a new ambulance to be assigned to Firehouse #6 and public safety technology infrastructure designed to provide redundancy in case the central computer system loses functionality.

FY 2012-2013

The proposed budget projects sales tax collection to be \$2.61M. Interest earnings of \$26,106 are also projected resulting in total estimated revenues of \$2.63M.

Projects originally approved by the Temporary Board of Directors for year two of the required budget plan are included in the proposed budget. The expenditures originally approved in the fall of 2011 have been updated to reflect increased costs of salaries and benefits as well as equipment cost increases. The addition of 9 paramedics (\$742,057) is the primary expenditure. Additional money needed to equip the medic unit purchased in FY 2011-12 (\$12,097) is also included.

State law requires that the district fund an annual evaluation program to study the impact, efficiency, and effectiveness of new or expanded fire control and prevention programs. The law also requires that the board have an annual audit made of the financial condition of the district by a third party auditor. Finally, the district can contract with the municipality for administrative support. A total of \$30,000 is included to cover the cost of the third party audit and the use of city staff to provide administrative support and conduct the annual evaluation

Total expenditures are \$910,420 with a fund balance projected to be \$42.6M. An undesignated reserve of \$2.4M is calculated which represents a reserve requirement of 20% of total expenditures to take into account the volatility of sales tax revenues.

Hotel/Motel Fund

The hotel-motel tax is levied upon the cost of use of a hotel room and is equal to seven percent of the price of the room. State law specifies that hotel occupancy taxes must be used on events and programs that enhance and promote tourism.

FY 2011-2012

The FY 2011-12 estimated total hotel occupancy tax revenues are \$1.97M, \$239,927 more than budget. The Interest and Miscellaneous category reflects a \$290,912 decrease which is a rebate of the hotel tax to the Hilton Garden Inn and Lewisville Convention Center to cover the cost of management fees as required in the Hilton Garden contract. The convention center management fees are paid to the Hilton Garden in the form of a refund of the hotel tax paid to us and capped at \$300,000 as required by the contract. The proposed budget is based on a full refund of \$300,000 and \$10,529 in interest earnings. This refund requirement continues with a cap of \$300,000 through August 2016 and then drops each year for the remaining five years ending in July 2022 to a cap of \$50,000.

FY 2011-12 estimated expenditures are \$1.33M compared to a \$1.32M budget due to a Council approved supplemental appropriation for the Western Days celebration.

FY 2012-13

The proposed FY 2012-13 hotel occupancy tax revenue is projected to increase by \$229,927 over the FY 2011-12 budget. While three hotel properties are no longer operational due to the I-35 expansion project, these closed properties tended to have lower occupancies and lower average daily rates. Hotels in the vicinity of the three that closed have experienced increased room nights since the closures and these hotels have higher average daily rates. Staff anticipates no overall revenue loss from the closure of the three properties. Lewisville hotels have held their room rates and occupancy rates even during the difficult economic period.

The FY 2012-13 miscellaneous revenues are impacted in two ways by the Hilton Garden Inn and Lewisville Convention Center Lease and Management Agreement: (1) the rebate of the hotel occupancy fees paid to the Hilton Garden Inn for the annual management fee lowers the revenue by \$300,000 (described above) and (2) the payment to the city from the Hilton Garden Inn in the amount of \$1.75M for the first installment of the “true-up of the management fees” increases the revenue. These two transactions result in a net \$1.46M budgeted for miscellaneous revenues. The Hilton Garden Inn is required to make two payments to the city for reimbursement of a portion of the monthly management fees with the first payment due in December 2012 in the amount of \$1.75M and second payment due in December 2016 in the amount of \$2.0M. Total revenues for the fund are up \$1.98M over the FY 2011-12 budget.

The FY 2012-13 total expenditures are budgeted at \$2.79M compared to the FY 2011-12 budget of \$1.31M, an increase of \$1.48M. A repayment of a \$1.5M loan to the Equipment and Maintenance Fund is included (non-departmental). In 2005, a \$3.75M “up-front lease payment” was made to the Hilton Garden Inn. This lease payment was made from the Hotel-Motel Fund and with a loan of \$2.5M from the Maintenance and Replacement Fund. To date, a total of \$1.0M has already been repaid to the Equipment and Maintenance Fund. With this fund transfer, the Equipment and Maintenance Fund is repaid in full.

The Community Relations/Tourism activity (\$1.1M) includes funding for staffing, special events and marketing. An increase of \$24,447 over the FY 2011-12 budget is due to the addition of the compensation plan for employees, travel for the Tourism Sales Coordinators to support convention outreach activities, and an expansion of the Keeping Tradition Alive (KTA) program. The expansion of the KTA program (\$11,300) moves the pipes and drums program from a Thursday evening to a Friday evening program and includes additional entertainment to focus on destination development for the Old Town area. Other special events included in this fund are the Sounds of Lewisville Summer Music Series (\$44,000), Holiday at the Hall (\$31,000), Western Days celebration (\$280,300), KTA (\$10,000) and the Saddle Club Labor Day Rodeo (\$7,000). The total Hotel/Motel Fund budget for special events is \$383,600 approximately 13.7% of Hotel/Motel Fund expenditures

Also included in the Community Relations/Tourism activity is an expenditure of \$17,500 for the marketing program at Vista Ridge Mall (another \$17,500 is included in the Utility Fund for this same program). Several years ago, the City and Medical Center of Lewisville funded a soft play area in the mall (50-50 split). The soft play area includes a flat screen that runs tourism productions and space for marketing posters and brochures. The FY 2012-13 is the final payment required under the contract.

The final components of the Community Relations/Tourism activity are positions dedicated to special events and conference sales: 30% of the Director of Community Relations and Tourism, two Tourism Sales Coordinators, a Tourism Specialist, 70% of the Publication Specialist, and an Administrative Secretary. The two tourism sales positions focus on different markets with one position focused on the sports and leisure markets and the other position focused entirely on the convention/group sales market. This position works closely with the Hilton Garden Inn team to bring in groups that impact multiple hotel properties. The administrative secretary is dedicated to support of the Visitor Center operation now located in the MCL Grand Theater.

State law sets a cap at 15% of total hotel-motel revenue that can be spent on arts activities (cap is \$294,588). Arts Promotion is the “grant” provided to the arts in the amount of \$154,831. This grant is distributed to various qualifying arts groups through recommendations from the Arts Advisory Board. In addition, a one-time arts related expenditure of \$28,383 is included from fund balance. This expenditure provides the Old Town TIF Fund with assistance in making the debt payment for the MCL Grand Theater. Debt assistance is necessary this year due to the debt schedule for the arts center being designed to take advantage of increasing property values in the reinvestment zone that have not materialized in total to date. Staff believes this is the only year such assistance will be necessary. Finally, funds are budgeted for electricity in the arts center (\$61,602). In total, \$244,816 is spent on the arts (\$49,772 under the cap).

The proposed budget has current revenue to expenditure balance of \$632,599. The ending fund balance is projected to be \$3.35M by fiscal year end.

Health Fund

The Health Fund was first established as a separate fund in FY 2001-02 when the health plan was designated a risk pool (prior to that it was part of the Insurance Risk fund). The fund is maintained as a trust not allowing any payments or transfers out of the fund except for health plan expenditures. This fund is budgeted very conservatively due to its trust status, which periodically results in transfers from the Insurance Risk Fund. For FY 12-13, a transfer of \$1.0M is made to raise the fund balance in the Health Fund to \$1.2M.

Staff operates a partially self-insured health plan with the city paying the first \$135,000 of each individual claim. In addition, aggregate insurance is purchased which provides overall plan protection when claims exceed a specified dollar amount in total. Cigna provides claim administration services as well as both the individual and aggregate stop loss contracts.

The city's experience with the partially self-funded health plan reflects the on-going national debate on how to control and fund health care costs. Over the last four fiscal years, FY 2007-08 through FY 2010-11, the cost of claims (includes prescription drugs) increased from \$4.7M to \$5.8M (23% increase). Shock claim costs (claims valued over \$50,000) have been a significant driver of cost increases in the last two fiscal years. In FY 10-11, the city experienced a 29.5% increase in the number of shock claims. The costs of third party administration and reinsurance have also increased over time due to this claims experience.

Revenues for the Health Fund come from four sources (reflected as "charges for services"): internal payments from departments, employee premiums, retiree premiums and COBRA premiums. The internal payments from departments is based on a per employee rate calculated to cover the employer share of the projected claims and administrative costs. This rate has increased the previous three fiscal years and is increased again in FY 2012-13. In FY 2009-10, the internal payment rate was increased 6.9% to \$6020 per employee per year. In FY 2010-11, the internal payment rate was increased by 9%, to \$6563. The internal payment rate for FY 2011-12 was increased by 15.65% to \$7590. For FY 2012-13, the rate is increased by 14.76% to \$8710 per employee. The increasing of this rate by over 40% in four fiscal years has had major impacts on the General Fund as well as all other funds that include full-time employees.

Employees have also shared in the burden of covering the costs of increasing health care expenditures. In FY 2009-10, employee paid premiums increased from 11%-17% depending on the plan and level of coverage (spouse, children, or spouse and children). In FY 2010-11, employee paid premiums again increased and plan reductions were made. Two plans were offered to employees: a catastrophic plan and a health reimbursement account (HRA) plan. No changes in rates or plan structure were made to the catastrophic plan but HRA rates increased up to 10% depending on the type of coverage. In FY 2011-12, a health savings account (HSA) was added as a third plan choice with higher deductibles and out-of-pocket maximums but a lower premium cost. In addition, monthly wellness and smoking premium surcharges were added to encourage improved wellness. For FY 12-13, employee paid premiums will increase 14%-18% depending on the plan of coverage. Surcharges for smoking and not participating in the wellness screening will be continued. Various changes to deductibles and other plan design changes will also be implemented.

A comprehensive wellness program has been a priority over the last several years. Prevention is the most effective way to control future costs. Cigna will provide \$15,000 in FY 12-13 as part of their contract to be used for wellness programming. An additional \$10,000 has been added to the FY 12-13 proposed budget to provide monetary incentives for a fitness program.

Another impact on the Health Fund is compliance with GASB 45. GASB 45 specifies how “other post employment benefits” (OPEB) costs, liabilities and funding progress are measured and displayed in government financial reports. Historically, retirees’ health care costs were on a “pay-as-you-go” basis, paying the current cost of retiree health care in a given fiscal year. GASB 45 requires health benefits to be recognized as they are earned over the retiree’s active working lifetime. Annually, an actuarial calculation is completed that determines the annual required contribution (ARC) and the net OPEB obligation. The ARC is a transfer from the Health Fund to the OPEB Fund (expenditure of \$366,600). Recognized as revenue to the Health Fund (\$368,800) is an actuarially derived number that reflects the actual costs of the retiree claims.

OPEB Liability Trust Fund

The Retiree Health Trust Fund is a fund created in FY 2007-08 to account for OPEB (other post employment benefits) liability. In general, this fund is also a trust that exists to build up assets related to the liability realized with the requirements of the GASB 45 standard. The higher the balance in this fund the lower the unfunded liability.

The main advantage in creating a separate trust is that all fund assets can be invested to reflect a diversified mix of stocks and bonds held by the trust for long term growth and sustainability. A separate investment policy (this fund is exempt from the Texas Public Funds Investment Act) controls investment decisions and the firm of PFM Asset Management LLC manages these long term investments.

Before the end of FY 2007-08, transfers in the amount of \$1M were made from both the Health Trust and Risk Funds to establish OPEB basic plan assets. Operating revenue into this fund is an annual transfer of the Annual Required Contribution (\$366,600) from the Health Trust as well as interest earned by the trust (\$75,000). Expenditures are \$368,800 which represents the city’s estimated pay-as-you-go retiree claims expense net of retiree premium contributions, fees and trust administration costs as projected by the actuary. The \$368,800 will be expended on a semi-annual basis as a reimbursement to the Health Trust.

Insurance Risk Fund

This fund is an internal fund that receives revenue from internal premium charges to the departments. These charges are either on a per employee basis (workers compensation and general liability) or per vehicle (auto liability insurance). Insurance coverage is purchased from the Texas Municipal League for all lines of coverage (auto liability, general liability, law enforcement, errors and omissions and property) except for Worker’s Compensation. Workers’

Compensation has a self-insured retention of \$300,000 for general government employees and \$400,000 for police and fire and an aggregate limit of \$3.0M. A low deductible program for workers' compensation would be very costly so the city opts to take more exposure on this line of coverage. Departments are charged for life insurance, AD&D and long term disability (all fully-insured lines) based on rates charged by the insurance companies.

Internal rates are developed in house to cover projected costs for each line of coverage. Expenses in this fund include premium payments to insurers, claims costs (TML deductibles range from \$500 for auto physical damage to \$50,000 for law enforcement), third party administration fees, and consultant costs. Expenses also include premiums for the life insurance, and long-term disability/AD&D programs.

Proposed expenditures for FY 2012-13 are budgeted at \$1.45M for various lines of coverage in comparison to \$1.6M budgeted in FY 2011-12. Experience in all lines of coverage has been very good this year attesting to the strength of the safety and risk management program.

McGriff, Seibels and Williams of Texas, Inc., the city's risk consultant, advised in 2006 that a minimum fund balance of \$5.0 million be maintained in this fund. While State law gives the city significant immunities or limits to liability exposure through the Texas Tort Claims Act, the law does not limit liability exposure on workers' compensation, law enforcement (civil rights violations such as wrongful arrest, unlawful search and seizure and excessive force) claims or public officials claims (civil rights issues such as the taking of property in a zoning case). In a single year, if there were several serious occurrences, the city could be out as much as \$3.0 million in workers' compensation alone. Finally, any property destroyed that is not specifically listed on the property schedule is not covered. The FY 2012-13 proposed budget fund balance is \$5.5M.

Fire and Police Department Training Fund

This was a fund established in FY 2002-03 to allocate revenue from Fire Training Tower rentals to on-going training and for maintenance of the facility. The tower experiences considerable wear and tear and this self-sufficient fund enables the Fire Department to charge appropriate fees for training and use those fees to repair damage. Anticipated expenditures for FY 2012-13 amount to \$76,652 and will be used to purchase training materials and overtime expenses related to training, expenses related to the Keep Tradition Alive (KTA) Symposium, and funding for an engineering report on the Training Tower. Donations for the KTA event are also shown in this fund.

In FY 2006-07, revenue and expense related to the Firearms Simulator rental also began being tracked in this fund. For FY 2012-13 the police department budgeted \$6,921 in expenditures related to the Firearms Simulator rental.

Historically, donations and special event funding given to the Fire and Police departments were tracked in separate funds. In FY 2011-12, in order to reduce the number of city-wide funds, all donation revenues and related expenditures are now tracked in this fund.

Law Enforcement Education Fund

This fund utilizes grant revenue from the Comptroller's Office provided exclusively for the training of police officers including materials, classes, registration costs, etc. For FY 2012-13, \$2,855 in training is budgeted.

Grant Fund

This consists of the CDBG program, Family Violence, Selective Traffic Enforcement Program, Victim Assistance, Wildfire Assistance and from time to time any other grants from State or Federal sources. Matches for these grants are budgeted as "transfers" in the General Fund.

The fund has four budgeted staff members within the CDBG (2) and Police activities (2).

This fund ebbs and flows dramatically each year because cash inflows and outflows can vary widely over time (i.e. it may be several years before CDBG projects are spent or a grant may be discontinued). Thus, the budget reflects an estimate or snapshot of these cash flows during the year; actuals may vary considerably according to circumstances and amendments made during the year.

The City will receive a CDBG entitlement in the amount of \$557,272 (an increase from the \$537,942 received in FY 2011-12) from the U.S. Department of Housing and Urban Development to fund eligible grant projects for FY 2011-12. In addition, \$53,350 is available from CDBG reallocations.

<u>CDBG Budget</u>	<u>FY 12-13</u>
Bricks and mortar projects	\$415,578
Social service agencies	\$83,590
Administration	<u>\$111,454</u>
	\$610,622

During FY 2010-11, a management decision was made to budget wildfire assistance provided to other governmental agencies. When the Fire department sends staffing and equipment to assist in fighting fires, the expense is initially charged against the General Fund. However, when reimbursement is received for the expense, the expense is then moved to the Grant Fund and the reimbursement is also recorded in the Grant Fund. Therefore, it is prudent to budget a likely amount annually so that the Grant fund is never in an over-budget position. For FY 2012-13, \$200,000 has been budgeted as revenue and expense for this purpose.

Waters Ridge PID No. 1 Fund

This fund provides maintenance, inspection, and engineering services for the Waters Ridge Public Improvement District, which is limited to maintaining the levee system off of Railroad Street. It is funded entirely by special assessments on property within the PID. Expenditures for FY 2012-13 amount to \$15,000 for mowing/maintenance.

Municipal Court Security, Technology, and Juvenile Case Manager Funds

These funds have revenues from specific fees attached to fines (as allowed by the State) and must be used for the defined purposes. As discussed in relation to General Fund revenues, overall court fines have declined impacting these three funds also. The Security Fund pays for bailiff services, security contract services, training costs, and other costs (security, locks, detectors, etc.) as necessary. Total FY 2012-13 revenues are projected to remain stable at \$61K. Expenditures for the fund amount to \$59,613.

The Technology Fund is limited to the technology needs of the court. For FY 2012-13, \$82,320 in operating costs is budgeted. Major expenditures include a \$40,000 transfer to the General Fund to offset the cost of ITS staff time spent assisting with technology needs in the department; \$22,000 in court software maintenance costs and \$6,200 for programming services. FY 2012-13 revenue is budgeted at \$80,912, slightly increased from the \$78,955 budgeted in FY 2011-12.

The Juvenile Case Manager fund was a new fund in FY 2007-08. This fund is limited to expenses related to salary and benefits of a juvenile case manager. The intent is to supplement court programs that are handling an ever growing number of youth offenders. The Case Manager oversees court ordered sanctions such as compliance classes, community service, specialized state and county reporting requirements, recidivism plans, and open court appearances requiring parental attendance. Funding for this purpose is set at \$4.00 per offense, as allowed by state law. For FY 2012-13, \$80,852 is budgeted to pay for a full time Juvenile Case Manager and a transfer to the General Fund to offset juvenile case manager expenses tracked in that fund (\$17,438).

Police Asset Forfeiture Funds

These funds collect revenue from confiscated drug related offenses and can be used for any police purpose. Budgeted expenditures are for operational expenses and miscellaneous equipment purchases as needed. One fund accounts for state seizures and the other is federal forfeitures. For FY 2012-13, in the state fund (605), \$15,000 is recommended for “operations” expense money and \$20,000 will purchase various surveillance and tracking equipment. In the federal fund (635), \$433,663 is recommended for needed equipment including the following:

\$179,200 to provide Taser X2s for each officer.
\$78,000 to replace video cameras at the jail.
\$39,142 to replace expired SWAT body armor.
\$29,905 for a small SUV for DEA task force usage.
\$24,916 to purchase a tactical scout robot.
\$14,500 to purchase replacement batteries for 3 radio site UPS units.
\$12,500 to purchase sixty-three portable radio batteries.
\$11,100 to replace a hostage negotiation “throw phone” – E.N.T. Call box system.
\$8,500 for improvements to jail window tinting and lighting.
\$6,300 to purchase seven M-4 patrol rifles.
\$3,600 to remove lead dust from the Firing Range.
\$3,500 to purchase three emergency M-4 rifles and three firearm closet vaults.
\$2,500 to replace a low roll distraction device.

Recreation Activity Fund

This fund collects revenue from activity fees and pays program and instructor costs. In addition, donations made are also budgeted in this fund. Expenditures are designed to be no more than annual revenue coming in; using the theory that if classes do not “make” then there is no corresponding expense. For FY 2012-13, \$361,141 is expected in revenue related to recreation center and MCL Grand Theater classes, league fees and miscellaneous recreation activities. Another \$116,500 in revenue is budgeted for Toyota of Lewisville Railroad Park naming rights sponsorship funding and \$1,007 is anticipated in revenue related to interest earnings.

FY 2012-13 operating expenditures are budgeted at \$497,619 for league play, various recreation center and senior center class fees, swim team fees, activities and purchase of donated items.

There is a negative current revenue to current expenditure balance in this fund of \$4,318. There is an unfunded training program requested in the General Fund, which, if funded, will eliminate \$4,800 in training and travel expense in this fund.

Maintenance and Replacement Fund

This fund is used as an internal services fund to replace vehicles, major equipment, computers and servers. Revenues are derived from three sources: lease payments, sale of retired assets, and interest. Replacement schedules are based on the useful life of the equipment and “lease” payments flow annually as transfers from the departments to this fund. In FY 2002-03, lease payments were decreased to reflect a modification in the inflation factor being utilized and extended life expectancy plans for vehicles and equipment. This modification reduced annual transfers into the Vehicle and Equipment Replacement Fund by \$759,000 annually. In FY 2009-10 radio replacement payments were eliminated and computer replacement payments were dramatically reduced to no longer fund replacement payments for personal computers. For FY 2012-13, server replacement payments are being eliminated and in their place, maintenance costs associated with Sharepoint, Google Apps, Microsoft Office, and cameras are being implemented.

This fund is also used to account for Vehicle Maintenance activity. Fleet services expenditures are controlled exclusively by the garage operation and are not charged back “directly” to departments. Departments pay for the cost of repairs through transfer accounts in the general, utility, and grant funds. Auto parts are also ultimately paid for through this allocation. As costs rise in the Vehicle Maintenance Activity, you will see impacts to the other funds as well.

Each year the list of equipment to be replaced is reviewed to check condition and a budget for replacement expenses is set up. This budget can vary widely from year to year depending on schedules. A list of purchases proposed for this year is included behind the Maintenance and Replacement Fund Summary.

FY 2012-13 revenue compared to expenditures is \$83,579. Once again, this can vary dramatically from year to year and in this fund, a negative amount is somewhat routine. While expenditures exceeding revenues would normally be a concern, in this fund a long term view is more realistic than an annual view due to the fact that large purchases, such as fire engines or heavy equipment in Public Services, may be purchased in a single year inflating the total expenditure line. These large purchases are planned and the fund over time will absorb this cost. Staff annually analyzes this fund for all future purchases to assess the accuracy of the long term funding.

The Maintenance and Replacement Fund has an outstanding loan to the Hotel Motel Fund for payment to the Hilton Garden Inn during development of the conference center. In 2005, \$3.75M was paid to the conference center developer through \$2.5M loaned from the Maintenance and Replacement Fund and \$1.25M from Hotel/Motel Tax Fund. To date, a total of \$1.0M has already been repaid by the Hotel-Motel Fund to the Maintenance and Replacement Fund (four payments of \$250,000 made in FY 2005-06, FY 2006-07, FY 2007-08 and FY 2008-09) leaving a total owed of \$1.5M. Under the Hilton Garden contract, the City will be reimbursed for the management fees in two installment payments: \$1.75M by December 31, 2012 and \$2.0M by December 31, 2016. The first reimbursement made by the Hilton Garden in 2012 will repay this amount owed in full. This \$1.5M amount is reflected in the revenue portion of the FY 2012-13 Fund summary.

For FY 2012-13, \$21,950 is reflected as a one-time expenditure for replacement of computers in the Library. The ending fund balance of this fund for FY 2012-13 is \$3.850M.

Old Town Tax Increment Fund

For FY 2012-13, revenue is proposed at \$508,767. This compares to \$256,491 in FY 2003-04, \$284,982 in FY 2004-05, \$455,492 in FY 2006-07, \$507,986 in FY 2007-08, \$599,655 in FY 2008-09, \$447,500 for FY 2009-10, and \$478,841 in FY 2011-12. While the revenue has grown considerably over time, the revenue estimated for FY 2012-13 is less than the required debt service in this fund by \$28,383. (The required debt service is related to an issuance in 2007 for the Medical Center of Lewisville Grand Theater in the amount of \$8,040,000 and revenue in this fund is solely being used to pay for that debt service). In order to address this deficit, a transfer

in from the Hotel Motel Fund in the amount of \$28,383 is budgeted. As the debt service is related to the Arts Center, the use of Hotel Motel art related funds to bridge this gap is appropriate. This gap may be adjusted because the staff projection for FY 2012-13 revenue, like the General Fund, is dependent on final tax rates and bases. Because revenues are derived from the tax rate of the City and County being applied to the estimated tax base for the zone, we need to know those variables for the City and County before a final budget for this fund can be established. The “captured” tax base increment will be calculated once the certified tax rolls are received for FY 2012-13 on July 25th. Once the tax roll amounts are finalized a transfer may not be needed, or adversely, a larger transfer may be required.

The current deficit is viewed as a short term issue as the tax abatement for the hospital in the TIF zone will be ending this fiscal year thereby providing an increase in tax revenue into the fund large enough to offset the increases in required debt service in the near future. For FY 2012-13, a debt payment in the amount of \$508,767 has been budgeted. Debt service for this issuance will continue increasing in the 5 - 6% range every year. This may create problems if the base doesn't keep up. Other options that may need to be considered in the future include refinancing, extending the life of the TIRZ, transfers from the Debt Service Fund (with associated tax rate impacts), and draw downs from TIRZ or General Fund reserves.

TIRZ No. 2

The TIRZ #2 was established in October 2008 and is comprised of 427 acres near I35E and SH121 (NW corner). The tax increment base (the value of the properties in the zone as of October 2008) is \$9,097,649. The City and Denton County participate in this TIRZ. The City and the County will put 80% of their collections on the increment into this fund. The TIRZ #2 expires December 31, 2038.

For FY 2012-13, \$9,012 is anticipated in revenue compared to actual collections of \$8,991 in FY 2011-12, with no planned expenditures. The projected ending fund balance for FY 2012-13 is \$31,071.

COMMUNITY ACTIVITIES

This fund was created in FY 2011-12 to track special event sponsorships, certain naming rights agreements, the community contribution required in some economic development agreements, MCL Grand revenue that exceeds the \$50,000 targeted for the General Fund and special event revenue.

FY 2011-12

Revenues for FY 2011-12 are expected to be \$466,018, an increase of \$133,141 over budget. This increase is due in large to additional MCL Grand sponsors (\$20,700), MCL Grand rentals (\$3,275) and special event fees/commissions (\$21,518) as well as a transfer-in of \$103,148 related to monies previously tracked in the donation fund.

Expenditures for FY 2011-12 are expected to end the year at \$375,952, a \$45,700 increase that was covered with two supplemental appropriations during the fiscal year. This increase in expenditures is due to a change in accounting methodology resulting in a payment being treated as expenditure rather than an offset to revenue as well as a supplemental appropriation for Western Days.

FY 2012-13

Revenues for FY 2012-13 are budgeted at \$370,316, an increase of \$37,439. The two revenue categories that contribute to this increase include MCL Grand sponsors/naming rights and projected revenue from the Western Days event. Naming Rights Agreements are budgeted at \$90,000 including the Medical Center of Lewisville agreement at \$80,000 and First Choice Power at \$10,000. Special events are projected to produce \$81,830 including \$33,130 in Western Days alcohol sales, \$11,917 in food, \$2,720 in ticket sales and \$22,950 in booth rental.

Economic development agreements included in the FY 2012-13 budget total \$58,500, a decrease of \$3500. ED agreements included are: JP Morgan Chase (\$10,000 ending in 2014), Hampton Inn (\$5,000 ending in 2021), Orthofix (\$10,000 ending in 2020), Ricos Products (\$3,500 ending in 2013), The Apparel Group (\$5,000 ending in 2018), TIAA-Cref (\$5,000 ending in 2013), Vinson Process Controls (\$5,000 ending in 2013), Med Fusion (\$10,000 ending in 2012), and Blue Lynx Media (\$5,000 ending in 2016). These agreements are a volatile revenue source with three terminating after 2013 for a total loss of \$13,500.

Several new fees are proposed to be effective at the start of the new fiscal year, adjusting some existing fees to match market and adding some new equipment to the rental schedule. Staff has not added projected revenue related to these items until we have experience during this fiscal year.

FY 2012-13 expenditures include Special Events at \$215,700 (Western Days entertainment at \$173,000, Promoter Line at \$41,000 and misc event costs at \$1700). MCL Grand expenditures are budgeted at \$144,207 and include part-time theater attendants at \$23,212, Texas Tunes musical series at \$21,795, marketing at \$78,000 and CSL commission at \$21,800. A fund balance of \$100,475 is projected.

This fund will be carefully monitored due to the volatility of sponsorships and economic development agreements.

PEG Fund

This is a new fund for FY2012-13. Cable providers pay a franchise fee based on 5% of gross revenues. Some cities in Texas also negotiated an additional fee from the cable provider to support **P**ublic, **E**ducational and **G**overnmental cable channels. Lewisville did not negotiate a PEG fee even though we produced programming on a PEG channel dedicated to the city. Time Warner Cable was the single cable provider operating in Lewisville prior to passage of a significant statutory change in 2005. In 2005, the Texas Legislature shifted cable franchise authority from cities to the state, allowing new operators to get a single franchise from the state

that allows these companies to offer services anywhere in Texas. This new law required the cable provider to pay the 5% franchise fee to the city and to match the existing PEG fee. In addition, the law further stated that if the incumbent provider ever switched to the state franchise, then all providers would be required to pay the one percent PEG fee. Time Warner switched to the state franchise in 2012. While Lewisville never negotiated a PEG fee, Verizon, AT&T, Grande and Time Warner are now required to pay this additional fee of 1% of gross revenue. Such payments began in mid FY 2011-12.

Under FCC rules, expenditures from PEG revenues are limited to capital costs associated with PEG production. Operations cost such as salaries cannot be included in this fund.

FY 2011-12

Quarterly payments from the providers began during the second quarter of the fiscal year, but since there was not a budget for them and their use is restricted, revenues were accrued to a new fund. A five-year plan for use of these funds was developed during this period of time with the intent of making FY2012-13 the first budget year.

FY 2012-13

Revenues for FY 2012-13 are budgeted at \$214,527 along with \$2,145 in interest earnings for total revenues of \$216,672.

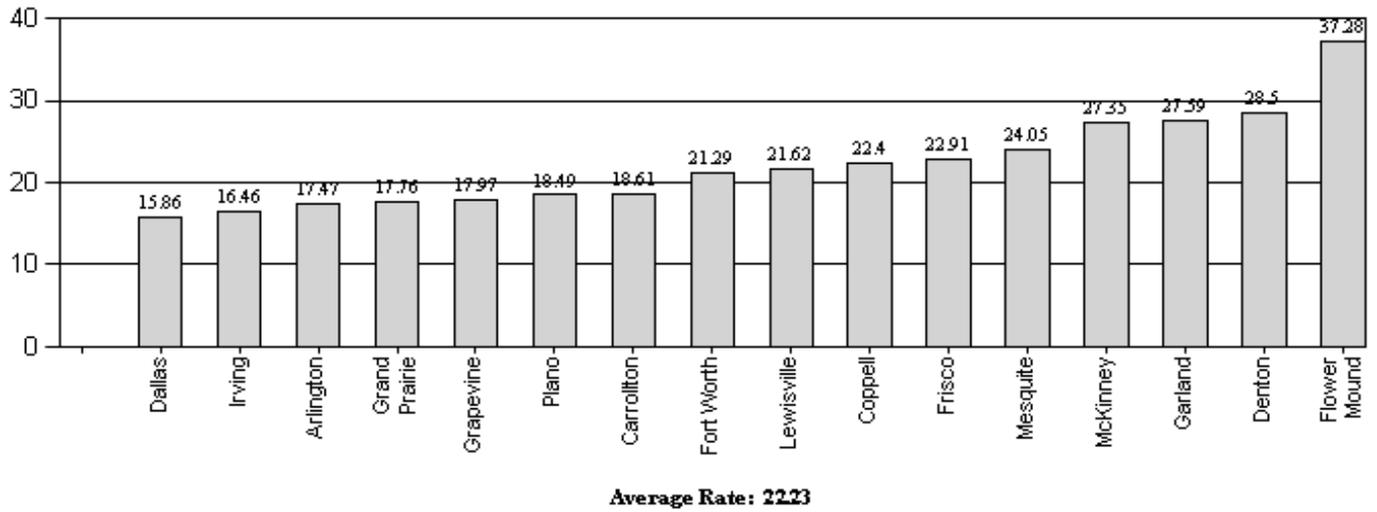
Expenditures planned for FY 2012-13 are budgeted at \$178,000 and include the retention of an A/V engineering consultant to assess the current production system and assist in purchase and installation of new equipment. Based on this analysis, staff believes a new video production system will likely be warranted. The new system will include three robotic cameras in the Chambers, new microphones, 3 robotic cameras in the city council conference room, a broadcast quality video switcher in the control room and a broadcast quality character generator in the control room. The ending fund balance is projected to be \$38,672. Further improvements will be budgeted in accordance with the five year plan (see attachment 5).

5 Year Street and Drainage Program - FY 12/13					
Program Type	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Concrete Street Rehab	Bellaire Blvd (SH 121 Bus to WCL)	Old Orchard (Bellaire to FM 3040)	Corporate Dr	Mill Street	GardenRidge Blvd
	Valley Parkway (Main St. to FM 3040)	Edmonds Lane (Main to SH 121)	Valley Ridge	Valley Pkwy	MacArthur Blvd
	GardenRidge Addition	Indian Oaks Section 3			
	Misc. Maintenance \$940,000	Misc. Maintenance \$940,000	Misc. Maintenance \$940,000	Misc. Maintenance \$940,000	Misc. Maintenance \$940,000
Neighborhood Rehabilitation	Lewisville Valley 3	Lewisville Valley 4	Lewisville Valley 4	Lewisville Valley 4	Lewisville Valley 5
	Chisolm, Red River, and GlenHill	Abilene, Tiburon, Sterling, and Clarendon	Glencairn, Clydesdale, and Solway	Beltower, Windmere, and Canterbury	Autumn Breeze, Sunswept, Springaire, and Summerwind
	Curb and gutter - Walters, Hatcher, Herod \$600,000	\$400,000	\$400,000	\$400,000	\$400,000
	Maxwell Crosshaven	TBD	TBD	TBD	TBD
Alley Rehab	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000
Asphalt Maintenance	Temple, Degan, Richland, Lynn, Walters, Hatcher, and Herod	Jones Street (Kealy to Mill) Cowan (Mill to Jones) Jones Street (I-35 to LakeCrest)	Indian Oaks Buffalo Bend, Spring Creek, Wanderlust, and Babbling Brook	McKenzie, Allen, Lone Oak, Hardy, Willow, and Red Bud	Walters, Harris, Henrietta, and Leonard
	\$662,300	\$332,300	\$332,300	\$332,300	\$332,300
Sidewalk Maintenance	*Valley Vista Additions	*Water Oak Estates	*Meadow Lake and Highland Lakes Additions	*TimberCreek Park and Willow Grove Additions	*Lakeland Terrace 1 and Central Elementary Addition Area
	\$780,700	\$380,700	\$380,700	\$380,700	\$380,700
Drainage Improvements	\$0	\$0	\$0	\$0	\$0
Screening Wall Maintenance	Diamond Hills Estates \$516,606	\$316,606	\$316,606	\$316,606	\$316,606
Traffic Improvements	\$0	\$330,000	\$330,000	\$330,000	\$330,000
Program Total	\$3,669,606	\$2,869,606	\$2,869,606	\$2,869,606	\$2,869,606

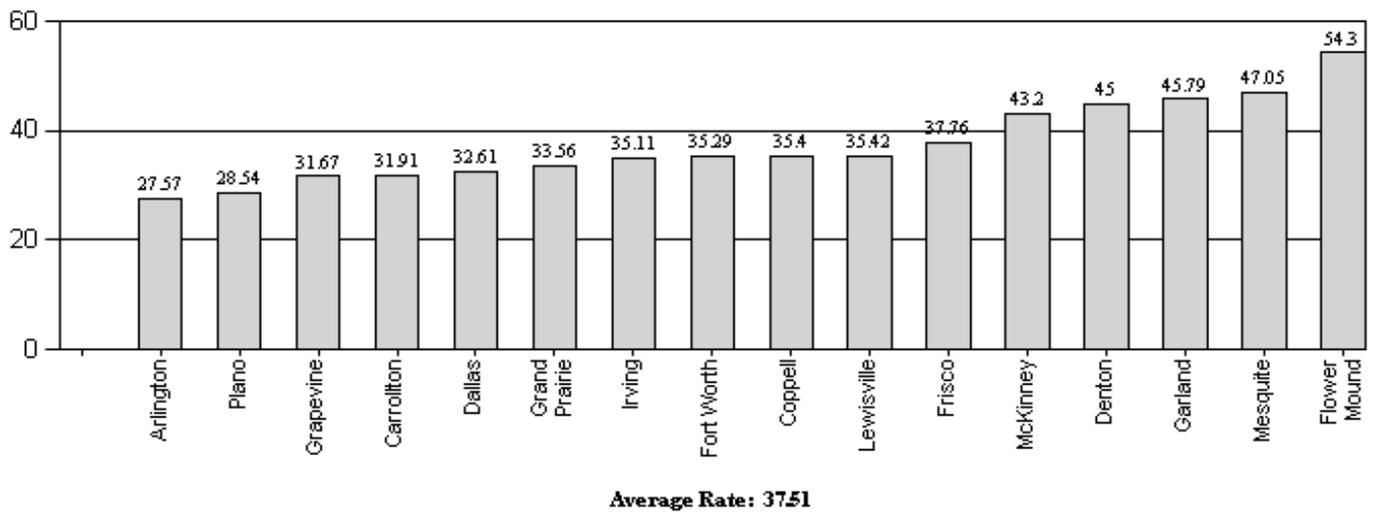
TRAINING REQUEST DETAIL

\$20,000	General Management - HDI Consulting would help develop and deliver a City Performance Management System with integration with the Strategic Plan.
\$14,005	Fire - funding to cover the gaps from existing funding, which does not cover the costs for training programs, and add back training funds to enable use to participate in outside training activities.
\$4,800	PALS - Currently all travel and training money for the Recreation Staff is budgeted out of the Recreation Fund. This fund is set up as an enterprise fund, with revenue coming from class fees. Travel and training are administrative functions that are not directly correlated to class instruction/fees. This will allow for a \$4800 reduction in the Recreation Fund budget.
\$6,780	Community Development - Increase in Fire Prevention is necessary to attend two-day seminars offered by Oklahoma State University in Stillwater and also the Texas Fire Marshal Association conference in Austin or other leadership and “cutting edge” training as offered by the International Association of Fire Chiefs annual conference held in various cities throughout the country. Training such as this will satisfy the required continuing education requirements of the State of Texas to maintain required certifications.
\$2,000	Administration – additional training dollars needed to cover increased costs associated with association conferences/TML/NLC conferences.
\$6,140	Community Relations - TAMIO Annual Conference (\$800); Membership in American Performing Arts Presenters (\$800) and its regional affiliate, Southwest Performing Arts Presenters (\$100). Attendance at the annual APAP meeting would cost an estimated \$4,400.
\$1,200	Public Services - IMSA Certifications now require renewal every 3 years. In order to renew you have to attend the local IMSA Certification Program. These classes vary in cost from \$508 to \$598. Eight employees in Traffic need to have IMSA certifications (some with multiple certifications), and maintaining these will require that they attend these sessions. Funding would allow at least two additional training sessions per year.
\$2,000	Economic Development/Planning - Increasing funding by \$2,000 will allow staff and some P&Z members to attend the Fort Worth APA conference.
\$3,700	PALS - Funding for library staff continuing education and training opportunities in order to implement services, improve collections, provide new technologies, and respond to community requests.

5,000 Gallons

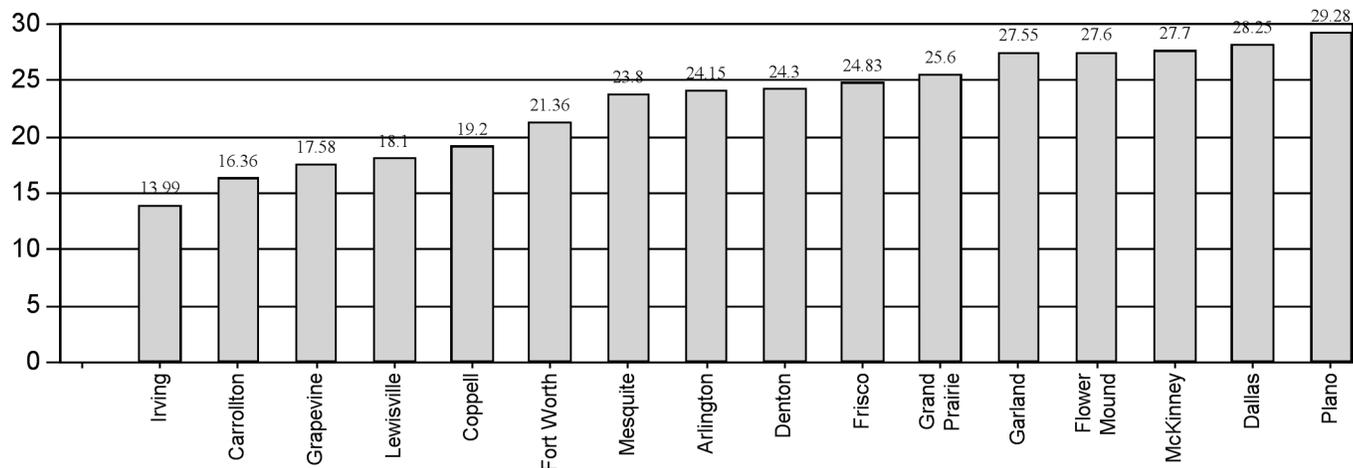


10,000 Gallons



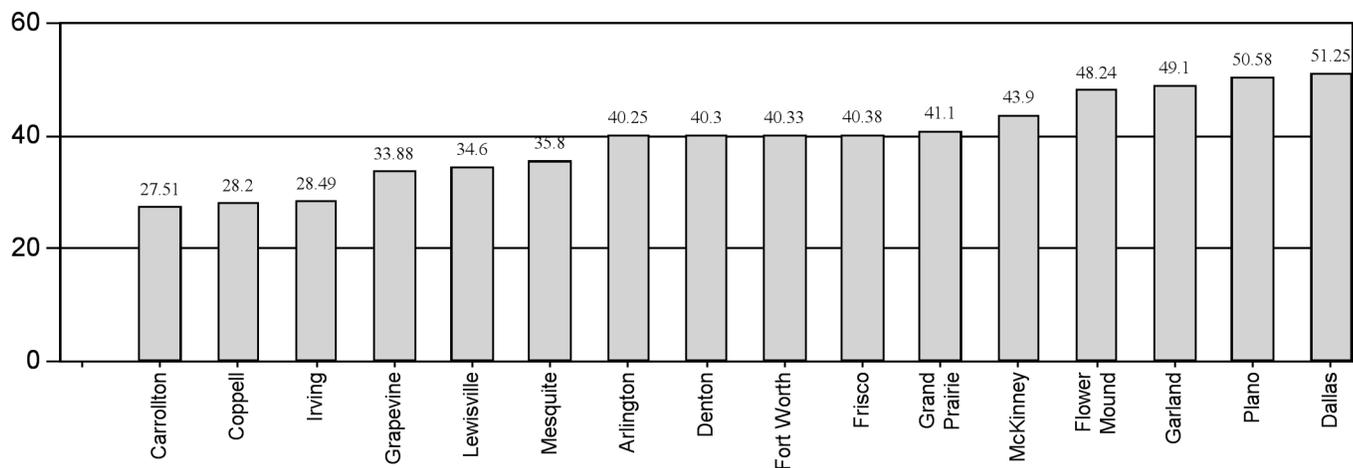
Residential Sewer Rates

5,000 Gallons



Average Rate: 23.10

10,000 Gallons



Average Rate: 39.62

City of Lewisville

Water & Sewer Capital Improvement Projects

Recommended Five and Ten Year Plans

Projected for FY 2012-2013 to FY 2021-22

City of Lewisville
Water and Sewer Capital Improvement Projects
Recommended Five Year Plan
FY 2012-13 to FY 2021-22

City of Lewisville
Water & Sewer Capital Improvement Projects
Recommended Five Year Plan
Projected for FY 2012-13 to FY 2016-17

Revenue Bond Projects

Project	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Wastewater Treatment Plant	\$0	\$0	\$0	\$1,000,000	\$6,000,000		\$7,000,000
Wastewater Treatment Plant Sludge	\$0	\$0	\$0				\$0
* Sewer Meter, Lift Station, Lines	\$0		\$0				\$0
Water Treatment Plant	\$4,000,000	\$0	\$0	\$2,900,000	\$0	\$6,000,000	\$12,900,000
Water Treatment Plant Sludge	\$0	\$0	\$0				\$0
Water Pump Station Transmission Main (Midway West)	\$0	\$2,300,000	\$0				\$2,300,000
Water Reuse	\$0	\$3,255,000	\$3,700,000				\$6,955,000
Sewer Line Replacements	\$0	\$0	\$0				\$0
Total Revenue Bond Projects	\$4,000,000	\$5,555,000	\$3,700,000	\$3,900,000	\$6,000,000	\$6,000,000	\$29,155,000

Utility Fund Reserve/Capital Projects Fund

Project	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Meter Radio Read Project							\$0
*Water Line Replacements	\$500,000	\$250,000	\$500,000	\$250,000	\$500,000	\$250,000	\$2,250,000
*Sewer Line Replacements	\$0	\$1,750,000	\$250,000	\$500,000	\$250,000	\$500,000	\$3,250,000
Wastewater Treatment Plant		\$0	\$0	\$0	\$0		\$0
Wastewater Treatment Plant Sludge	\$0	\$0	\$0	\$0	\$0		\$0
New Water Lines	\$0	\$0	\$0	\$0	\$0		\$0
New Sewer Lines	\$3,500,000	\$0	\$0	\$0	\$0		\$3,500,000
Inflow/Infiltration Repairs	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,500,000
Water Pump Station/Storage (Midway)	\$0	\$0	\$0	\$0	\$0		\$0
Total Utility Fund Reserve/Capital Projects Fund	\$4,250,000	\$2,250,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$10,500,000

*W/S lines - To be identified
Inflow/Infiltration Repairs \$250,000

	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Grand Total System Improvements Cost	\$8,250,000	\$7,805,000	\$4,700,000	\$4,900,000	\$7,000,000	\$7,000,000	\$39,655,000

City of Lewisville
Water and Sewer Capital Improvement Projects
Recommended Ten Year Plan (Including Five Year Plan)
FY 2012-13 to FY 2021-22

City of Lewisville
Water & Sewer Capital Improvement Projects
Recommended Ten Year Plan
Projected for FY 2012-13 to FY 2021-22

Revenue Bond Projects

Project	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	TOTAL
Wastewater Treatment Plant				\$1,000,000	\$6,000,000							\$7,000,000
Wastewater Treatment Plant Sludge												\$0
*Sewer Meter, Lift Station, Lines							\$1,000,000	\$7,100,000				\$8,100,000
Water Treatment Plant	\$4,000,000			\$2,900,000	\$0	\$6,000,000	\$5,000,000			\$10,000,000		\$27,900,000
Water Treatment Plant Sludge												\$0
Water Pump Station Transmission Main (Midway West)		\$2,300,000										\$2,300,000
Water Reuse		\$3,255,000	\$3,700,000									\$6,955,000
Sewer Line Replacements												\$0
Total Revenue Bond Projects	\$4,000,000	\$5,555,000	\$3,700,000	\$3,900,000	\$6,000,000	\$6,000,000	\$6,000,000	\$7,100,000	\$0	\$10,000,000	\$0	\$52,255,000

Utility Fund Reserve/Capital Projects Fund

Project	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	TOTAL
Meter Radio Read Project												\$0
*Water Line Replacements	\$500,000	\$250,000	\$500,000	\$250,000	\$500,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$2,250,000
*Sewer Line Replacements	\$0	\$1,750,000	\$250,000	\$500,000	\$250,000	\$500,000	\$0	\$0	\$0	\$0	\$0	\$3,250,000
Wastewater Treatment Plant							\$0	\$0	\$0	\$0	\$0	\$0
Wastewater Treatment Plant Sludge							\$250,000	\$0	\$0	\$0	\$0	\$250,000
New Water Lines							\$0	\$0	\$0	\$0	\$0	\$0
New Sewer Lines	\$3,500,000						\$1,000,000	\$0	\$0	\$0	\$0	\$4,500,000
Inflow/Infiltration Repairs	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000
Water Pump Station/Storage (Midway)							\$0	\$0	\$0	\$0	\$0	\$0
Total Utility Fund Reserve/Capital Projects Fund	\$4,250,000	\$2,250,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,250,000	\$0	\$0	\$0	\$0	\$11,750,000

*W/S lines - To be identified
 Inflow/Infiltration Repairs \$250,000

	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	TOTAL
Grand Total System Improvements Cost	\$8,250,000	\$7,805,000	\$4,700,000	\$4,900,000	\$7,000,000	\$7,000,000	\$7,250,000	\$7,100,000	\$0	\$10,000,000	\$0	\$64,005,000

City of Lewisville
Estimated Additional Operating Costs
Water & Sewer Capital Improvement Projects
Recommended Five Year Plan
Projected for FY 2012-13 to FY 2016-17

Wastewater Projects

Project	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Wastewater Treatment Plant	\$0	\$216,000	\$0	\$0	\$0	\$0	\$216,000
Wastewater Treatment Plant Sludge	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Meter and Lift Station	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Line Replacements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Sewer Lines	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inflow/Infiltration Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Estimated Additional Operating Cost:	\$0	\$216,000	\$0	\$0	\$0	\$0	\$216,000

Water Projects

Project	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Water Treatment Plant	\$0	\$0	\$0	\$0	\$241,000	\$0	\$241,000
Water Treatment Plant Sludge	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Pump Station Transmission Main (Midway)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meter Radio Read Project	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Line Replacements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Water Lines	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Pump Station/Storage (Midway)	\$0	\$67,437	\$0	\$0	\$0	\$0	\$67,437
Water Reuse	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Estimated Additional Operating Cost:	\$0	\$67,437	\$0	\$0	\$241,000	\$0	\$308,437

Total Combined Estimated Additional Operating Costs

	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	TOTAL
Grand Total:	\$0	\$283,437	\$0	\$0	\$241,000	\$0	\$524,437

City of Lewisville
Estimated Additional Operating Costs
Water & Sewer Capital Improvement Projects
Recommended Ten Year Plan
Projected for FY 2012-13 to FY 2021-22

Wastewater Projects

Project	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	TOTAL
Wastewater Treatment Plant		\$216,000										\$216,000
Wastewater Treatment Plant Sludge												\$0
Sewer Meter and Lift Station												\$0
Sewer Line Replacements												\$0
New Sewer Lines												\$0
Inflow/Infiltration Repairs												\$0
Total Estimated Additional Operating Cost:	\$0	\$216,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$216,000

Water Projects

Project	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	TOTAL
Water Treatment Plant					\$241,000							\$241,000
Water Treatment Plant Sludge												\$0
Water Pump Station Transmission Main (Midway)												\$0
Meter Radio Read Project												\$0
Water Line Replacements												\$0
New Water Lines												\$0
Water Pump Station/Storage (Midway)		\$67,437										\$67,437
Water Reuse												\$0
Total Estimated Additional Operating Cost:	\$0	\$67,437	\$0	\$0	\$241,000	\$0	\$0	\$0	\$0	\$0	\$0	\$308,437

Total Combined Estimated Additional Operating Costs

	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	TOTAL
Grand Total:	\$0	\$283,437	\$0	\$0	\$241,000	\$0	\$0	\$0	\$0	\$0	\$0	\$524,437

Fiscal Year 2011-12

Revenue Bond Projects

Water Treatment Plant

Design	\$450,000
Construction Phase 1	<u>\$3,550,000</u>
Total:	\$4,000,000

Moved from FY 10-11 to meet revised planning.

This project is design and construction of a 2MG Clearwell at the Water Treatment Plant and refurbish existing 1MG Clearwell.

Utility Fund Reserve Projects

Water Line Replacements

To be determined (TBD)*	<u>\$500,000</u>
Total:	\$500,000

These projects replace deteriorated lines and appurtenances to be determined based upon the results of line breakage reports.

New Sewer Lines

East Side Gravity Sewer Line	<u>\$3,500,000</u>
Total:	\$3,500,000

Moved from FY 10-11 to meet revised planning.

This project consists of the design and construction of parallel gravity lines from Midway Branch Lift Station to Crossroads North and Indian Creek Lift Station to Austin Ranch as recommended by the Wastewater Master Plan to meet anticipated needs.

Inflow/Infiltration Repairs

Basin Study and related repair work	<u>\$250,000</u>
Total:	\$250,000

This project continues evaluation of the wastewater system for structural problems that could cause storm and ground water to enter the system, and designs and constructs needed repairs.

Fiscal Year 2012-13

Revenue Bond Projects

Water Pump Station Transmission Main (Midway)

Design and construction of water transmission main required to transport water from Midway Pump Station to the City system.

Design and Construction: \$2,300,000
Total: \$2,300,000

Moved from FY 11-12 to meet revised planning.

This project consists of the design and construction of the treated water transmission main required to transport additional water from the Dallas treated water system through the Midway Pump Station. The related metering station, pump station and ground storage facility were funded in FY 2004-05 and FY 2005-06.

Water Reuse

Design \$630,000
Construction Phase 1 \$2,625,000
Total: \$3,255,000

Moved from FY 11-12 to meet revised planning. **5% Cost Increase.**

This project implements design and construction of the water reuse feasibility study's recommendations to construct a pipeline from the wastewater treatment plant to Lewisville Lake for placement of wastewater effluent into the lake for indirect reuse by the City. Indirect reuse includes treatment for potable water use and non-potable irrigation.

Utility Fund Reserve Projects

Water Line Replacements

To be determined (TBD)* \$250,000
Total: \$250,000

These projects replace deteriorated lines and appurtenances to be determined based upon the results of line breakage reports.

Sewer Line Replacements

To be determined (TBD)* \$1,750,000
Total: \$1,750,000

Moved from FY 11-12 to meet revised planning.

These projects replace deteriorated lines and appurtenances and aerial crossings to be determined based upon the results of maintenance reports.

Inflow/Infiltration Repairs

Basin Study and related repair work \$250,000
Total: \$250,000

This project continues evaluation of the wastewater system for structural problems that could cause storm and ground water to enter the system, and designs and constructs needed repairs.

Fiscal Year 2013-14

Revenue Bond Projects

Water Reuse

Construction Phase 2		<u>\$3,700,000</u>
	Total:	\$3,700,000

This project continues construction of the water reuse feasibility study's recommendations to construct a pipeline from the wastewater treatment plant to Lewisville Lake for placement of wastewater effluent into the lake for indirect reuse by the City. Indirect reuse includes treatment for potable water use and non-potable irrigation.

Moved from FY 12-13 to FY 13-14 to meet revised planning.

Utility Fund Reserve Projects

Water Line Replacements

To be determined (TBD)*		<u>\$500,000</u>
	Total:	\$500,000

These projects replace deteriorated lines and appurtenances to be determined based upon the results of line breakage reports.

Sewer Line Replacements

To be determined (TBD)*		<u>\$250,000</u>
	Total:	\$250,000

These projects replace deteriorated lines and appurtenances to be determined based upon the results of maintenance reports.

Inflow/Infiltration Repairs

Basin Study and related repair work		<u>\$250,000</u>
	Total:	\$250,000

This project continues evaluation of the wastewater system for structural problems that could cause storm and ground water to enter the system, and designs and constructs needed repairs.

Fiscal Year 2014-15

Revenue Bond Projects

TBD

Wastewater Treatment Plant

Design	<u>\$1,000,000</u>
Total:	<u>\$1,000,000</u>

Moved from FY 13-14 to FY 14-15 to meet revised planning.

This project designs the Wastewater Treatment Plant 3 MGD expansion.

I-35 Elevated Tank & Water Line

Design & construct 1MG elevated storage & 18" water line	<u>\$2,900,000</u>
	<u>\$2,900,000</u>

Project is to construct new elevated storage tank on existing site to accommodate I-35 expansion and construct 18" water line under I-35 to allow tank to service 740 pressure zone. Existing tank is 0.5 MG and serves 692.5 pressure zone.

Utility Fund Reserve Projects

Water Line Replacements

To be determined (TBD)*	<u>\$250,000</u>
Total:	<u>\$250,000</u>

These projects replace deteriorated lines and appurtenances to be determined based upon the results of line breakage reports.

Sewer Line Replacements

To be determined (TBD)*	<u>\$500,000</u>
Total:	<u>\$500,000</u>

These projects replace deteriorated lines and appurtenances to be determined based upon the results of maintenance reports.

Inflow/Infiltration Repairs

Basin Study and related repair work	<u>\$250,000</u>
Total:	<u>\$250,000</u>

This project continues evaluation of the wastewater system for structural problems that could cause storm and ground water to enter the system, and designs and constructs needed repairs.

Fiscal Year 2016-17

Utility Fund Revenue Bond Projects

Water Treatment Plant Improvements

Design & construction of Ozonation Process.

Moved from FY 15/16.

Design	\$1,250,000
Construction	<u>\$4,750,000</u>
Total:	\$6,000,000

This project designs & constructs ozonation disinfection process to meet new mandates to comply with stricter concentration levels.

Utility Fund Reserve Projects

Water Line Replacements

To be determined (TBD)*	<u>\$250,000</u>
Total:	\$250,000

These projects replace deteriorated lines and appurtenances to be determined based upon the results of line breakage reports.

Sewer Line Replacements

To be determined (TBD)*	<u>\$500,000</u>
Total:	\$500,000

These projects replace deteriorated lines and appurtenances to be determined based upon the results of maintenance reports.

Inflow/Infiltration Repairs

Basin Study and related repair work	<u>\$250,000</u>
Total:	\$250,000

This project continues evaluation of the wastewater system for structural problems that could cause storm and ground water to enter the system, and designs and constructs needed repairs.

Fiscal Year 2017-18

Utility Fund Revenue Bond Projects

Sewer Meter, Lift Station, and Lines

Moved from FY 16/17.

Miscellaneous Line Work for ES lift system.	<u>\$1,000,000</u>
Total:	\$1,000,000

Water Treatment Plant Improvements

Design & construct additional ground storage.

Moved from FY 16/17.

Design	\$1,000,000
Construction	<u>\$4,000,000</u>
Total:	\$5,000,000

This project designs & constructs additional ground storage at the Water Treatment Plant.

Utility Fund Reserve Projects

Wastewater Treatment Plant Sludge

To be determined (TBD)	<u>\$250,000</u>
Total:	\$250,000

This project anticipates that additional improvements will be needed regarding sludge disposal, especially related to changing environmental regulations.

New Sewer Lines

To be determined (TBD)*	<u>\$1,000,000</u>
Total:	\$1,000,000

This project anticipates that additional sewer lines will be needed to reinforce existing mains in order to accommodate increasing population.

Fiscal Year 2018-19

Utility Fund Revenue Bond Projects

Sewer Meter, Lift Station, and Lines

17 MGD - 35 MGD expansion of Timbercreek
Lift Station to complete Eastside Sewer
Improvements Project.

Moved from FY 17/18.

Total: \$7,100,000
\$7,100,000

Utility Fund Reserve Projects

New Sewer Lines

To be determined (TBD)*

Total: \$0
\$0

This project anticipates that additional sewer lines will be needed to reinforce existing mains in order to accommodate increasing population and address SSO initiative.

Fiscal Year 2019-20

Utility Fund Revenue Bond Projects

Utility Fund Reserve Projects

New Sewer Lines

To be determined (TBD)*

Total: \$0
\$0

This project anticipates that additional sewer lines will be needed to reinforce existing mains in order to accommodate increasing population and address SSO initiative.

Fiscal Year 2020-21

Utility Fund Revenue Bond Projects

Water Treatment Plant Improvements

Design and Construction of 6 MGD Expansion.

Total: \$10,000,000
\$10,000,000

This project designs and constructs expansion of the water treatment plant by increasing the capacity of the treatment facilities as recommended by engineer's update of the Water Master Plan to meet anticipated water needs. The project is proposed to meet anticipated water treatment needs in phased 3 to 6 MGD increments.

Moved from FY 19/20. \$5,000,000 moved from FY 14/15 and 15/16.

Utility Fund Reserve Projects

New Sewer Lines

To be determined (TBD)*

Total: \$0
\$0

This project anticipates that additional sewer lines will be needed to reinforce existing mains in order to accommodate increasing population and address SSO initiative.

Fiscal Year 2021-22

Utility Fund Revenue Bond Projects

Water Treatment Plant Improvements

Total: \$0
\$0

This project designs and constructs expansion of the water treatment plant by increasing the capacity of the treatment facilities as recommended by engineer's update of the Water Master Plan to meet anticipated water needs. The project is proposed to meet anticipated water treatment needs in phased 3 to 6 MGD increments.

Utility Fund Reserve Projects

New Sewer Lines

To be determined (TBD)* \$0
Total: \$0

This project anticipates that additional sewer lines will be needed to reinforce existing mains in order to accommodate increasing population and address SSO initiative.

City of Lewisville
Water & Sewer Capital Improvement Projects
Recommended Ten Year Plan - Listed by Fiscal Year
Projected for FY 2012-13 to FY 2021-22

<u>Fiscal Year</u>	<u>Project Type</u>	<u>Project Description</u>	<u>Capital Cost</u>		<u>Additional Annual Operating Cost</u>		
2011-2012	Water Treatment Plant	2 MG Clearwell	\$	4,000,000			
	Water Line Replacements	To be determined	\$	500,000			
	New Sewer Lines	East Side Parallel Interceptor	\$	3,500,000			
	Inflow/Infiltration Repairs	Basin Study and Related Repair Work	\$	<u>250,000</u>			
			\$	8,250,000	\$	-	
2012-2013	Water Pump Station/Storage	Water Main from Midway Pump Station	\$	2,300,000		\$ 67,437	
	Wastewater Treatment Plant						\$ 216,000
	Water Reuse	Pipeline to Lake for Indirect Reuse by City	\$	3,255,000			
	Water Line Replacements	To be determined	\$	250,000			
	Sewer Line Replacements	To be determined	\$	1,750,000			
Inflow/Infiltration Repairs	Basin Study and Related Repair Work	\$	<u>250,000</u>				
			\$	7,805,000	\$	283,437	
2013-2014	Water Reuse	Pipeline to Lake for Indirect Reuse by City	\$	3,700,000			
	Water Line Replacements	To be determined	\$	500,000			
	Sewer Line Replacements	To be determined	\$	250,000			
	Inflow/Infiltration Repairs	Basin Study and Related Repair Work	\$	<u>250,000</u>			
			\$	4,700,000	\$	-	
2014-2015	Wastewater Treatment Plant	3 MGD Expansion - Design	\$	1,000,000			
	Water Treatment Plant		\$	2,900,000			
	Water Line Replacements	To be determined	\$	250,000			
	Sewer Line Replacements	To be determined	\$	500,000			
	Inflow/Infiltration Repairs	Basin Study and Related Repair Work	\$	<u>250,000</u>			
			\$	4,900,000	\$	-	
2015-2016	Wastewater Treatment Plant	3 MGD Expansion	\$	6,000,000		\$ 241,000	
	Water Treatment Plant						
	Water Line Replacements	To be determined	\$	500,000			
	Sewer Line Replacements	To be determined	\$	250,000			
	Inflow/Infiltration Repairs	Basin Study and Related Repair Work	\$	<u>250,000</u>			
			\$	7,000,000	\$	241,000	
2016-2017	Water Treatment Plant	6 MGD Expansion & Add'l. Treatment Process	\$	6,000,000			
	Water Line Replacements	To be determined	\$	250,000			
	Sewer Line Replacements	To be determined	\$	500,000			
	Inflow/Infiltration Repairs	Basin Study & Related Repair Work	\$	<u>250,000</u>			
				\$			7,000,000
2017-2018	Sewer Meter, Lift Station, Lines	Misc. Line Work for Eastside Lift Station	\$	1,000,000			
	Water Treatment Plant	Design & Construction Ground Storage	\$	5,000,000			
	Wastewater Treatment Plant Sludge	To be determined	\$	250,000			
	New Sewer Lines	To be determined	\$	<u>1,000,000</u>			
			\$	7,250,000	\$	-	
2018-2019	Sewer Meter, Lift Station, Lines	17-35 MGD Expansion of Timbercreek L.S.	\$	<u>7,100,000</u>			
			\$	7,100,000	\$	-	
2019-2020			\$	-	\$	-	
			\$	-	\$	-	
2020-2021	Water Treatment Plant	6 MGD Expansion & Add'l. Treatment Process	\$	<u>10,000,000</u>			
			\$	10,000,000	\$	-	
2021-2022			\$	-	\$	-	
			\$	-	\$	-	
			\$	64,005,000	\$	524,437	

Recommended Water and Sewer Line Replacement Projects
FY 2012-13

<u>Priority</u>	<u>Project Name & Description</u>	<u>Cost Estimates</u>	
		FY 2012-13	FY 2013-14
<u>Sewer Line Replacements</u>			
1	<u>Inflow/Infiltration Study</u> Year 5 & 6 of the on-going Sanitary Sewer Evaluation Study (SSES)	\$250,000	\$250,000
2	<u>Purnell Sanitary Sewer Phase III</u> This completes the planned sanitary sewer line replacements on Kealy, Whatley, and Mill (\$518,000) and along Mesquite Creek in Sycamore Park (\$870,000).	\$1,387,000	
3	<u>Misc. Sewer Line Rehab</u> Replacement of sanitary sewer line segments at various locations. Final locations to be determined and prioritized based on results of Years 1 - 3 of the SSES.	\$1,017,000	\$373,136
<u>Water Line Replacements</u>			
4	TimberBrook Phases 1, 2, 3, & 4 (20,024 LF @ \$110 per LF) This project replaces aging waterlines and appurtenances. Replacement is warranted based on the	\$2,202,640	
5	<u>Water and Sewer Line Replacements</u> Walters, Herod, and Hatcher - Design and replacement of water and sewer lines on Walters from Charles to Cowan, Herod from College to Main, and Hatcher from College to Main.	\$577,500	
		FY 2012-13	FY 2013-14
Unfunded Projects Total:		\$5,434,140	\$623,136

PEG FUND

Five-Year Plan

Year One (FY12-13)

Priority: Ensure efficient digital capture and production of meetings held at Lewisville City Hall.

Project Description	Estimated Expenditures	Estimated to Reserve Fund
<p>Hire a qualified A/V engineer to assess the current system in use at City Hall, make recommendations, and oversee purchase in installation of new system.</p> <p>Install a new video production system in the Council Chambers and Council Conference Room, replacing the 22-year-old analog cameras currently in the Council Chambers. New system will include at minimum:</p> <ul style="list-style-type: none"> • 3 robotic cameras in Chambers • New staff/council microphones in Chambers • 3 robotic cameras in Conference Room • Staff/council microphones in Conference Room • Broadcast-quality video switcher in Control Room • Broadcast-quality character generator in Control Room 	\$180,000	\$20,000

Year Two (FY13-14)

Priority: Create fully functional event production capability at MCL Grand, and develop mobile event production capability.

Project Description	Estimated Expenditures	Estimated to Reserve Fund
<p>Currently, the only option to record MCL Grand events for cable and online broadcast is to set up portable cameras and cabling and to do all editing post-event. As a result, staff rarely takes advantage of the programming opportunities presented by the MCL Grand. This project would install the equipment and infrastructure needed for more frequent and timely production related to MCL Grand events and performances.</p> <p>System would include, at minimum:</p> <ul style="list-style-type: none"> • Fiber connection into MCL Grand • 3 robotic tripod-mounted cameras • Portable audio mixer • Portable video switcher 	\$100,000	\$40,000

<ul style="list-style-type: none"> • Replacement video editing station at MCL Grand <p>Staff currently is unable to effectively record for broadcast events that are held away from City Hall or another City facility, such as activities at Lake Park or Railroad Park. A portable system would enable a small crew (one or two people) to capture those events for cable and online broadcast. System would include, at minimum:</p> <ul style="list-style-type: none"> • 3 portable robotic tripod-mounted cameras • 3 stead-cam devices • Portable lighting system • Portable audio mixer • Portable video switcher 	\$60,000	
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Year Three (FY14-15)

Priority: Create fully functional studio production capability at a City facility.

Project Description	Estimated Expenditures	Estimated to Reserve Fund
<p>The intent is to have a production studio at a City facility that can be used for in-house video programs. Currently, the only available studio facility is operated by Lewisville ISD. A production studio could be installed in the former studio space at the Annex (currently used for library storage), or in the City Hall basement as part of an overall build-out project.</p>	\$150,000	\$15,000
<p>The current broadcast server (TeleVue, formerly Princeton) will be due for replacement by this time in order to maximize use of digital technology and avoid potential failure caused by aging equipment.</p>	\$35,000	

Years Four and Five (FY15-16 and FY 16-17)

Priority: Create fully functional mobile production studio.

Project Description	Estimated Expenditures	Estimated to Reserve Fund
<p>While the portable production system described in Year Three will accommodate many events, there are certain large-scale events that require a higher level of equipment and technology to produce properly. Much of the portable equipment described in Year Three would be incorporated into a mobile unit, with the majority of cost being the specialized vehicle and power supply.</p>	\$300,000	\$100,000

<p>This is being listed under two fiscal years because total cost is expected to exceed revenue that would be received in a single year so it will be deferred until Year Five. However, drawing from PEG Fund reserves could accelerate this project into Year Four. (Based on projected \$200,000 in annual revenue, this plan would accumulate \$75,000 in the PEG Fund reserves entering Year Four.</p>		
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Summary of Full-Time Personnel

	2009-2010	2010-2011	2011-2012	2011-2012	2012-2013
	Actual	Actual	Budget	Revised	Proposed
General Fund					
Non-Departmental	.59	.7	.7	-	-
Administration	6	6	6	6	6
Public Records	4	4	4	4	3
Legal Department	3	3	3	3	3
Police Department	198	199	199	199	200
Fire	135	135	135	135	135
Public Services	39.5	39.5	39.5	39.5	39.5
Parks & Leisure Services	64	64	64	64	64
Community Development	55	56	56	56	55
Finance Department	10	10	10	10	10
Human Resources	7	7	7	7	7
Comm Relations / Tourism	5.98	5.98	5.98	5.98	5.98
Economic Develop/Planning	6	6	6	6	6
Information Technology	15	16	16	16	16
Municipal Court	12	12	12	12	12
	561.07	564.18	564.18	563.48	562.48
Hotel / Motel Tax Fund					
Non-Departmental	.11	-	-	-	-
Comm Relations / Tourism	5.02	5.02	5.02	5.02	5.02
	5.13	5.02	5.02	5.02	5.02
Grant Fund					
Police Department	2	2	2	2	2
Economic Develop/Planning	2	2	2	2	2
	4	4	4	4	4
CRIME CONT/PREV DISTRICT					
Police Department	-	-	-	10	26
Community Development	-	-	-	3	3
Information Technology	-	-	-	1	1
	-	-	-	14	30
FIRE SERVICES DISTRICT					
Fire	-	-	-	-	9
	-	-	-	-	9
Juvenile Case Manager					
Municipal Court	1	1	1	1	1
	1	1	1	1	1
Water & Sewer Fund					
Non-Departmental	.3	.3	.3	-	-
Public Services	78.1	78.1	78.1	78.1	78.1
Community Development	1	1	1	1	1
Finance Department	10	10	10	10	10
	89.4	89.4	89.4	89.1	89.1

Summary of Full-Time Personnel

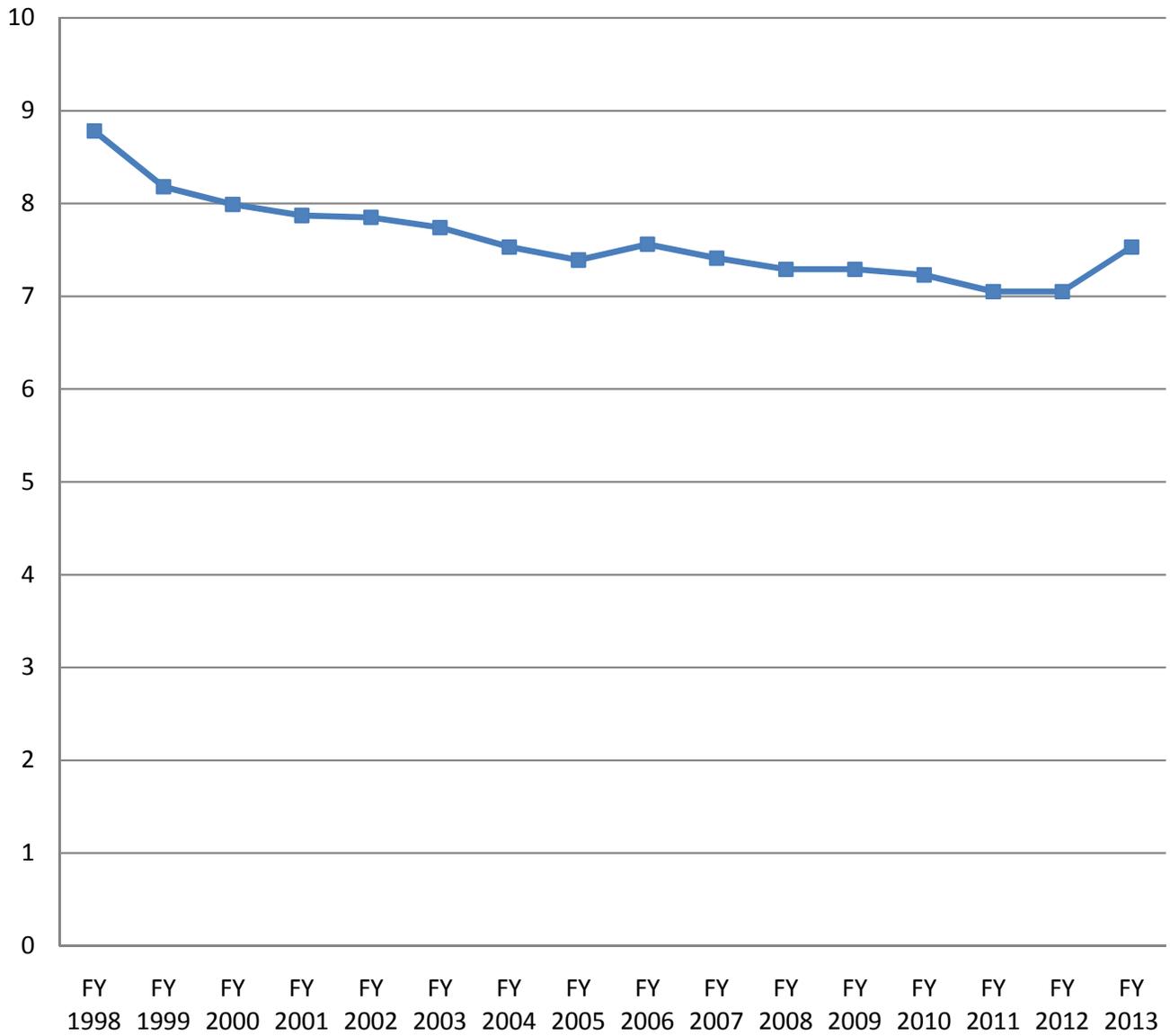
Maint & Replacement Fund

Public Services	5.4	5.4	5.4	5.4	5.4
	5.4	5.4	5.4	5.4	5.4

4B Sales Tax Fund

Parks & Leisure Services	14	17	17	17	17
	14	17	17	17	17
	680	686	686	699	723

City Employees Per Thousand Population



General Fund

Fund (101)

The General Fund is the City's largest and primary operating fund. It is used to account for all financial resources traditionally associated with City government, except those required to be accounted for in another fund. The General Fund accounts for basic City services such as police, fire, street maintenance, and parks and leisure services. The three primary sources of revenue for this fund are sales tax, property tax, and other taxes.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	32,008,366	26,768,341	26,957,682	29,320,039	29,320,039	28,853,411		
REVENUES								
Property Taxes	21,047,460	20,344,719	20,853,481	20,853,481	20,884,927	20,824,927	-	-
Sales Tax	18,605,874	18,677,965	18,892,500	18,892,500	20,237,743	20,237,743	-	-
Other Taxes	6,841,307	7,838,823	7,417,099	7,417,099	7,598,251	7,400,070	-	-
Licenses & Permits	1,894,107	2,210,219	1,434,026	1,434,026	1,464,474	1,496,159	-	-
Charges For Services	5,522,540	5,493,682	5,470,824	5,470,824	5,642,922	5,755,962	-	-
Recreation	1,104,199	1,156,783	1,187,011	1,187,011	1,167,383	1,139,760	-	-
Fines & Forfeitures	2,946,204	2,752,315	2,814,067	2,814,067	2,817,704	2,922,488	-	-
Transfers In / Miscellaneous	3,307,581	3,858,607	3,292,429	3,292,429	3,174,179	3,432,114	-	-
Total Revenues	61,269,270	62,333,114	61,361,437	61,361,437	62,987,583	63,209,223	-	-
Total Resources	93,277,636	89,101,455	88,319,119	90,681,476	92,307,622	92,062,634	-	-
EXPENDITURES								
Non-Departmental	679,758	659,636	762,661	769,575	944,575	714,775	-	-
Mayor & Council	53,024	53,593	66,850	66,850	66,850	66,850	-	-
Administration	978,924	996,942	986,623	986,623	986,623	988,327	-	-
Public Records	345,939	357,062	385,531	385,531	384,715	304,086	-	-
Legal	590,966	583,476	541,273	541,273	536,701	554,793	-	-
Police Department	18,295,801	18,617,316	19,461,598	19,489,931	19,489,931	19,817,396	-	-
Fire Department	14,809,497	15,048,869	15,790,551	15,790,551	15,790,551	16,141,262	-	-
Public Services	6,716,469	5,841,704	6,216,464	6,220,997	6,220,997	6,987,193	-	-
Parks & Leisure Services	5,798,716	5,904,496	6,058,977	6,060,166	5,970,078	6,107,976	-	-
Community Development	4,648,834	4,475,934	4,890,148	4,891,946	4,825,041	4,900,968	-	-
Finance	1,211,779	1,258,681	1,273,910	1,275,703	1,261,152	1,279,836	-	-
Human Resources	710,231	681,626	710,810	710,810	694,831	710,385	-	-
Community Relations/Tourism	499,842	595,805	673,237	673,237	628,133	660,778	-	-
Economic Dev. & Planning	601,254	588,696	632,958	643,958	633,745	622,500	-	-
Information Technology	1,851,130	1,927,477	2,021,377	2,031,579	2,030,947	1,972,220	-	-
Municipal Court	815,772	829,640	888,469	894,943	886,576	879,878	-	-
Total Expenditures	58,607,936	58,420,954	61,361,437	61,433,673	61,351,446	62,709,223	-	-
Curr. Rev - Curr. Expend	2,661,334	3,912,160	-	(72,236)	1,636,137	500,000	-	-
Transfers Out	7,664,507	1,207,342	1,666,000	1,705,980	1,705,980	2,135,415	-	-
One-Time Expenditures	236,852	153,124	318,340	396,785	396,785	1,275,827	-	-
ENDING FUND BALANCE	26,768,341	29,320,035	24,973,342	27,145,038	28,853,411	25,942,169		
OPERATING RESERVE	8,791,190	8,763,143	9,204,216	9,215,051	9,202,717	9,406,383		
UNDESIGNATED RESERVE	17,977,150	20,556,892	15,769,126	17,929,987	19,650,694	16,535,786		

General Fund

Fund (101)

Revenue Detail

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed	Budget vs. Proposed	Comments
Property Taxes							
Current-Real & Personal (311.01)	21,047,460	20,344,719	20,853,481	20,884,927	20,824,927	(28,554)	Decrease for 12-13 based on tax abatement for OPUS
Total Property Taxes	21,047,460	20,344,719	20,853,481	20,884,927	20,824,927	(28,554)	
Sales Tax							
Sales Tax (313.01)	18,599,319	18,609,373	18,809,972	20,155,215	20,155,215	1,345,243	Based on trend of current receipts so far this fiscal year compared to timing of receipts in prior fiscal years.
Castle Hills (313.02)	6,555	68,592	82,528	82,528	82,528		- based on two quarters received in FY 2011-12
Total Sales Tax	18,605,874	18,677,965	18,892,500	20,237,743	20,237,743	1,345,243	
Other Taxes							
Delinquent (311.10)	108,597	47,399	31,830	239,661	47,399	15,569	Based on last year's actual amount.
Penalty & Interest (311.20)	134,644	108,818	91,507	132,077	108,818	17,311	Based on last year's actual amount.
Coserv (Gas & Elec) (312.01)	220,131	211,017	195,365	217,206	216,118	20,753	Based on actual receipts so far this year compared with prior year actual receipts at this time.
Texas New Mexico Power (312.02)	2,952,696	3,076,356	2,982,223	2,999,987	3,009,680	27,457	Based on actual receipts so far this year compared with prior year actual receipts at this time.
Txu / Oncor (312.03)	88,883	97,103	88,972	92,018	92,658	3,686	Based on average receipts last three fiscal years.
Atmos Energy (312.10)	729,196	636,786	669,512	625,447	626,404	(43,108)	Based on actual receipts so far this year compared with prior year actual receipts at this time.
Tele - Fiber Optics (312.21)	10,200	10,200	10,200	10,200	10,200		- Based on current agreement.
Cable - Verizon (312.35)	586,027	699,482	610,488	716,526	708,004	97,516	Based on actual receipts so far this year compared with prior year actual receipts at this time.
Cable - Time Warner (312.36)	445,190	517,864	516,271	364,633	364,633	(151,638)	Based on actual receipts so far this year compared with prior year actual receipts at this time.
At&T Video Service (312.37)	8,280	8,484	8,537	8,537	8,434	(103)	Based on average receipts last three fiscal years.
P.I.L.O.T. - Water/Sewer (312.40)	511,116	1,109,113	1,005,232	1,038,068	1,050,678	45,446	Based on 4% of water and sewer sales amounts.
Water/Sewer Franchise Fee (312.41)	-	277,278	251,308	259,517	262,670	11,362	Equals 1% of water and sewer sales amounts.
Mixed Drink (313.10)	410,485	409,056	432,682	361,074	361,074	(71,608)	Decreased due to changes in State law limiting the amount of receipts the State retains.
Telephone Franchises (314.01)	635,861	629,867	522,972	533,300	533,300	10,328	Based on current receipts.
Total Other Taxes	6,841,307	7,838,823	7,417,099	7,598,251	7,400,070	(17,029)	

Licenses & Permits

Licenses (321.10)	62,548	46,460	35,258	35,258	35,258	- Staff anticipates no significant change in revenue during FY 12/13.
Building (322.01)	243,175	441,027	212,886	212,886	235,978	23,092 Revenue projections are based on actual projects of record.
Electric (322.02)	41,907	16,049	11,000	11,000	11,000	- Staff anticipates no significant change in revenue during FY 12/13.
Sign (322.03)	27,371	20,634	26,257	13,929	13,929	(12,328) Recent City Council action is eliminating and/or decreasing temporary signage has resulted in a decrease in permit applications.
Garage Sales (322.04)	3,510	3,600	3,500	3,500	3,500	- Staff anticipates little or no change in revenue in FY 12/13.
Alarm (322.05)	365,127	368,930	367,000	347,887	357,000	(10,000) Based on current collection trend
Plumbing (322.06)	46,726	29,594	24,489	24,489	24,489	- Staff anticipates little or no change in revenue in FY 12/13.
Mechanical (322.07)	56,298	19,282	10,000	23,040	23,040	13,040 Based on current receipts.
Fence (322.08)	10,256	27,795	13,813	17,514	17,514	3,701 Staff anticipates little or no change in revenue in FY 12/13.
Zoning/Sub (322.09)	36,343	31,103	26,000	38,994	35,480	9,480 Based on current economic climate and actual receipts in FY 11-12.
Food Handlers (322.10)	61,915	61,550	64,310	64,310	63,098	(1,212) Staff anticipates little or change in projected revenues.
Off Prem Alcohol Permits (322.11)	1,410	-	-	-	-	- The City is no longer able to collect this fee.
Fire Prevention Permits (322.12)	33,466	48,112	37,197	25,283	25,283	(11,914) No changes in revenue are anticipated for FY 12/13.
Natural Gas Well (322.13)	280,000	70,000	-	10,000	10,000	10,000 Staff does not foresee any additional gas well permits in FY 12/13.
Gas Well Inspections (322.14)	-	-	20,475	5,850	5,850	(14,625) There are currently six (6) gas well pad sites at \$975.00 per site.
Plan Check (323.01)	110,435	194,319	106,443	106,443	117,989	11,546 Revenue projections are based on actual projects of record.
Engineering Insp Fees (323.02)	52,176	100,309	45,200	60,392	61,075	15,875 Revenue projections are based on actual projects of record.
Fire Occupancy Inspection (323.03)	166,185	176,438	140,374	158,842	167,155	26,781 Staff anticipates no change in projected revenue in FY 12/13.
After Hours Inspections (323.04)	8,505	5,715	5,000	5,000	6,406	1,406 Based on average of prior three years.
Abnd Vehicle Tow/Auction (323.07)	14,650	21,273	20,500	11,228	11,228	(9,272) Based on current year receipts as we are under a new contract.
Multi-Family Inspections (323.11)	143,275	122,425	123,020	123,050	129,583	6,563 Based on three year avrage.
Health Service Fees (323.12)	128,830	131,073	141,304	141,304	141,304	- Staff does not anticipate any drastic changes in revenue in FY 12/13.
Gas Well Road Repair (323.14)	-	274,531	-	24,275	-	- Staff does not foresee any additional gas well permits in FY 12/13.
Total Licenses & Permits	1,894,107	2,210,219	1,434,026	1,464,474	1,496,159	62,133

Charges For Services

Electronic Plan Review (323.01)	-	-	-	5,343	10,686	10,686 Staff anticipates approximately 27% of plan reviews to be done electronically in FY 12/13. (Electronic Submittal Fee for
Elect Plan Revw Conv Fee (323.01)	-	-	-	8,170	16,340	16,340 Staff anticipates approximately 27% of plan reviews to be done electronically in FY 12/13. (Convenience fee for electronic plan
Row Usage - Gas Wells (323.15)	-	-	70,000	83,333	80,000	10,000 8 gas well replated pipline crossings @ \$10,000 each

Credit Card Convenience (340.11)	6,023	7,361	6,908	6,908	6,908	- Based on current year receipts.
Commercial Pool Class Reg (340.12)	2,880	2,650	2,200	2,200	2,200	- Staff anticipates little or no change in pool class registration in FY 12-13.
Equip Rentals-City Owned (345.05)	-	6,564	-	-	-	- Revenue has moved into the Community Activities Fund.
Personnel Reimbursement (345.07)	-	240	-	-	-	- Revenue has moved into the Community Activities Fund.
Ticket Sales-Taxable (345.10)	-	2,762	-	-	-	- Revenue has moved into the Community Activities Fund.
Ticket Sales-Non Taxable (345.11)	-	11,199	-	-	-	- Revenue has moved into the Community Activities Fund.
Merchandise Sales-Taxable (345.15)	-	128	-	-	-	- Revenue has moved into the Community Activities Fund.
Concessions-Non Taxable (345.21)	-	831	-	-	-	- Revenue has moved into the Community Activities Fund.
Alcohol (345.25)	-	1,078	-	-	-	- Revenue has moved into the Community Activities Fund.
Refuse Cart Repair (351.01)	20,898	29,051	28,858	28,858	28,955	97 Based on prior two years receipts.
Commercial Garbage Admin (351.02)	1,243,446	1,211,545	1,210,276	1,210,276	1,234,073	23,797 Based on actual receipts in prior two years and current fiscal year activity.
Recycling Revenue (351.03)	40,360	67,589	59,986	59,986	59,117	(869) Based on current collections.
Landfill Hst Fee-Twm (351.04)	1,508,232	1,441,046	1,368,995	1,368,995	1,437,985	68,990 Based on prior and current year activity.
Landfill Hst Fee-Ald/Rpbc (351.05)	318,611	349,052	213,083	301,496	301,496	88,413 Based on current year activity.
Maps & Publications (352.01)	2,317	1,726	2,300	1,008	1,008	(1,292) Staff anticipates no significant change in revenue during FY 12/13.
Traffic Signal Repair (352.02)	105,339	100,628	98,826	82,692	78,853	(19,973) Six traffic signals located on FM 423 in The Colony may be temporarily removed from the maintenance contract while FM 423 is under construction for widening. It is unknown when construction will begin or end. This proposed amount assumes these locations will be removed from the contract for the entire coming year.
Weed & Debris Assessment (352.03)	31,757	32,060	33,493	33,493	35,793	2,300 Based on average of prior three years.
Birth & Death Certificate (352.05)	65,985	60,948	59,087	52,475	52,475	(6,612) The State now requires all funeral homes to electronically file their death certificates. In addition, the funeral homes are required when filing the death certificate to purchase at least one copy from the State. Subsequently, we have seen a drop off in the number of funeral homes purchasing death certificates as they are requesting them from the State. Another factor is due to the new hospital in Flower Mound, births that previously would have occurred at the Lewisville Medical Center are now happening in Flower Mound and outside the Lewisville Local Registrar area.
Animal Control (352.06)	46,021	40,837	44,176	44,176	48,594	4,418 Staff anticipates an increase of approximately 10% in adoptions and licensing during the first full fiscal year in the new Animal Shelter and Adoption Facility.
Off Prem Alcohol Proc Fee (352.09)	540	1,950	1,990	1,990	1,990	- Based on current and prior year activity.

Mixed Bev Permit Proc Fee (352.10)	12,975	14,325	12,575	12,575	12,575	- Based on current year activity.
Records Management Fee (352.11)	4,756	3,770	3,594	2,884	2,884	(710) Based on downward trend in this revenue line over the past three years.
Birth Cert Envelopes (352.13)	-	2,854	2,751	2,751	2,751	- Based on actual receipts in prior two years and current fiscal year activity.
Finger Printing (353.01)	7,908	7,230	7,230	7,570	7,230	- Based on actual receipts in prior two years and current fiscal year activity.
Police Reports (353.02)	27,691	26,371	28,197	28,197	28,197	- Staff anticipates no significant change in revenue during FY 12/13.
On-Line (353.02)	6,895	7,865	7,000	9,831	9,831	2,831 On-line police reports are used more and more each year.
Ambulance Fees (353.05)	1,400,727	1,422,878	1,606,490	1,664,767	1,664,767	58,277 Based on current year activity.
Ambulance/Fire Contracts (353.06)	57,698	58,056	58,056	54,728	64,729	6,673 Fixed fees from Denton Co. are currently \$10,000 for Fire Contract and \$54,729 for EMS Contract.
Castle Hills Police (353.07)	170,193	135,265	106,183	133,218	133,218	27,035 Based on current agreement.
M. Court Fees (353.08)	118,640	110,847	106,741	110,656	111,250	4,509 Based on overall increase in Court fine estimates.
Castle Hills Fire (353.09)	217,750	231,829	231,829	231,829	231,829	- Based on current agreement.
County Fire Pledge (353.11)	10,000	10,000	10,000	10,000	10,000	- Based on current agreement with Denton County.
County Library Allotment (354.01)	94,900	93,148	90,000	82,517	80,228	(9,772) Denton County Library Advisory Board FY2012-2013 funding request submitted to Denton County .
Total Charges For Services	5,522,540	5,493,682	5,470,824	5,642,922	5,755,962	285,138

Recreation

Art\Event Facility Rental (345.03)	-	49,789	50,000	50,000	50,000	- MCL Grand revenue based on current year activity. After the \$50,000 is met, the remaining revenue goes into the Community Activities Fund.
Laundry - Campground (362.01)	7,702	6,654	7,242	5,668	5,668	(1,574) Based on current year activity.
Recreation Center (362.02)	72,059	73,340	68,871	75,650	76,650	7,779 Based on current year activity.
Athletic Fields (362.04)	960	5,845	4,000	5,268	5,268	1,268 Based on current year activity.
Facility & Pavilin Rental (362.05)	47,405	46,035	48,653	40,189	40,189	(8,464) Based on current year activity.
Lake Park Picnic Rentals (362.06)	5,125	4,825	4,843	4,843	4,843	- Based on current year activity.
Senior Center Rentals (362.07)	7,484	7,651	7,495	8,960	8,960	1,465 Based on current year activity.
Campground (362.08)	219,524	221,843	222,795	229,988	229,988	7,193 Based on current year activity.
Park Entrance Fees (362.09)	241,021	248,560	266,344	248,560	248,560	(17,784) Based on current year activity.
Recreation Particip. Fees (362.10)	83,912	76,571	82,761	82,761	57,948	(24,813) Based on current year activity.
Rental Property Revenue (362.11)	500	377	500	250	250	(250) Based on current year activity.
Lake Park Golf Course (363.01)	111,395	127,387	125,000	125,000	127,387	2,387 Based on prior fiscal year totals.
Sneaky Pete's Concessions (363.02)	88,360	76,829	88,000	88,000	76,829	(11,171) Based on prior fiscal year totals.
Eagle Point Marina (363.03)	126,452	125,435	125,000	120,083	125,435	435 Based on prior fiscal year totals.
Fishing Barge (363.04)	3,247	3,011	3,000	3,000	3,086	86 Based on average of prior fiscal years.
The Slalom Shop (363.05)	82,466	70,289	73,257	73,257	70,289	(2,968) Based on prior fiscal year totals.
Danny Wilson Enterprises (363.06)	746	609	750	750	850	100 Based on recent activity in accout.
Misc Sub-Concessions (363.09)	5,711	11,502	8,500	5,000	7,404	(1,096) Based on current year activity.
Charlotte's Cleaning (363.10)	-	144	-	32	32	32 Based on current year activity.
Michael Hildebrandt (363.11)	130	86	-	124	124	124 Based on current year activity.
Total Recreation	1,104,199	1,156,783	1,187,011	1,167,383	1,139,760	(47,251)

Fines & Forfeitures

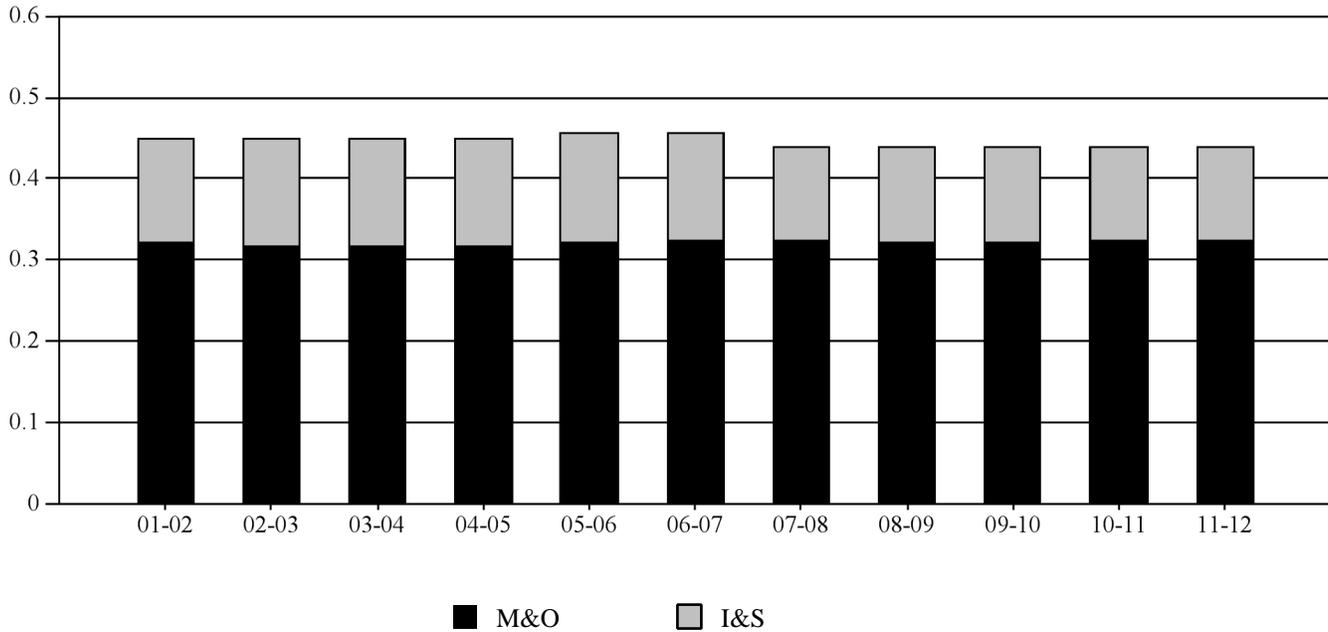
Court Fines (381.01)	1,521,752	1,458,757	1,484,199	1,519,463	1,545,212	61,013	Based on current year activity.
Warrant & Other Fees (381.02)	979,523	920,194	924,279	929,234	1,007,116	82,837	Based on one additional Warrant Officer added in FY 12-13.
Child Safety (381.03)	53,918	40,720	40,776	52,400	53,109	12,333	Based on current year activity.
Time Payment Fees (381.04)	46,764	40,989	45,820	40,007	41,594	(4,226)	Based on current and prior year activity.
Teen Court (381.05)	36,656	23,557	24,027	31,668	32,350	8,323	Based on current usage by the Town of Flower Mound.
Library Fines (381.06)	77,896	76,033	71,719	73,517	70,754	(965)	Relatively flat with budget 11-12.
City Auction (381.07)	123	-	-	-	-	-	- Revenue is placed in Maintenance and Replacement Fund.
County Fee - Child Safety (381.08)	124,192	96,609	124,192	96,609	96,609	(27,583)	Based on final amount received in FY 2010-11 as FY 2011-12 has not been received yet.
State Juror Reimburse Fee (381.09)	12,387	11,666	-	10,728	11,666	11,666	Based on final amount received in FY 2010-11.
Motor Carrier Fines (381.10)	92,993	83,791	99,055	64,078	64,078	(34,977)	Based on current year activity.
Total Fines & Forfeitures	2,946,204	2,752,315	2,814,067	2,817,704	2,922,488	108,421	

Transfers In / Miscellaneous

First Time Homebuyers (365.04)	-	-	4,000	480	1,500	(2,500)	Estimate donations for 2012-2013
Interest (391.01)	175,595	72,506	122,381	97,078	140,743	18,362	Slight increase in interest rate being received.
Discounts Taken (392.01)	1,440	1,738	-	-	1,589	1,589	Based on current year activity.
Cash Short/Over (392.02)	525	(187)	-	-	-	-	Not a budgeted account.
Sro Joint Venture Lisd (392.03)	184,010	145,596	232,252	268,216	240,623	8,371	LISD portion of half salary and benefits of 5 SROs. Estimate only.
Proj. Eng. Allocation (392.04)	-	-	155,740	-	155,740	-	No increase anticipated in bond engineering project allocations.
Radio Service Contracts (392.05)	40,956	51,194	51,522	51,522	51,522	-	COPPELL = □16,819.20 FLOWER MOUND = □12,614.40 HIGHLAND VILLAGE = □6,167.04 LAKE CITIES FIRE = □0.00 LAKE DALLAS PD = □1,521.76 TOTAL = □37,122.40 Tower lease revenue \$14,400
Vandalization Restitution (392.06)	6,205	3,452	5,460	3,452	4,300	(1,160)	Adjusted based on historical and current trends.
4B Admin Allocation (392.07)	60,000	60,000	60,000	60,000	60,000	-	G & A charge to 4B fund.
Bulletproof Vest Program (392.09)	12,453	-	-	-	-	-	Program is not anticipated to be funded this year.
Jail Phone Commission (392.10)	3,503	3,101	3,500	6,752	6,752	3,252	Based on current year activity.
Kiosk Signs (392.12)	3,028	1,760	3,000	1,320	1,320	(1,680)	Revenue is anticipated to continue to decline in FY 12/13 based on lack of interest for this type of advertising.
Public Copier (392.13)	17,807	18,486	18,000	16,170	16,170	(1,830)	Based on current public use of copiers
Radio Rebanding Reimburse (392.20)	-	-	-	175	-	-	No revenue is anticipated from this source for the FY 2012-13.
Fair/Mkt Value On Investm (392.80)	(98,775)	41,122	-	-	-	-	Unstable source of revenue.
Other Services & Charges (392.90)	22,459	22,050	17,258	22,050	22,186	4,928	Average of prior fiscal years. Used to account for county fire calls primarily.
Other Misc. Revenue (392.99)	118,575	218,111	137,466	163,910	163,910	26,444	Accounts for misc. revenue but primarily credit card rebates.
Transfers In (398.01)	1,560	748,548	-	1,204	60,000	60,000	G & A charge to the Crime Control and Fire Services District Funds (\$30,000 each).

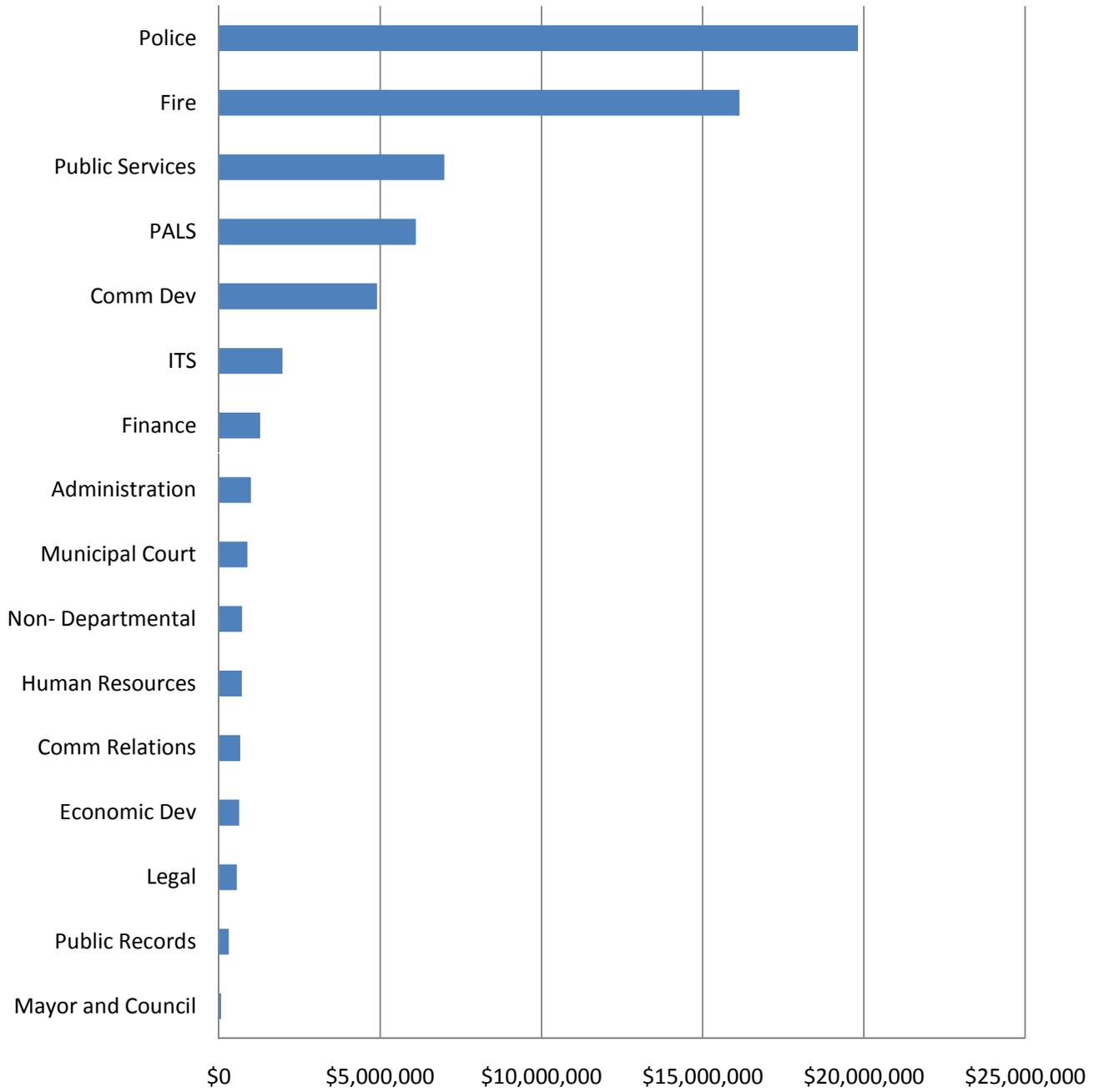
Indirect Cost Reimburse. (398.03)	2,679,340	2,367,227	2,390,899	2,390,899	2,414,808	23,909 1% increase in FY 2012-13 projected indirect cost reimbursement as calculated in FY 2010-11.
Security Fee Transfer (398.04)	38,901	38,901	33,513	33,513	33,513	- Allocation remains the same for FY 2012-13
Tech Fund Interns Trf (398.08)	40,000	40,000	40,000	40,000	40,000	- Allocation remains the same for FY 2012-13
Juv Case Mgr Fund Transf. (398.09)	-	25,000	17,438	17,438	17,438	- Allocation remains the same for FY 2012-13
Total Transfers In / Miscellaneous	3,307,581	3,858,607	3,292,429	3,174,179	3,432,114	139,685
Total Fund	61,269,270	62,333,114	61,361,437	62,987,583	63,209,223	1,847,786

Property Tax Rate Distribution Comparison

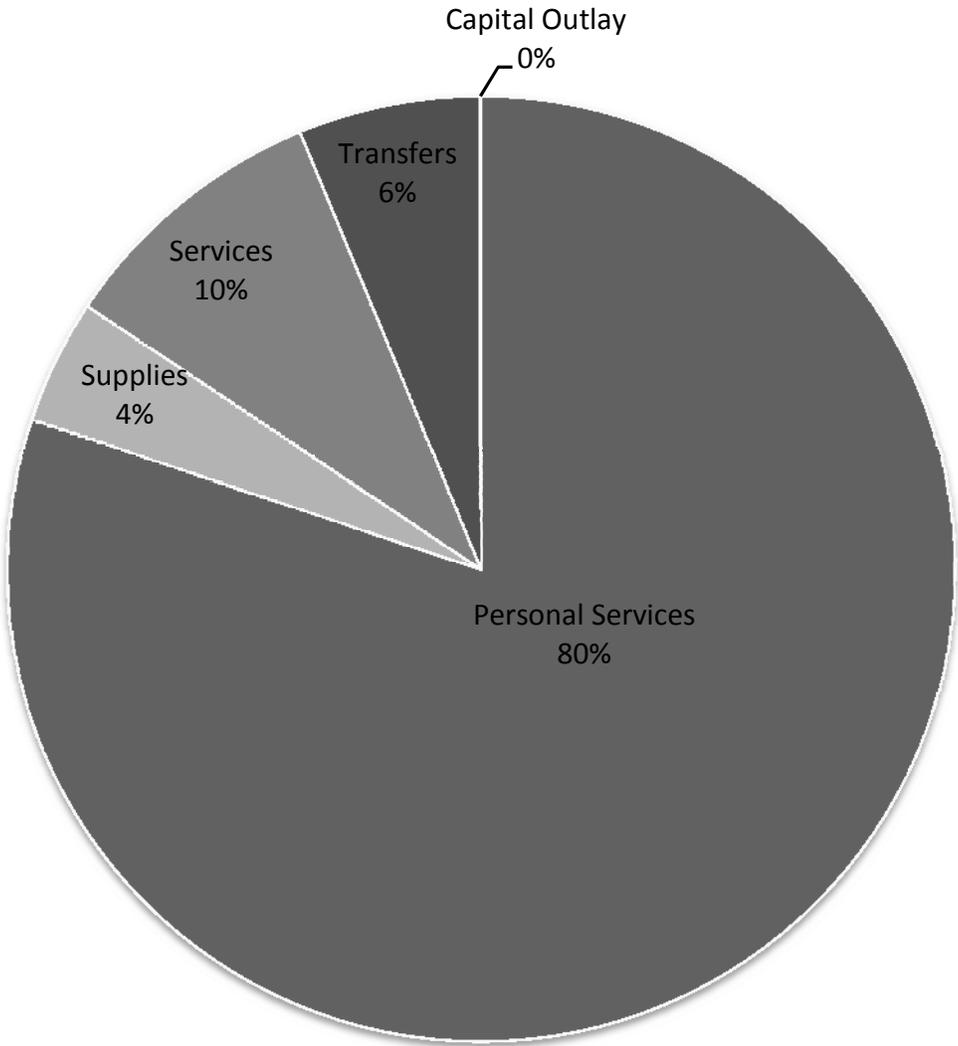


Fiscal Year	M&O	I&S	Total Rate
01-02	0.32046	0.13004	0.45050
02-03	0.31581	0.13469	0.45050
03-04	0.31581	0.13469	0.45050
04-05	0.31641	0.13409	0.45050
05-06	0.32107	0.13572	0.45679
06-07	0.32184	0.13495	0.45679
07-08	0.32184	0.11866	0.44050
08-09	0.32156	0.11865	0.44021
09-10	0.32156	0.11865	0.44021
10-11	0.32289	0.11732	0.44021
11-12	0.32289	0.11732	0.44021

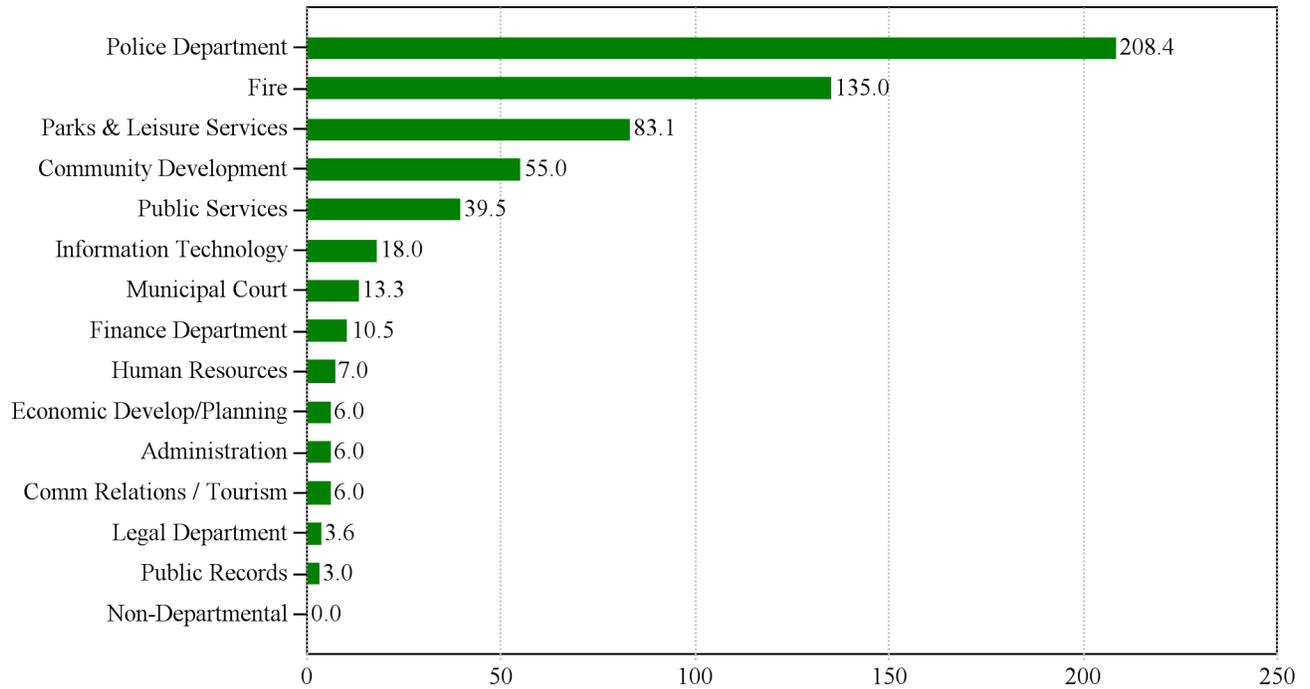
General Fund



General Fund



General Fund Employees By Function



Water & Sewer Fund

Fund (402)

The Utility Fund accounts for the City's water and wastewater utility operations. The utility fund is a proprietary fund that operates like a business and is self-sufficient. This means that the cost of providing services to citizens is financed or recovered through user fees. Water and Sewer sales comprise 92 percent of the fund's total revenue. Debt service reflected below is different from the scheduled debt service payments due to bond covenants that require monthly installments of the upcoming principle and interest payments.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	14,549,911	16,845,208	16,632,469	18,937,899	18,937,899	16,036,701		
<u>REVENUES</u>								
Water Sales	15,252,105	17,211,955	15,057,251	15,057,251	15,631,429	15,816,847	-	-
Sewer Sales	9,577,244	9,873,924	9,522,996	9,522,996	9,699,814	9,799,859	-	-
Charges for Services	689,597	368,021	298,279	298,279	306,685	306,664	-	-
Wholesale Sewer Sales	694,314	622,931	633,547	633,547	620,459	621,695	-	-
Capital Recovery	881,264	1,272,495	1,032,344	1,032,344	1,032,344	585,571	-	-
Miscellaneous & Other	(57,142)	86,164	116,372	116,372	101,359	134,746	-	-
Transfers In	-	-	132,973	132,973	-	134,303	-	-
Total Revenues	27,037,381	29,435,491	26,793,762	26,793,762	27,392,090	27,399,685	-	-
Total Resources	41,587,292	46,280,699	43,426,231	45,731,661	46,329,989	43,436,386	-	-
<u>EXPENDITURES</u>								
Non-Departmental	3,198,084	5,025,391	3,792,937	3,792,937	3,822,937	3,817,337	-	-
Public Services	13,676,664	14,732,658	14,672,323	14,771,216	14,771,216	15,287,012	-	-
Community Development	96,490	102,077	102,268	102,268	101,935	104,553	-	-
Finance	820,605	936,793	970,450	970,450	933,463	967,862	-	-
Debt Service	6,711,489	6,087,427	7,222,682	7,222,682	7,222,682	7,216,401	-	-
Debt Service Reserve	(676,476)	56,824	33,102	33,102	33,102	6,520	-	-
Total Expenditures	23,826,857	26,941,169	26,793,762	26,892,655	26,885,335	27,399,685	-	-
Curr. Rev - Curr. Expend	3,210,525	2,494,321	-	(98,893)	506,755	-	-	-
One-Time Expenditures	-	-	20,490	20,490	20,490	-	-	-
Transfers Out	915,228	401,637	3,387,463	3,387,463	3,387,463	1,548,362	-	-
ENDING FUND BALANCE	16,845,208	18,937,892	13,224,516	15,431,053	16,036,701	14,488,339		
OPERATING RESERVE	3,574,028	4,041,175	4,019,064	4,033,898	4,032,800	4,109,953		
UNDESIGNATED RESERVE	13,271,179	14,896,717	9,205,452	11,397,155	12,003,901	10,378,386		

Utility Fund

Fund (402)

Revenue Detail

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed	Budget vs. Proposed Comments
Water Sales						
Water Sales (347.70)	15,252,105	17,211,955	15,057,251	15,631,429	15,816,847	759,596 based on normalized year.
Total Water Sales	15,252,105	17,211,955	15,057,251	15,631,429	15,816,847	759,596
Sewer Sales						
Sewer Services (348.01)	9,577,244	9,873,924	9,522,996	9,699,814	9,799,859	276,863 based on normalized year.
Total Sewer Sales	9,577,244	9,873,924	9,522,996	9,699,814	9,799,859	276,863
Charges for Services						
Credit Card Convenience (340.11)	66,590	4,222	-	-	-	- As of FY 2011-12, no longer tracked as a revenue.
Envirmental Assessments (341.01)	-	-	7,800	3,500	104	(7,696) Based on actual billing.
Water Reconnect Charge (347.05)	66,903	89,325	73,921	73,921	76,716	2,795 Based on current year activity.
Water Samples (347.06)	92,651	105,740	104,000	104,000	104,000	- On target with current year projections.
Water Taps (347.30)	26,060	33,562	34,295	26,060	26,060	(8,235) Based on current year activity.
Effluent Sewer Sales (347.90)	11,928	19,016	14,257	14,602	15,182	925 Based on current year activity.
Sewer Taps (348.40)	1,110	1,665	1,150	1,710	1,710	560 Based on current year activity.
Sewer Main Extension Fee (348.70)	291,693	33,958	-	-	-	- This account tracks one time fees not included in the operating budget.
Industrial Waste Surcharge (348.80)	132,662	80,534	62,856	82,892	82,892	20,036 Based on current year activity.
Total Charges for Services	689,597	368,021	298,279	306,685	306,664	8,385
Wholesale Sewer Sales						
Wholesale Sewer Sales (348.90)	694,314	622,931	633,547	620,459	621,695	(11,852) Trending more in line with prior fiscal year actual amounts.
Total Wholesale Sewer Sales	694,314	622,931	633,547	620,459	621,695	(11,852)
Capital Recovery						
Water Capital Recovery (349.70)	574,813	921,193	665,568	665,568	370,009	(295,559) Revenue projections are based on actual projects of record.
Sewer Capital Recovery (349.80)	306,451	351,302	366,776	366,776	215,562	(151,214) Revenue projections are based on actual projects of record.
Total Capital Recovery	881,264	1,272,495	1,032,344	1,032,344	585,571	(446,773)
Miscellaneous & Other						
Stormwater Inspection Fee (340.14)	7,600	7,730	8,377	3,500	8,890	513 Based on current year activity.
Premium Activation Fee (340.15)	-	-	-	6,380	6,380	6,380 New fee in 2011-12. Estimate for FY 2012-13 is based on the current year activity.

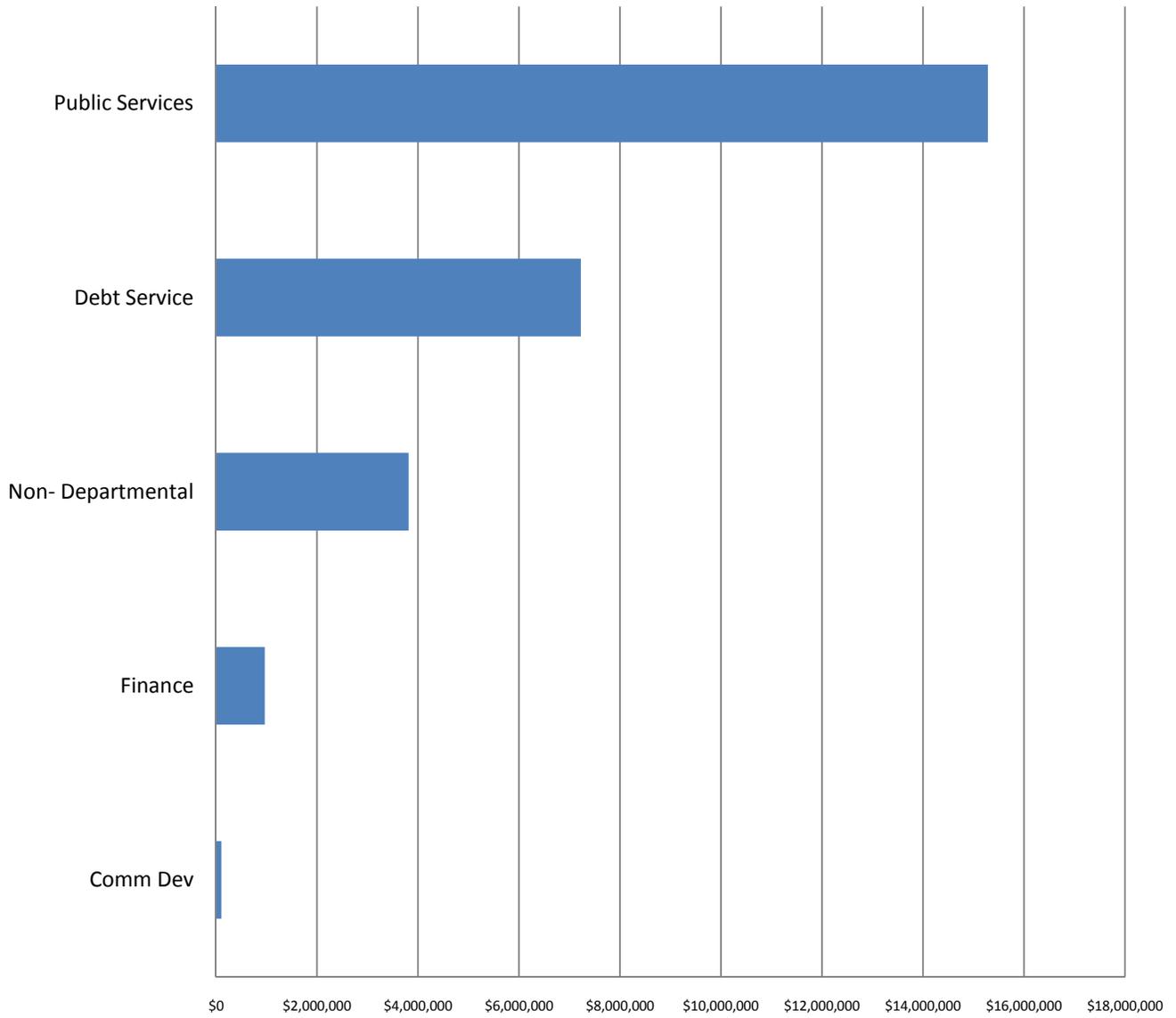
Interest (391.01)	(15,350)	57,159	99,795	63,680	91,677	(8,118) Increase from current year activity is projected, however, this is still a decrease from last year's budgeted amount.
Discounts Taken (392.01)	319	182	-	-	-	- Not a reliable source of revenue.
Cash Short/Over (392.02)	(1)	0	-	-	-	- Not a reliable source of revenue.
Fair/Mkt Value On Investm (392.80)	(56,559)	20,943	-	-	-	- Not a reliable source of revenue.
Other Services & Charges (392.90)	(1,315)	(5,110)	-	-	-	- Not a reliable source of revenue.
Other Misc. Revenue (392.99)	8,164	5,261	8,200	27,799	27,799	19,599 Based on current year activity.
Total Miscellaneous & Other	(57,142)	86,164	116,372	101,359	134,746	18,374

Transfers In

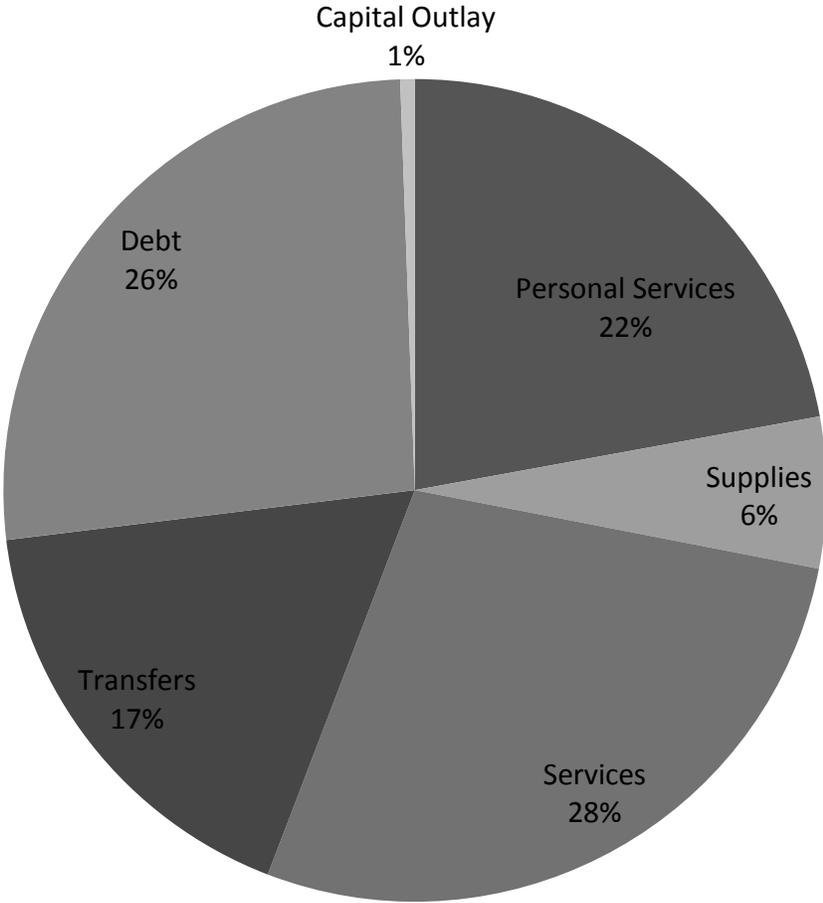
Transfers In (398.01)	-	-	132,973	-	134,303	1,330 1% increase in current FY 2011-12 project engineer allocation.
Total Transfers In	-	-	132,973	-	134,303	1,330

Total Fund	27,037,381	29,435,491	26,793,762	27,392,090	27,399,685	605,923
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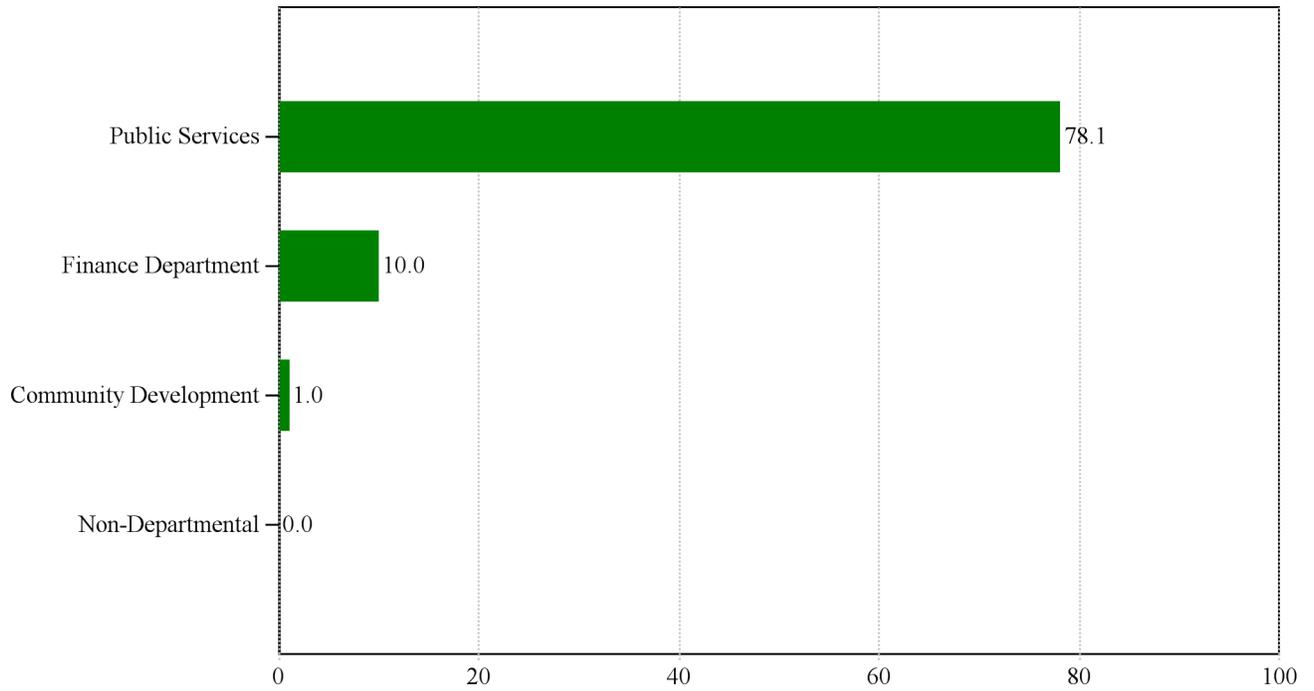
Utility Fund



Utility Fund



Utility Fund Employees By Function



Debt Service

Fund (120)

The Debt Service Fund's purpose is to provide for principal and interest payments for the City's General Obligation Bonds. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	2,159,110	1,575,725	1,199,930	1,270,236	1,270,236	1,369,760		
REVENUES								
Property Taxes: Current/Real & Personal	7,766,125	7,392,122	7,357,507	7,357,507	7,588,404	7,588,404	-	-
Property Taxes: Delinquent	44,106	18,433	19,812	19,812	89,434	18,433	-	-
Property Taxes: Penalty & Interest	51,587	37,871	42,208	42,208	42,208	37,871	-	-
Interest	25,016	4,183	4,800	4,800	12,075	9,842	-	-
Fair Market Value on Investments	(6,640)	2,725	-	-	-	-	-	-
Other Miscellaneous Revenue	-	1,220,003	219,567	219,567	-	-	-	-
Arbitrage Rebate Refund	-	24,199	-	-	-	-	-	-
Proceeds from Refunding Bonds	2,565,000	1,605,000	-	-	-	-	-	-
Premiums on Bonds Sold	-	24,898	-	-	-	-	-	-
Transfers In	70,438	170,912	1,062,978	1,062,978	997,630	1,682,273	-	-
Total Revenues	10,515,632	10,500,346	8,706,872	8,706,872	8,729,751	9,336,823	-	-
Total Resources	12,674,742	12,076,071	9,906,802	9,977,108	9,999,987	10,706,583	-	-
EXPENDITURES								
Principal Debt Service	5,695,000	6,590,000	6,325,000	6,325,000	6,325,000	6,350,000	-	-
Bond Issuance Costs	68,303	46,605	-	-	-	-	-	-
Interest & Agent Fees	2,780,714	2,558,384	2,305,227	2,305,227	2,305,227	3,134,038	-	-
Payment to Bond Agent	2,555,000	1,610,846	-	-	-	-	-	-
Total Expenditures	11,099,017	10,805,835	8,630,227	8,630,227	8,630,227	9,484,038	-	-
Curr. Rev - Curr. Expend	(583,385)	(305,488)	76,645	76,645	99,524	(147,215)	-	-
ENDING FUND BALANCE	1,575,725	1,270,237	1,276,575	1,346,881	1,369,760	1,222,545		

Hotel / Motel Tax Fund

Fund (206)

The Hotel Motel Tax Fund accounts for the expenditure of revenues accumulated through a 7% charge on room occupancy at Lewisville hotels and motels. Funds are used to promote tourism through cultural arts, visitors' bureau functions and special events. The City has an agreement with the Hilton Garden Inn which provides for a reimbursement of a portion of the management fees paid by the Hilton Garden Inn in the amount of \$1,750,000 in 2012 and \$2,000,000 in 2016.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	1,976,036	2,146,823	2,028,486	2,368,626	2,368,626	2,746,808		
<u>REVENUES</u>								
Hotel Occupancy Taxes	1,551,355	1,862,191	1,733,995	1,733,995	1,973,922	1,963,922	-	-
Interest & Miscellaneous	(262,124)	(291,186)	(291,886)	(291,886)	(290,912)	1,460,529	-	-
Transfers In	-	-	-	-	34,823	-	-	-
Total Revenues	1,289,231	1,571,005	1,442,109	1,442,109	1,717,833	3,424,451	-	-
Total Resources	3,265,267	3,717,828	3,470,595	3,810,735	4,086,459	6,171,259	-	-
<u>EXPENDITURES</u>								
Non-Departmental	14,464	14,424	-	-	-	1,500,000	-	-
Community Relations/Tourism	949,149	993,911	1,099,866	1,129,866	1,123,073	1,075,419	-	-
Arts Promotion	154,831	154,831	154,831	154,831	154,831	154,831	-	-
Arts Activity Center	-	65,217	61,747	61,747	61,747	61,602	-	-
Total Expenditures	1,118,444	1,228,383	1,316,444	1,346,444	1,339,651	2,791,852	-	-
Curr. Rev - Curr. Expend	170,787	342,622	125,665	95,665	378,182	632,599	-	-
One-Time Expenditures	-	120,818	-	-	-	28,383	-	-
ENDING FUND BALANCE	2,146,823	2,368,627	2,154,151	2,464,291	2,746,808	3,351,024		

Recreation Fund

Fund (210)

The Recreation Activity Fund accounts for revenues and expenses associated with City sponsored recreation classes and MCL Grand art classes as well as softball, basketball, and volleyball leagues.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	280,074	289,220	255,220	249,145	249,145	194,815		
<u>REVENUES</u>								
General Recreation Activities	13,173	14,737	17,000	17,000	22,429	22,429	-	-
Rec. Center Class Fees	280,447	222,742	287,755	287,755	189,414	245,000	-	-
Sen. Center Class Fees	41,120	30,664	30,000	30,000	26,064	32,000	-	-
Softball League Fees	34,100	35,380	37,000	37,000	37,000	37,000	-	-
Basketball League Fees	7,200	2,100	6,500	6,500	4,500	4,500	-	-
Swim Team Fees	22,380	18,018	18,000	18,000	9,000	17,500	-	-
Charges for Services	593	653	500	500	712	712	-	-
Interest & Miscellaneous	2,793	2,577	4,720	4,720	52,209	132,160	-	-
Arts & Events Classes	-	1,604	1,400	1,400	2,808	2,000	-	-
Total Revenues	401,806	328,474	402,875	402,875	344,136	493,301	-	-
Total Resources	681,880	617,694	658,095	652,020	593,281	688,116	-	-
<u>EXPENDITURES</u>								
Parks & Leisure Services	370,831	343,550	400,275	400,275	341,536	494,419	-	-
Library	-	-	1,200	1,200	1,200	1,200	-	-
Community Relations	-	-	1,400	1,400	1,400	2,000	-	-
Total Expenditures	370,831	343,550	402,875	402,875	344,136	497,619	-	-
Curr. Rev - Curr. Expend	30,975	(15,076)	-	-	-	(4,318)	-	-
One-Time Expenditures	21,829	25,000	54,330	54,330	54,330	-	-	-
ENDING FUND BALANCE	289,220	249,144	200,890	194,815	194,815	190,497		

PEG PROGRAMMING FUND

Fund (211)

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed
BEGINNING FUND BALANCE						-
<u>REVENUES</u>						
Other Taxes	-	-	-	-	-	214,527
Interest/Misc	-	-	-	-	-	2,145
Total Revenues	-	-	-	-	-	216,672
Total Resources	-	-	-	-	-	216,672
<u>EXPENDITURES</u>						
Community Relations	-	-	-	-	-	178,000
Total Expenditures	-	-	-	-	-	178,000
Curr. Rev - Curr. Expend	-	-	-	-	-	38,672
ENDING FUND BALANCE	-	-	-	-	-	38,672

Grant Fund

Fund (212)

The Grant Fund accounts for revenues received through intergovernmental grants and expenditures related to those grant specific projects. The fund receives revenue through Federal, State and local sources and matching contributions from the City.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	77,879	75,031	124,805	73,843	73,843	67,990		
REVENUES								
Federal Grants	1,645,567	1,121,639	735,725	2,118,540	2,130,145	962,183	-	-
State Grants	480,059	134,826	431,122	499,809	477,680	457,486	-	-
Interest & Miscellaneous	183	85,697	625	625	628	625	-	-
Transfers In	46,164	80,134	101,295	101,295	101,295	52,747	-	-
Fire: Wildfire Assistance	196,307	40,728	-	-	-	-	-	-
Econ Dev: Development: Misc. Grants	79	114,971	-	36,593	36,593	-	-	-
Total Revenues	2,368,359	1,577,995	1,268,767	2,756,862	2,746,341	1,473,041	-	-
Total Resources	2,446,238	1,653,026	1,393,572	2,830,705	2,820,184	1,541,031	-	-
EXPENDITURES								
Police: Traffic Safety	77,807	44,139	77,974	77,974	77,974	79,250	-	-
Police: STEP / CIOT	8,278	8,694	6,000	6,000	6,000	5,896	-	-
Police: Victims Assistance	92,919	94,065	92,249	92,249	92,249	94,733	-	-
Police: Family Violence	-	96,627	97,027	97,027	97,027	99,871	-	-
Police: Local Law Enforce. Block Grant	23,704	23,606	16,320	16,320	16,320	15,029	-	-
Police: TXDOT DWI Enforcement	5,639	8,653	7,394	10,076	10,076	9,636	-	-
Police: Homeland Security	193,610	27	-	20,865	20,865	-	-	-
Police: Tobacco Education & Prevention	4,000	3,000	4,000	4,000	4,000	-	-	-
Police: ARRA	742,233	25,270	-	-	-	-	-	-
Police: Sex Offender Grant	-	-	-	26,881	26,876	21,504	-	-
Fire: Homeland Security	19,926	38,416	-	228,134	228,134	-	-	-
Fire: Wildfire Assistance	206,044	217,339	200,000	200,000	200,000	200,000	-	-
Fire: 2009 UASI	89,433	75,470	-	11,664	11,664	-	-	-
Fire: 2011 UASI	-	-	-	230,633	230,633	-	-	-
Comm Development: CDBG	416,586	579,328	780,352	1,363,269	1,339,718	638,716	-	-
PALS: Loan Star Library Grant	29,634	24,137	-	12,293	12,293	-	-	-
Police: Step/DWI	798	649	1,170	1,170	1,170	384	-	-
Econ Dev: TxDOT Old Town Plaza	265,645	(265,645)	-	-	-	-	-	-
Econ Dev: EPA	4,698	48,817	-	137,508	153,508	137,508	-	-
Econ Dev: EPA Hazmat	1,945	17,984	-	171,094	187,094	171,094	-	-
Econ Dev: Development: Misc. Grants	188,307	538,608	-	36,593	36,593	-	-	-
Total Expenditures	2,371,207	1,579,183	1,282,486	2,743,750	2,752,194	1,473,621	-	-
Curr. Rev - Curr. Expend	(2,848)	(1,188)	(13,719)	13,112	(5,853)	(580)	-	-
ENDING FUND BALANCE	75,031	73,843	111,086	86,955	67,990	67,410		

CRIME CONT/PREV DISTRICT

Fund (215)

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE						222,062		
<u>REVENUES</u>								
Sales Tax	-	-	-	1,259,701	1,259,701	2,610,616	-	-
Transfers In / Miscellaneous	-	-	-	12,597	12,597	26,106	-	-
Total Revenues	-	-	-	1,272,298	1,272,298	2,636,722	-	-
Total Resources	-	-	-	1,272,298	1,272,298	2,858,784	-	-
<u>EXPENDITURES</u>								
Police Department	-	-	-	847,564	847,564	2,088,422	-	-
Community Development	-	-	-	164,201	164,201	196,278	-	-
ITS	-	-	-	38,471	38,471	71,561	-	-
Total Expenditures	-	-	-	1,050,236	1,050,236	2,356,261	-	-
Curr. Rev - Curr. Expend	-	-	-	222,062	222,062	280,461	-	-
ENDING FUND BALANCE	-	-	-	222,062	222,062	502,523		
OPERATING RESERVE	-	-	-	210,047	210,047	471,252		
UNDESIGNATED RESERVE	-	-	-	12,015	12,015	31,271		

FIRE SERVICES DISTRICT

Fund (216)

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE						896,652		
<u>REVENUES</u>								
Sales Tax	-	-	-	1,259,701	1,259,701	2,610,616	-	-
Transfers In / Miscellaneous	-	-	-	12,597	12,597	26,106	-	-
Total Revenues	-	-	-	1,272,298	1,272,298	2,636,722	-	-
Total Resources	-	-	-	1,272,298	1,272,298	3,533,374	-	-
<u>EXPENDITURES</u>								
Fire Department	-	-	-	375,646	375,646	910,420	-	-
Total Expenditures	-	-	-	375,646	375,646	910,420	-	-
Curr. Rev - Curr. Expend	-	-	-	896,652	896,652	1,726,302	-	-
ENDING FUND BALANCE	-	-	-	896,652	896,652	2,622,954		
OPERATING RESERVE	-	-	-	75,129	75,129	182,084		
UNDESIGNATED RESERVE	-	-	-	821,523	821,523	2,440,870		

Waters Ridge PID Fund

Fund (217)

The Lewisville Public Improvement District No.1 (PID) is a designated geographic area comprised of approximately 300 acres of land in the Waters' Ridge Business Park. Resolution No. 2078-1-96 was passed by City Council in 1996, authorizing the creation of the Waters Ridge Public Improvement District #1. This fund accounts for resources raised for infrastructure improvements funded through a special assessment of the ad valorem tax. The assessment is \$50 per acre.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	191,211	204,137	210,601	215,634	215,634	216,614		
<u>REVENUES</u>								
Taxes	15,108	15,207	15,108	15,108	15,174	15,174	-	-
Interest & Miscellaneous	1,078	870	535	535	806	938	-	-
Total Revenues	16,186	16,077	15,643	15,643	15,980	16,112	-	-
Total Resources	207,397	220,214	226,244	231,277	231,614	232,726	-	-
<u>EXPENDITURES</u>								
Administration	3,260	-	-	-	-	-	-	-
Economic Dev & Planning	-	4,580	-	-	-	-	-	-
Parks & Leisure Services	-	-	15,000	15,000	15,000	15,000	-	-
Total Expenditures	3,260	4,580	15,000	15,000	15,000	15,000	-	-
Curr. Rev - Curr. Expend	12,926	11,497	643	643	980	1,112	-	-
ENDING FUND BALANCE	204,137	215,634	211,244	216,277	216,614	217,726		

Court Security Fund

Fund (219)

The Municipal Court Security Fund has revenues from specific fees attached to fines and must be used for court security purposes. The Security Fund pays for the cost of a security guard (weapons check) at each court session, part of the bailiff position, and occasionally buys special equipment.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	78,624	58,321	53,558	58,026	58,026	60,233		
<u>REVENUES</u>								
Fees	63,871	59,599	59,613	59,613	60,837	61,118	-	-
Interest & Miscellaneous	225	242	214	214	183	258	-	-
Total Revenues	64,096	59,842	59,827	59,827	61,020	61,376	-	-
Total Resources	142,720	118,163	113,385	117,853	119,046	121,609	-	-
<u>EXPENDITURES</u>								
Municipal Court	84,399	60,136	59,613	59,613	58,813	59,613	-	-
Total Expenditures	84,399	60,136	59,613	59,613	58,813	59,613	-	-
Curr. Rev - Curr. Expend	(20,303)	(295)	214	214	2,207	1,763	-	-
ENDING FUND BALANCE	58,321	58,026	53,772	58,240	60,233	61,996		

Community Activities

Fund (220)

This fund accounts for donations and sponsorships related to economic development agreements and activities as well as various donations and sponsorships related to special events and MCL Grand Theater activities.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE		-	135,000	-	-	90,066		
REVENUES								
ED Agreements	-	-	62,000	62,000	56,500	58,500	-	-
Special Events Sponsors	-	-	83,975	83,975	73,975	79,975	-	-
MCL Grand Sponsors	-	-	74,300	74,300	95,000	90,000	-	-
MCL Grand	-	-	59,725	59,725	63,000	58,967	-	-
Special Events	-	-	52,877	52,877	74,395	81,830	-	-
Transfers In/Misc.	-	-	-	29,476	103,148	1,044	-	-
Total Revenues	-	-	332,877	362,353	466,018	370,316	-	-
Total Resources	-	-	467,877	362,353	466,018	460,382	-	-
EXPENDITURES								
Economic Development	-	-	30,000	30,000	5,000	-	-	-
Special Events	-	-	120,569	165,569	190,569	216,700	-	-
MCL Grand	-	-	179,683	180,383	180,383	143,207	-	-
One Time Expenditures	-	-	-	29,476	-	-	-	-
Total Expenditures	-	-	330,252	405,428	375,952	359,907	-	-
Curr. Rev - Curr. Expend	-	-	2,625	(43,075)	90,066	10,409	-	-
ENDING FUND BALANCE	-	-	137,625	(43,075)	90,066	100,475		

Fire & Police Training

Fund (222)

This fund was established in FY 2002/03 to allocate revenue from training tower rentals to ongoing maintenance of the facility. In FY 2006/07, firearms simulator rentals and maintenance costs were added for the police department. The fund also accounts for various police and fire donations.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	31,983	50,729	47,160	59,086	59,086	99,847		
<u>REVENUES</u>								
Police Donations	-	-	15,000	15,000	5,482	2,000	-	-
Fire Donations	-	-	43,700	43,700	38,300	38,852	-	-
Fire Department	-	-	-	12,000	12,000	6,000	-	-
Fire Training / Rentals	17,372	8,893	12,000	12,000	9,193	24,000	-	-
Police Training / Rentals	7,135	3,116	7,070	7,070	2,270	2,270	-	-
Interest & Miscellaneous	1,163	1,281	1,189	1,189	60,114	503	-	-
Total Revenues	25,670	13,290	78,959	90,959	127,359	73,625	-	-
Total Resources	57,653	64,019	126,119	150,045	186,445	173,472	-	-
<u>EXPENDITURES</u>								
Fire Department	5,925	4,283	55,700	67,700	67,700	76,652	-	-
Police Department	1,000	650	18,898	18,898	18,898	6,921	-	-
Total Expenditures	6,925	4,933	74,598	86,598	86,598	83,573	-	-
Curr. Rev - Curr. Expend	18,745	8,357	4,361	4,361	40,761	(9,948)	-	-
ENDING FUND BALANCE	50,728	59,086	51,521	63,447	99,847	89,899		

LEOSE Fund

Fund (223)

The Law Enforcement Officers Standards and Education (LEOSE) fund accounts for grant revenue received from the Comptroller's Office exclusively for the training of police officers. Uses can include materials, classes, registration costs, etc.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	13,124	11,480	7,007	9,321	9,321	10,013		
<u>REVENUES</u>								
Grant	9,966	9,431	10,000	10,000	10,000	-	-	-
Interest & Miscellaneous	66	39	28	28	21	21	-	-
Total Revenues	10,032	9,470	10,028	10,028	10,021	21	-	-
Total Resources	23,156	20,950	17,035	19,349	19,342	10,034	-	-
<u>EXPENDITURES</u>								
Police Department	11,676	11,629	11,985	11,985	9,329	2,855	-	-
Total Expenditures	11,676	11,629	11,985	11,985	9,329	2,855	-	-
Curr. Rev - Curr. Expend	(1,644)	(2,159)	(1,957)	(1,957)	692	(2,834)	-	-
ENDING FUND BALANCE	11,480	9,321	5,050	7,364	10,013	7,179		

TIRZ NO. 2

Fund (224)

The TIRZ #2 was established in October, 2008 and is comprised of 427 acres near I35E and SH121 (NW corner). The tax increment base (the value of the properties in the zone as of October, 2008) is \$9,097,649. The City and Denton County participate in this TIRZ. The City and the County will put 80% of their collections on the increment into this fund. The TIRZ #2 expires December 31, 2038.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	-	13,016	13,067	13,068	13,068	22,059		
REVENUES								
Property Tax (City)	8,245	-	5,464	5,464	5,464	5,464	-	-
Property Tax (County)	4,679	-	3,399	3,399	3,457	3,457	-	-
Interest & Miscellaneous	91	53	52	52	70	91	-	-
Total Revenues	13,015	53	8,915	8,915	8,991	9,012	-	-
Total Resources	13,015	13,069	21,982	21,983	22,059	31,071	-	-
ENDING FUND BALANCE	13,015	13,069	21,982	21,983	22,059	31,071		

TIF Fund - Old Town

Fund (225)

The Tax Increment Reinvestment Zone #1 (Old Town) is a special taxing district that was created in December of 2001 to capture the City and County portions of increased property tax revenue. The district does not levy an additional tax, but only dedicates future increased revenue from the district back to projects within the district. The boundary of the district generally follows the commercial properties along Main Street from I.H.35E east to the railroad. The General Fund continues to retain tax revenue from the 2001 assessed TIF zone value of \$69,240,597. The debt service payments in the TIF Fund are not made with the I/S portion of the tax rate because TIF revenues come strictly from the O/M portion of the city tax rate.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	738,660	836,281	1,022,850	1,023,820	1,023,820	1,116,405		
REVENUES								
Property Taxes	441,907	551,973	474,750	474,750	475,076	475,076	-	-
Interest & Miscellaneous	5,593	5,045	4,091	4,091	5,288	5,308	-	-
Transfers In	-	639,751	-	-	-	28,383	-	-
Total Revenues	447,500	1,196,770	478,841	478,841	480,364	508,767	-	-
Total Resources	1,186,160	2,033,051	1,501,691	1,502,661	1,504,184	1,625,172	-	-
EXPENDITURES								
Debt Service	349,879	369,479	387,779	387,779	387,779	508,767	-	-
Total Expenditures	349,879	369,479	387,779	387,779	387,779	508,767	-	-
Curr. Rev - Curr. Expend	97,621	827,291	91,062	91,062	92,585	-	-	-
ENDING FUND BALANCE	836,281	1,663,572	1,113,912	1,114,882	1,116,405	1,116,405		

Juvenile Case Manager

Fund (228)

This fund was established in FY 2007/08 with the adoption of the Juvenile Case Manager fee collected by the Municipal Court. This fee is used to fund all Juvenile Case Manager costs.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	55,284	84,446	83,370	82,437	82,437	83,534		
<u>REVENUES</u>								
Juvenile Case Manager Fees	83,513	78,640	78,622	78,622	79,696	80,603	-	-
Transfers In / Miscellaneous	405	326	333	333	221	309	-	-
Total Revenues	83,919	78,966	78,955	78,955	79,917	80,912	-	-
Total Resources	139,203	163,412	162,325	161,392	162,354	164,446	-	-
<u>EXPENDITURES</u>								
Municipal Court	54,756	80,976	78,849	78,849	78,820	80,582	-	-
Total Expenditures	54,756	80,976	78,849	78,849	78,820	80,582	-	-
Curr. Rev - Curr. Expend	29,163	(2,010)	106	106	1,097	330	-	-
ENDING FUND BALANCE	84,447	82,436	83,476	82,543	83,534	83,864		

Court Technology Fund

Fund (229)

The Municipal Court Technology Fund has revenues from specific fees attached to fines and must be used for court technology purposes.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	354,450	342,301	188,327	189,619	189,619	172,442		
REVENUES								
Technology Fee	84,947	79,447	79,667	79,667	80,665	81,482	-	-
Interest & Miscellaneous	2,063	1,106	753	753	825	838	-	-
Total Revenues	87,010	80,553	80,420	80,420	81,490	82,320	-	-
Total Resources	441,460	422,854	268,747	270,039	271,109	254,762	-	-
EXPENDITURES								
Municipal Court	39,927	58,951	56,967	56,967	56,967	42,320	-	-
Municipal Court Computer Repl.	-	3,283	1,700	1,700	1,700	-	-	-
Information Technology Services	40,000	40,000	40,000	40,000	40,000	40,000	-	-
Total Expenditures	79,927	102,234	98,667	98,667	98,667	82,320	-	-
Curr. Rev - Curr. Expend	7,083	(21,682)	(18,247)	(18,247)	(17,177)	-	-	-
One-Time Expenditures	19,232	131,000	-	-	-	-	-	-
ENDING FUND BALANCE	342,301	189,619	170,080	171,372	172,442	172,442		

Maint & Replacement Fund

Fund (504)

The Maintenance & Replacement Fund is a proprietary fund that budgets citywide maintenance and replacement services. A proprietary fund operates like a business and is self-supporting. One of the principle responsibilities of this fund is to manage the purchase of City vehicles and equipment in a manner that does not create the burden of high expenditures during any single year. Departments provide annual lease payments to the fund based on the number and type of vehicle/equipment, the average life expectancy, and the projected replacement cost. The items are then replaced on a schedule in order to maintain a safe fleet public service.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	5,833,102	5,956,066	3,142,977	5,480,770	5,480,770	3,788,050		
REVENUES								
Lease Payment Transfers In - Vehicles	982,065	1,001,961	1,037,739	1,037,739	1,037,739	1,129,193	-	-
Lease Payment Transfers In - Computers	264,140	380,349	357,697	357,697	357,697	324,695	-	-
Lease Payment Transfers In - Other Equip.	52,395	64,173	83,789	83,789	83,789	92,738	-	-
Maintenance/Loan Repayment	600,472	579,130	561,443	561,443	551,496	2,089,365	-	-
Interest & Miscellaneous	201,165	372,494	159,572	159,572	125,846	114,729	-	-
Total Revenues	2,100,237	2,398,107	2,200,240	2,200,240	2,156,567	3,750,720	-	-
Total Resources	7,933,339	8,354,173	5,343,217	7,681,010	7,637,337	7,538,770	-	-
EXPENDITURES								
Replacements - Vehicles	1,200,631	809,070	1,819,129	2,053,412	2,053,412	1,993,995	-	-
Replacements - Computers	54,674	955,441	68,000	82,433	82,433	268,001	-	-
Capital Outlay	149,324	(521,509)	782,232	782,232	782,232	663,163	-	-
Vehicle Maintenance	572,644	581,118	577,809	577,809	577,809	590,326	-	-
Other Expenditures	-	-	-	-	-	978	-	-
Computer Maintenance	-	-	-	-	-	150,678	-	-
Total Expenditures	1,977,273	1,824,120	3,247,170	3,495,886	3,495,886	3,667,141	-	-
Curr. Rev - Curr. Expend	122,964	573,986	(1,046,930)	(1,295,646)	(1,339,319)	83,579	-	-
One-Time Expenditures	-	1,049,282	3,645	353,406	353,401	21,950	-	-
ENDING FUND BALANCE	5,956,066	5,480,771	2,092,402	3,831,718	3,788,050	3,849,679		

2012-13 Replacement Listing

	Asset #	Radio #	Division	Serv. Year	Make	Description	Notes	Life	Repl. Year	Rev. Repl	Original Cost	Budgeted Replacement
POLICE DEPARTMENT												
1	201228	1216	12	2001	Chevrolet	Impala	Background	7	2008	2013	\$16,224	\$20,936
2	201599	4101	41	2007	Ford	Crown Vic	Patrol LT (08 model)	5	2012	2013	\$21,322	\$28,247
3	201599	4101	41	2007	Ford	Crown Vic	Patrol LT (08 model)	5	2012	2013	\$21,322	\$28,247
4	201693	4102	41	2008	Chevrolet	Tahoe	Patrol	5	2013		\$28,547	\$31,516
5	201590	4103	41	2008	Chevrolet	Tahoe	Patrol	5	2013		\$28,547	\$31,516
6	209004	4113	41	2010	Ford	Crown Vic	Patrol	3	2013		\$22,390	\$23,756
7	209006	4115	41	2010	Ford	Crown Vic	Patrol	3	2013		\$22,390	\$23,756
8	209008	4118	41	2010	Ford	Crown Vic	Patrol	3	2013		\$22,390	\$23,756
9	209010	4119	41	2010	Ford	Crown Vic	Patrol	3	2013		\$22,390	\$23,756
10	209007	4123	41	2010	Ford	Crown Vic	Patrol	3	2013		\$22,390	\$23,756
11	209028	4125	41	2010	Ford	Crown Vic	Patrol	3	2013		\$22,390	\$23,756
12	209029	4127	41	2010	Ford	Crown Vic	Patrol	3	2013		\$22,390	\$23,756
13	202342	4129	41	2010	Ford	Crown Vic	Patrol (09 model)	3	2013		\$22,229	\$23,585
14	202343	4131	41	2010	Ford	Crown Vic	Patrol (09 Model)	3	2013		\$22,229	\$23,585
15	201623	5203	52	2006	Ford	Crown Vic	Sgt.	7	2013		\$21,010	\$24,140
16	201622	5232	52	2006	Ford	Crown Vic	DPU	7	2013		\$21,010	\$24,140
17	201626	5234	52	2006	Ford	Crown Vic	GANG	7	2013		\$21,010	\$24,140
FIRE DEPARTMENT												
18	201653	Medic 1	22	2007	Ford	F465		6	2013		\$151,782	\$170,907
19	201652	Medic 2	22	2007	Ford	F465		6	2013		\$153,397	\$172,725
20	202420	Station 1	31	2004		CBBA Compressor		8	2012	2013	\$18,411	\$24,275
PUBLIC SERVICES												
21	202489	530	21	2006	Ford	F150	Std Cab	6	2012	2013	\$12,046	\$15,824
22	202405	543	22	2003	Ford	F250	Super cab	7	2010	2013	\$21,581	\$35,424
23	200086	545	22	2000	GMC	Top Kick	Pothole Pat.	10	2010	2013	\$43,747	\$69,326
24	200087	545	22	2000			Pothole Pat.	10	2010	2013	\$44,770	\$70,947
25	8377	560	22	1998	Mack	Funding moved from S	Concrete Tr.	14	2012	2013	\$102,324	\$172,228
26	201108	555	23	2001	Sterling	LT 7500	Tandem	10	2012	2013	\$59,367	\$79,606
27	202286	557	23	2002	GMC	C 6500	5-6 yard	10	2012	2013	\$39,698	\$53,232
28	201109	539	24	2001	Sterling	LT 7500	Tandem	10	2011	2013	\$59,367	\$86,843
29	202449	542	25	2005	Ford	F150		6	2011	2013	\$11,883	\$17,840
30	201634	9311	43	2006	Ford	F150		7	2013		\$12,046	\$13,841
31	201635	9580	43	2006	Ford	F150 Long Bed		7	2013		\$13,500	\$15,512
32	202495	9716	43	2006	Ford	F150		7	2013		\$12,046	\$13,841
33	201632	9717	43	2006	Ford	F150		7	2013		\$12,046	\$13,841
34	201633	9718	43	2006	Ford	F150 Long Bed		7	2013		\$13,500	\$15,512
35	8050	550	22	1997	Arrow	1350	Hammer	8	2005	2013	\$53,813	\$126,079
36	200033	Loader	24	2000	John Deere	TC 544 H	Loader	12	2012	2013	\$113,852	\$156,395
37	200124	TA2	24	2000	John Deere	5310	Tractor	12	2012	2013	\$17,245	\$23,689
38	201307	TA1	24	2001	Ford	TN 75	Tractor	12	2013		\$20,046	\$25,418
39	202491	584	32	2005	Ford	F350 (model 06)		7	2012	2013	\$29,548	\$38,801
40	202492	585	32	2005	Ford	F350 (model 06)		7	2012	2013	\$29,548	\$38,801
41	202493	587	32	2005	Ford	F350 (model 06)		7	2012	2013	\$29,548	\$38,801
42	202448	582	35	2005	Ford	F150		6	2010	2013	\$11,883	\$20,072
43	202431	524	34	2004	Ford	F250	was 586	6	2009	2013	\$18,013	\$40,566
44	202484	520	34	2006	Ford	F150		6	2012	2013	\$12,046	\$15,824
45	202483	525	34	2006	Ford	F150	was 522 (retired)	6	2012	2013	\$12,046	\$15,824
46	202373	523	34	2007	Ford	F250	2008 model	6	2013		\$20,205	\$22,751
47	201562	377	14	2006	Ford	F150 Super Cab (model 07)		8	2013		\$15,821	\$18,526
48	202455	378	14	2005	Ford	F150		8	2011	2013	\$11,883	\$17,394
49	202451	311	52	2005	Ford	F150		8	2012	2013	\$11,883	\$15,654
50	202450	323	61	2005	Ford	F150		7	2012	2013	\$11,883	\$15,590
51	4716	576	42	1995	GMC	3500	Fleet Maint.	7	2002	2013	\$21,392	\$24,579
52	4920	575	42	1999	Dodge	Ram 1500	Fleet Maint.	8	2007	2013	\$16,961	\$19,878
PALS												
53	4943	5655	37	1999	Ford	Aero Tech 24 AX	Bus	10	2009	2013	\$50,768	\$86,641
54	202432	701	41	2004	Ford	F350	Flat Bed	7	2011	2013	\$22,969	\$33,932
55	202437	712	41	2004	Ford	F350	Flat Bed	7	2011	2013	\$22,969	\$33,932
56	202482	724	41	2006	Ford	F-150		7	2013		\$12,046	\$13,841
57	201606	752	41	2008	Toro (mod 2007)	Groundsmaster 7200	Mower	5	2013		\$16,250	\$17,940
58	201605	751	41	2008	Toro (mod 2007)	Groundsmaster 7200	Mower	5	2013		\$16,250	\$17,940
59	8762	Skid Steer	41	1998	Case	90 XT	Skid Steer	10	2008	2013	\$60,000	\$109,710
60	5022	734	41	1999	New Holland	TC 29	Tractor	10	2009	2013	\$9,969	\$17,013
61	5023	730	41	1999	Kubota	99 kubota 50 hp tractor	Tractor	10	2009	2013	\$14,787	\$25,235
62	202444	755	41	2005	Toro	MultiPro 1250	Sprayer	5	2010	2013	\$18,500	\$32,678
63	201551	Line #5	4B	2009	Smithco	Superliner	Liner	3	2012		\$12,892	\$13,678
64	201629	756	4B	2006	Kawasaki	Kawasaki Mule		6	2012	2013	\$7,145	\$10,517
65	202494	757	4B	2006	Toro	SandPro 5040		6	2012	2013	\$21,898	\$32,234
66	201631	758	4B	2006	Toro	Top Dresser		6	2012	2013	\$9,213	\$13,562

COMMUNITY DEVELOPMENT												
67	202485	1506	33	2006	Ford	F150		5	2011	2012	\$14,281	\$18,919
68	202487	1512	33	2006	Ford	F150		5	2011	2012	\$14,281	\$18,919
CITY SECRETARY												
69	4903	562	11	1999	Dodge	Ram 1500	Van	7	2006	2012	15,453	\$17,755
TOTAL											2,657,158	

Computers Scheduled to be Replaced in FY 2012-2013

			Date of Replacement	Yrs Service	Cost Basis	Cost +1% Comp	Lease Payment
ITS-Administration - 101-1821-413.44-47							
server-ax1bkp01	73110000001	Server Unitrends DPU 5000	10/01/2012	5	\$36,294	\$38,145	\$7,629
server-ax1dat02	KQVCVZ0	Server IBM 7979-C4U	10/01/2012	5	\$6,800	\$7,147	\$1,429
server-ax1fin01	106A520	Server IBM 9406-520	10/01/2012	5	\$32,000	\$33,632	\$6,726
server-ax1gis03	99C0619	Server IBM 7995-C2U	10/01/2012	5	\$4,200	\$4,414	\$883
server-ot2bkp02	72110000002	Server Unitrends DPV3000	10/01/2012	5	\$27,000	\$28,377	\$5,675
server-ax1cam03	KQTTKP7	Server IBM 7978-C3U	10/01/2012	5	\$5,500	\$5,781	\$1,156
UNITS	6						\$23,499
Police-Facility - 101-0783-421.44-47							
server-ax1cam05	KQWFRLK	Server IBM 7946-54U x3550	10/01/2012	5	\$5,900	\$6,201	\$1,240
server-ax1bkp02	KQYHFC3	Server IBM 7978-C3U	10/01/2012	5	\$6,000	\$6,306	\$1,261
server-ax1bkp02	1312451	Server IBM 3576-L5B Tape Drive	10/01/2012	5	\$26,000	\$27,326	\$5,465
server-ax1bkp02	1372716	Server IBM 3576-E9U	10/01/2012	5	\$12,000	\$12,612	\$2,522
server-ax1bkp02	130072716	Server IBM 3576-E9U	10/01/2012	5	\$18,000	\$18,918	\$3,784
server-ax1cam01	KQTTKP8	Server IBM 7978-C3U	10/01/2012	5	\$10,000	\$10,510	\$2,102
server-ax1cam02	KQBYZLB	Server IBM 7978-AC1	10/01/2012	5	\$5,000	\$5,255	\$1,051
server-ax1sans02	137325H	Server IBM 1812-81H	10/01/2012	5	\$22,000	\$23,122	\$4,624
server-ax1sans02	137328B	Server IBM 1812-81H	10/01/2012	5	\$35,000	\$36,785	\$7,357
server-ax1sans02		Server IBM SANS	10/01/2012	5	\$3,300	\$3,468	\$694
UNITS	10						\$30,101
TOTAL UNITS	16				\$254,994	\$268,001	\$53,600

Self Insurance Risk Fund

Fund (535)

The Insurance Risk Fund is an internal fund, which receives revenue from premium charges to the departments. Expenses include claim payments, administrative costs, and reinsurance premiums for Workers Compensation, Unemployment, and Liability/Property Casualty programs.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	6,833,844	7,918,647	7,311,879	7,332,849	7,332,849	6,467,349		
REVENUES								
Employee Life Premium Transfer	225,025	233,575	232,542	232,542	232,465	238,506	-	-
Long Term Disability Transfer	93,769	97,357	93,188	93,188	93,188	95,812	-	-
Property/Casualty Premium Transfer	796,927	490,099	629,000	629,000	536,497	454,675	-	-
Unemployment Premium Transfer	33,050	32,863	34,000	34,000	34,000	34,950	-	-
Workers Compensation	740,233	611,277	612,000	612,000	612,000	629,100	-	-
Interest & Miscellaneous	38,255	30,644	29,248	29,248	26,984	28,986	-	-
Other	311	121	-	-	550	121	-	-
Total Revenues	1,927,568	1,495,936	1,629,978	1,629,978	1,535,684	1,482,150	-	-
Total Resources	8,761,412	9,414,583	8,941,857	8,962,827	8,868,533	7,949,499	-	-
EXPENDITURES								
Employee Benefit	21,327	21,109	22,000	22,000	22,000	22,000	-	-
Liability & Casualty	591,262	568,314	619,800	619,800	618,717	608,000	-	-
Life Insurance	305,508	315,914	275,000	275,000	275,000	275,000	-	-
Long Term Disability	63,140	65,346	75,000	75,000	75,000	75,000	-	-
Unemployment Benefit	35,089	16,751	34,000	34,000	34,000	29,000	-	-
Workers Compensation	(203,049)	867,069	435,000	435,000	435,000	416,500	-	-
Cont. Oblig.	1,988	2,232	127,000	127,000	75,967	27,182	-	-
Total Expenditures	815,265	1,856,734	1,587,800	1,587,800	1,535,684	1,452,682	-	-
Curr. Rev - Curr. Expend	1,112,303	(360,798)	42,178	42,178	-	29,468	-	-
Transfers Out	-	225,000	429,000	721,000	721,000	1,000,000	-	-
One-Time Expenditures	27,500	-	144,500	144,500	144,500	-	-	-
ENDING FUND BALANCE	7,918,647	7,332,849	6,780,557	6,509,527	6,467,349	5,496,817		

Asset Forfeitures-State

Fund (605)

This asset forfeiture fund accounts for the accumulation of resources that are obtained through police seizure of personal and real property. Cases must go through litigation in district court before being awarded to the City. Funds can only be used for police activities.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	82,621	99,623	109,561	101,990	101,990	99,429		
<u>REVENUES</u>								
Court Award Revenue	16,002	17,451	23,500	23,500	16,726	18,500	-	-
Interest & Miscellaneous	13,525	3,417	438	438	713	708	-	-
Total Revenues	29,527	20,867	23,938	23,938	17,439	19,208	-	-
Total Resources	112,148	120,490	133,499	125,928	119,429	118,637	-	-
<u>EXPENDITURES</u>								
Police Department	12,524	18,500	20,000	20,000	20,000	35,000	-	-
Total Expenditures	12,524	18,500	20,000	20,000	20,000	35,000	-	-
Curr. Rev - Curr. Expend	17,004	2,367	3,938	3,938	(2,561)	(15,792)	-	-
ENDING FUND BALANCE	99,625	101,990	113,499	105,928	99,429	83,637		

Health Ins. Trust Fund

Fund (614)

The Health Fund is an internal fund, which receives revenue from premium charges to the departments and employee contributions for dependent coverage. Expenses include claims payments, administrative costs, and reinsurance premiums for the Health and Dental programs.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	2,599,068	1,316,541	932,411	490,561	490,561	139,729		
<u>REVENUES</u>								
Charges for Services	5,654,737	5,832,706	7,862,873	7,862,873	7,205,000	7,820,769	-	-
OPEB Liability Reimbursements	338,700	359,000	302,500	302,500	302,500	368,800	-	-
Interest & Miscellaneous	31,694	166,028	3,729	3,729	11,293	2,000	-	-
Transfers In	-	225,000	-	-	-	1,000,000	-	-
Total Revenues	6,025,131	6,582,734	8,169,102	8,169,102	7,518,793	9,191,569	-	-
Total Resources	8,624,199	7,899,275	9,101,513	8,659,663	8,009,354	9,331,298	-	-
<u>EXPENDITURES</u>								
Human Resources	49,866	100,982	84,052	84,052	50,052	61,052	-	-
Wellness	24,091	14,786	48,000	50,348	25,000	35,000	-	-
Misc. Premiums	13,663	-	60,000	210,000	214,383	300,000	-	-
Health/Dental TPA	438,762	448,148	425,000	425,000	432,000	366,435	-	-
OPEB Transfer	-	-	359,300	359,300	359,300	366,600	-	-
Stop Loss Insurance	510,634	498,004	581,934	581,934	585,000	695,873	-	-
Health Claims Paid	4,847,665	5,756,584	5,602,500	5,452,500	5,200,000	5,329,171	-	-
Prescription Drugs	928,452	89,870	998,000	998,000	998,000	1,010,855	-	-
Audit / Tax Service	12,025	5,740	5,740	5,890	5,890	6,000	-	-
Total Expenditures	6,825,158	6,914,113	8,164,526	8,167,024	7,869,625	8,170,986	-	-
Curr. Rev - Curr. Expend	(800,027)	(331,379)	4,576	2,078	(350,832)	1,020,583	-	-
Transfers Out	482,500	494,600	-	-	-	-	-	-
ENDING FUND BALANCE	1,316,541	490,562	936,987	492,639	139,729	1,160,312		

OPEB Liability Trust Fund

Fund (616)

The OPEB Liability Trust Fund accounts for retiree health claims.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	2,258,185	2,636,980	2,848,931	2,738,050	2,738,050	2,854,850		
<u>REVENUES</u>								
Transfers In	482,500	494,600	359,300	359,300	359,300	366,600	-	-
Interest	234,996	(34,530)	60,000	60,000	60,000	75,000	-	-
Total Revenues	717,496	460,070	419,300	419,300	419,300	441,600	-	-
Total Resources	2,975,681	3,097,050	3,268,231	3,157,350	3,157,350	3,296,450	-	-
<u>EXPENDITURES</u>								
Net Retiree Benefits Cost	338,700	359,000	302,500	302,500	302,500	368,800	-	-
Total Expenditures	338,700	359,000	302,500	302,500	302,500	368,800	-	-
Curr. Rev - Curr. Expend	378,796	101,070	116,800	116,800	116,800	72,800	-	-
ENDING FUND BALANCE	2,636,981	2,738,050	2,965,731	2,854,850	2,854,850	2,927,650		

Asset Forfeitures-Federal

Fund (635)

This asset forfeiture fund accounts for the accumulation of resources that are obtained through police seizure of personal and real property. Cases must go through litigation in district court before being awarded to the City. Funds can only be used for police activities.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	113,886	187,920	161,045	205,621	205,621	604,694		
<u>REVENUES</u>								
Court Award Revenue	73,045	200,444	94,000	94,000	529,810	112,000	-	-
Interest & Miscellaneous	990	880	644	644	1,266	1,272	-	-
Total Revenues	74,035	201,324	94,644	94,644	531,076	113,272	-	-
Total Resources	187,921	389,244	255,689	300,265	736,697	717,966	-	-
<u>EXPENDITURES</u>								
Police Department	-	183,622	102,098	132,003	132,003	433,663	-	-
Total Expenditures	-	183,622	102,098	132,003	132,003	433,663	-	-
Curr. Rev - Curr. Expend	74,035	17,701	(7,454)	(37,359)	399,073	(320,391)	-	-
ENDING FUND BALANCE	187,921	205,621	153,591	168,262	604,694	284,303		

4B Sales Tax Fund

Fund (740)

This fund was established during FY 2002/03 to account for projects and maintenance items funded through the 4B sales tax for parks and library improvements.

	2009-2010	2010-2011	2011-2012	2011-2012	2011-12	2012-2013		
	Actual	Actual	Budget	AdjBdg P	Estimate	Proposed		
BEGINNING FUND BALANCE	6,509,543	6,526,985	6,617,267	6,675,232	6,675,232	7,064,470		
REVENUES								
4B Sales Tax	4,708,582	4,781,211	4,834,283	4,834,283	5,175,187	5,175,187	-	-
Recreation	176,831	185,814	193,400	193,400	224,903	238,318	-	-
Transfers In / Miscellaneous	52,907	28,141	26,469	26,469	29,865	22,157	-	-
Total Revenues	4,938,320	4,995,165	5,054,152	5,054,152	5,429,955	5,435,662	-	-
Total Resources	11,447,863	11,522,150	11,671,419	11,729,384	12,105,187	12,500,132	-	-
EXPENDITURES								
Administration / Legal	60,343	60,000	60,500	60,500	60,500	60,500	-	-
Parks & Leisure Services	1,565,233	1,695,678	1,991,871	2,047,060	2,047,060	2,233,384	-	-
Debt Service	2,895,303	2,896,612	2,898,497	2,898,497	2,898,497	2,852,734	-	-
Total Expenditures	4,520,879	4,652,290	4,950,868	5,006,057	5,006,057	5,146,618	-	-
Curr. Rev - Curr. Expend	417,442	342,875	103,284	48,095	423,898	289,044	-	-
One-Time Expenditures	-	119,794	-	-	-	-	-	-
Transfers Out	400,000	74,835	33,400	34,660	34,660	20,600	-	-
ENDING FUND BALANCE	6,526,985	6,675,231	6,687,151	6,688,667	7,064,470	7,332,914		
OPERATING RESERVE	904,176	930,458	990,174	1,001,211	1,001,211	1,029,324		
UNDESIGNATED RESERVE	5,622,809	5,744,773	5,696,977	5,687,456	6,063,259	6,303,590		

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2003 GENERAL OBLIGATION BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 160,000.00	4.000%	\$ 3,200.00	\$ -	\$ 163,200.00
TOTAL	\$ 160,000.00		\$ 3,200.00	\$ -	\$ 163,200.00

Total Outstanding Bonds: \$ 160,000.00

Total Original Issue: \$ 2,440,000.00

Bonds were defeased June 2012 and the City's remaining responsibility on this issue is reflected above.

Purpose: Street and drainage improvements.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2004 GENERAL OBLIGATION BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 430,000.00	4.000%	\$ 17,882.00	\$ 9,281.00	\$ 457,163.00
2013-14	450,000.00	4.125%	9,281.00		459,281.00
TOTAL	\$ 880,000.00		\$ 27,163.00	\$ 9,281.00	\$ 916,444.00

Total Outstanding Bonds: \$ 880,000.00

Total Original Issue: \$ 6,860,000.00

Bonds were defeased June 2012 and the City's remaining responsibility on this issue is reflected above.

Purpose: Street and drainage improvements.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2005 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 1,645,000.00	5.000%	\$ 176,113.75	\$ 134,988.75	\$ 1,956,102.50
2013-14	1,410,000.00	5.000%	134,988.75	99,738.75	1,644,727.50
2014-15	1,295,000.00	5.000%	99,738.75	67,363.75	1,462,102.50
2015-16	1,030,000.00	5.000%	67,363.75	41,613.75	1,138,977.50
2016-17	365,000.00	4.000%	41,613.75	34,313.75	440,927.50
2017-18	380,000.00	4.000%	34,313.75	26,713.75	441,027.50
2018-19	395,000.00	4.300%	26,713.75	18,221.25	439,935.00
2019-20	410,000.00	4.300%	18,221.25	9,406.25	437,627.50
2020-21	430,000.00	4.375%	9,406.25	-	439,406.25
TOTAL	\$ 7,360,000.00		\$ 608,473.75	\$ 432,360.00	\$ 8,400,833.75

Total Outstanding Bonds: \$ 7,360,000.00

Total Original Issue: \$ 14,445,000.00

All Bonds with maturities February 15, 2016 callable February 15, 2015, or any date thereafter at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Street improvements and refunding a portion of the City's outstanding general obligation bond debt.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2006 GENERAL OBLIGATION BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 400,000.00	4.000%	\$ 110,143.13	\$ 102,143.13	\$ 612,286.26
2013-14	415,000.00	4.000%	102,143.13	93,843.13	610,986.26
2014-15	435,000.00	4.200%	93,843.13	84,708.13	613,551.26
2015-16	450,000.00	4.250%	84,708.13	75,145.63	609,853.76
2016-17	470,000.00	4.300%	75,145.63	65,040.63	610,186.26
2017-18	495,000.00	4.375%	65,040.63	54,212.50	614,253.13
2018-19	515,000.00	4.500%	54,212.50	42,625.00	611,837.50
2019-20	540,000.00	5.000%	42,625.00	29,125.00	611,750.00
2020-21	570,000.00	5.000%	29,125.00	14,875.00	614,000.00
2021-22	595,000.00	5.000%	14,875.00	-	609,875.00
TOTAL	\$ 4,885,000.00		\$ 671,861.28	\$ 561,718.15	\$ 6,118,579.43

Total Outstanding Bonds: \$ 4,885,000.00

Total Original Issue: \$ 6,805,000.00

All Bonds with maturities February 15, 2017 callable February 15, 2016, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Street improvements and construction of jail facilities.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2007 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 745,000.00	4.000%	\$ 364,175.00	\$ 349,275.00	\$ 1,458,450.00
2013-14	1,375,000.00	4.000%	349,275.00	321,775.00	2,046,050.00
2014-15	2,030,000.00	5.000%	321,775.00	271,025.00	2,622,800.00
2015-16	2,130,000.00	5.000%	271,025.00	217,775.00	2,618,800.00
2016-17	2,235,000.00	5.000%	217,775.00	161,900.00	2,614,675.00
2017-18	1,590,000.00	4.000%	161,900.00	130,100.00	1,882,000.00
2018-19	980,000.00	4.000%	130,100.00	110,500.00	1,220,600.00
2019-20	1,025,000.00	5.000%	110,500.00	84,875.00	1,220,375.00
2020-21	1,075,000.00	5.000%	84,875.00	58,000.00	1,217,875.00
2021-22	1,130,000.00	5.000%	58,000.00	29,750.00	1,217,750.00
2022-23	1,190,000.00	5.000%	29,750.00	-	1,219,750.00
TOTAL	\$ 15,505,000.00		\$ 2,099,150.00	\$ 1,734,975.00	\$ 19,339,125.00

Total Outstanding Bonds: \$15,505,000.00

Total Original Issue: \$18,725,000.00

All Bonds with maturities February 15, 2018 callable February 15, 2017, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Street improvements, construction of jail facilities, and refunding of a portion of the City's outstanding general obligation bond debt.

Paying Agent Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2008 GENERAL OBLIGATION BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 405,000.00	4.000%	\$ 159,153.13	\$ 151,053.13	\$ 715,206.26
2013-14	455,000.00	4.000%	151,053.13	141,953.13	748,006.26
2014-15	470,000.00	4.000%	141,953.13	132,553.13	744,506.26
2015-16	600,000.00	4.000%	132,553.13	120,553.13	853,106.26
2016-17	620,000.00	4.000%	120,553.13	108,153.13	848,706.26
2017-18	645,000.00	4.000%	108,153.13	95,253.13	848,406.26
2018-19	675,000.00	4.000%	95,253.13	81,753.13	852,006.26
2019-20	700,000.00	4.125%	81,753.13	67,315.63	849,068.76
2020-21	730,000.00	4.250%	67,315.63	51,803.13	849,118.76
2021-22	765,000.00	4.250%	51,803.13	35,546.88	852,350.01
2022-23	795,000.00	4.375%	35,546.88	18,156.25	848,703.13
2023-24	830,000.00	4.375%	18,156.25	-	848,156.25
TOTAL	\$ 7,690,000.00		\$ 1,163,246.93	\$ 1,004,093.80	\$ 9,857,340.73

Total Outstanding Bonds: \$ 7,690,000.00

Total Original Issue: \$ 8,715,000.00

All Bonds with maturities February 15, 2019 callable February 15, 2018, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Street and drainage improvements.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2009 GENERAL OBLIGATION BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 260,000.00	2.500%	\$ 77,787.50	\$ 74,537.50	\$ 412,325.00
2013-14	265,000.00	3.000%	74,537.50	70,562.50	410,100.00
2014-15	280,000.00	3.000%	70,562.50	66,362.50	416,925.00
2015-16	285,000.00	3.250%	66,362.50	61,731.25	413,093.75
2016-17	295,000.00	3.500%	61,731.25	56,568.75	413,300.00
2017-18	310,000.00	3.750%	56,568.75	50,756.25	417,325.00
2018-19	315,000.00	3.750%	50,756.25	44,850.00	410,606.25
2019-20	335,000.00	4.000%	44,850.00	38,150.00	418,000.00
2020-21	345,000.00	4.000%	38,150.00	31,250.00	414,400.00
2021-22	355,000.00	4.000%	31,250.00	24,150.00	410,400.00
2022-23	375,000.00	4.000%	24,150.00	16,650.00	415,800.00
2023-24	390,000.00	4.125%	16,650.00	8,606.25	415,256.25
2024-25	405,000.00	4.250%	8,606.25	-	413,606.25
TOTAL	\$ 4,215,000.00		\$ 621,962.50	\$ 544,175.00	\$ 5,381,137.50

Total Outstanding Bonds: \$ 4,215,000.00

Total Original Issue: \$ 5,430,000.00

All Bonds with maturities February 15, 2020 callable February 15, 2019, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Street and drainage improvements.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2010 GENERAL OBLIGATION REFUNDING BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 1,770,000.00	2.670%	\$ 78,498.00	\$ 54,868.50	\$ 1,903,366.50
2013-14	895,000.00	2.670%	54,868.50	42,920.25	992,788.75
2014-15	740,000.00	2.670%	42,920.25	33,041.25	815,961.50
2015-16	600,000.00	2.670%	33,041.25	25,031.25	658,072.50
2016-17	610,000.00	2.670%	25,031.25	16,887.75	651,919.00
2017-18	625,000.00	2.670%	16,887.75	8,544.00	650,431.75
2018-19	640,000.00	2.670%	8,544.00	-	648,544.00
					-
TOTAL	\$ 5,880,000.00		\$ 259,791.00	\$ 181,293.00	\$ 6,321,084.00

Total Outstanding Bonds: \$ 5,880,000.00

Total Original Issue: \$ 9,600,000.00

The Bonds are callable at any time.

Purpose: Refunding a portion of the City's outstanding general obligation and revenue bond debt.

Paying Agent: JPMorgan Chase Bank, NA

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2011 GENERAL OBLIGATION REFUNDING BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 535,000.00	2.000%	\$ 10,800.00	\$ 5,450.00	\$ 551,250.00
2013-14	545,000.00	2.000%	5,450.00	-	550,450.00
					-
TOTAL	\$ 1,080,000.00		\$ 16,250.00	\$ 5,450.00	\$ 1,101,700.00

Total Outstanding Bonds: \$ 1,080,000.00

Total Original Issue: \$ 1,605,000.00

The Bonds are callable at any time.

Purpose: Refunding a portion of the City's outstanding debt.

Paying Agent: Bank of New York Mellon

**GENERAL OBLIGATION DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2012 GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ -	0.000%	\$ 749,812.50	\$ 499,875.00	\$ 1,249,687.50
2013-14	90,000.00	2.000%	499,875.00	498,975.00	1,088,850.00
2014-15	1,460,000.00	4.000%	498,975.00	469,775.00	2,428,750.00
2015-16	1,760,000.00	4.000%	469,775.00	434,575.00	2,664,350.00
2016-17	2,030,000.00	4.000%	434,575.00	393,975.00	2,858,550.00
2017-18	2,580,000.00	4.000%	393,975.00	342,375.00	3,316,350.00
2018-19	2,685,000.00	4.000%	342,375.00	288,675.00	3,316,050.00
2019-20	2,590,000.00	4.000%	288,675.00	236,875.00	3,115,550.00
2020-21	2,075,000.00	4.000%	236,875.00	195,375.00	2,507,250.00
2021-22	2,160,000.00	4.000%	195,375.00	152,175.00	2,507,550.00
2022-23	2,245,000.00	4.000%	152,175.00	107,275.00	2,504,450.00
2023-24	2,340,000.00	4.000%	107,275.00	60,475.00	2,507,750.00
2024-25	890,000.00	4.000%	60,475.00	42,675.00	993,150.00
2025-26	920,000.00	3.000%	42,675.00	28,875.00	991,550.00
2026-27	950,000.00	3.000%	28,875.00	14,625.00	993,500.00
2027-28	975,000.00	3.000%	14,625.00	-	989,625.00
TOTAL	\$ 25,750,000.00		\$ 4,516,387.50	\$ 3,766,575.00	\$ 34,032,962.50

Total Outstanding Bonds: \$ 25,750,000.00

Total Original Issue: \$ 25,750,000.00

All Bonds with maturities February 15, 2023 callable February 15, 2022, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding general and certificates of obligation debt; construction, expanding, and improving public safety training facilities; and, constructing improvements to the City's streets, sidewalks, and related drainage improvements.

Paying Agent: Bank of New York Mellon

**UTILITY DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2002 WATERWORKS & SEWER SYSTEM REVENUE REFUNDING BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 185,000.00	4.550%	\$ 4,208.75	\$ -	\$ 189,208.75
TOTAL	\$ 185,000.00		\$ 4,208.75	\$ -	\$ 189,208.75

Total Outstanding Bonds: \$ 185,000.00

Total Original Issue: \$ 11,810,000.00

The Bonds are not subject to redemption prior to maturity.

Purpose: Refunding of 1993 Revenue Bond issue in full.

Paying Agent Bank of New York Mellon

**UTILITY DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2003 WATERWORKS & SEWER SYSTEM REVENUE BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 295,000.00	4.000%	\$ 5,900.00	\$ -	\$ 300,900.00
TOTAL	\$ 295,000.00		\$ 5,900.00	\$ -	\$ 300,900.00

Total Outstanding Bonds: \$ 295,000.00

Total Original Issue: \$ 4,600,000.00

Bonds were defeased June 2012 and the City's remaining responsibility on this issue is reflected above.

Purpose: Improvements and extensions to the combined waterworks and sewer system.

Paying Agent Bank of New York Mellon

**UTILITY DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2005 WATERWORKS & SEWER SYSTEM REVENUE
REFUNDING AND IMPROVEMENT BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 1,345,000.00	5.000%	\$ 140,568.75	\$ 106,943.75	\$ 1,592,512.50
2013-14	1,235,000.00	5.000%	106,943.75	76,068.75	1,418,012.50
2014-15	925,000.00	5.000%	76,068.75	52,943.75	1,054,012.50
2015-16	890,000.00	4.500%	52,943.75	32,918.75	975,862.50
2016-17	290,000.00	4.000%	32,918.75	27,118.75	350,037.50
2017-18	300,000.00	4.000%	27,118.75	21,118.75	348,237.50
2018-19	315,000.00	4.250%	21,118.75	14,425.00	350,543.75
2019-20	325,000.00	4.300%	14,425.00	7,437.50	346,862.50
2020-21	340,000.00	4.375%	7,437.50	-	347,437.50
TOTAL	\$ 5,965,000.00		\$ 479,543.75	\$ 338,975.00	\$ 6,783,518.75

Total Outstanding Bonds: \$ 5,965,000.00

Total Original Issue: \$ 11,475,000.00

All Bonds with maturities on or after February 15, 2016 callable February 15, 2015 in whole or part at the par value thereof plus accrued interest to the date of redemption.

Purpose: Improvements and extensions to the combined waterworks and sewer system and refunding a portion of the revenue bond debt.

Paying Agent Bank of New York Mellon

**UTILITY DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2006 WATERWORKS & SEWER SYSTEM
REVENUE BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 230,000.00	4.000%	\$ 61,061.25	\$ 56,461.25	\$ 347,522.50
2013-14	240,000.00	4.000%	56,461.25	51,661.25	348,122.50
2014-15	250,000.00	4.200%	51,661.25	46,411.25	348,072.50
2015-16	260,000.00	4.125%	46,411.25	41,048.75	347,460.00
2016-17	270,000.00	4.250%	41,048.75	35,311.25	346,360.00
2017-18	280,000.00	4.375%	35,311.25	29,186.25	344,497.50
2018-19	295,000.00	4.500%	29,186.25	22,548.75	346,735.00
2019-20	310,000.00	4.600%	22,548.75	15,418.75	347,967.50
2020-21	325,000.00	4.650%	15,418.75	7,862.50	348,281.25
2021-22	340,000.00	4.625%	7,862.50	-	347,862.50
TOTAL	\$ 2,800,000.00		\$ 366,971.25	\$ 305,910.00	\$ 3,472,881.25

Total Outstanding Bonds: \$ 2,800,000.00

Total Original Issue: \$ 4,000,000.00

All Bonds with maturities February 15, 2017 callable February 15, 2016, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Improvements and extensions to the City's waterworks and sewer system.

Paying Agent Bank of New York Mellon

**UTILITY DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2008 WATERWORKS & SEWER SYSTEM
REVENUE BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 495,000.00	4.000%	\$ 152,621.88	\$ 142,721.88	\$ 790,343.76
2013-14	515,000.00	4.000%	142,721.88	132,421.88	790,143.76
2014-15	535,000.00	4.000%	132,421.88	121,721.88	789,143.76
2015-16	560,000.00	4.000%	121,721.88	110,521.88	792,243.76
2016-17	580,000.00	4.000%	110,521.88	98,921.88	789,443.76
2017-18	605,000.00	4.000%	98,921.88	86,821.88	790,743.76
2018-19	630,000.00	3.875%	86,821.88	74,615.63	791,437.51
2019-20	655,000.00	4.000%	74,615.63	61,515.63	791,131.26
2020-21	685,000.00	4.125%	61,515.63	47,387.50	793,903.13
2021-22	710,000.00	4.250%	47,387.50	32,300.00	789,687.50
2022-23	745,000.00	4.250%	32,300.00	16,468.75	793,768.75
2023-24	775,000.00	4.250%	16,468.75	-	791,468.75
TOTAL	\$ 7,490,000.00		\$ 1,078,040.67	\$ 925,418.79	\$ 9,493,459.46

Total Outstanding Bonds: \$ 7,490,000.00

Total Original Issue: \$ 10,300,000.00

All Bonds with maturities February 15, 2019 callable February 15, 2018, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Improvements and extensions to the City's waterworks and sewer system.

Paying Agent Bank of New York Mellon

**UTILITY DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2009 WATERWORKS & SEWER SYSTEM
REVENUE BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 625,000.00	2.500%	\$ 187,583.13	\$ 179,770.63	\$ 992,353.76
2013-14	645,000.00	2.750%	179,770.63	170,901.88	995,672.51
2014-15	660,000.00	3.000%	170,901.88	161,001.88	991,903.76
2015-16	685,000.00	3.250%	161,001.88	149,870.63	995,872.51
2016-17	705,000.00	3.500%	149,870.63	137,533.13	992,403.76
2017-18	735,000.00	3.750%	137,533.13	123,751.88	996,285.01
2018-19	760,000.00	4.000%	123,751.88	108,551.88	992,303.76
2019-20	795,000.00	4.000%	108,551.88	92,651.88	996,203.76
2020-21	825,000.00	4.000%	92,651.88	76,151.88	993,803.76
2021-22	860,000.00	4.000%	76,151.88	58,951.88	995,103.76
2022-23	895,000.00	4.125%	58,951.88	40,492.50	994,444.38
2023-24	930,000.00	4.200%	40,492.50	20,962.50	991,455.00
2024-25	975,000.00	4.300%	20,962.50	-	995,962.50
TOTAL	\$ 10,095,000.00		\$ 1,508,175.68	\$ 1,320,592.55	\$ 12,923,768.23

Total Outstanding Bonds: \$ 10,095,000.00

Total Original Issue: \$ 11,900,000.00

All Bonds with maturities February 15, 2020 callable February 19, 2019, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Improvements and extensions to the City's waterworks and sewer system.

Paying Agent: Bank of New York Mellon

**UTILITY DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2011 WATERWORKS & SEWER SYSTEM
REVENUE REFUNDING AND IMPROVEMENT BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 1,000,000.00	4.000%	\$ 245,037.50	\$ 225,037.50	\$ 1,470,075.00
2013-14	1,020,000.00	4.000%	225,037.50	204,637.50	1,449,675.00
2014-15	1,075,000.00	5.000%	204,637.50	177,762.50	1,457,400.00
2015-16	1,120,000.00	5.000%	177,762.50	149,762.50	1,447,525.00
2016-17	1,170,000.00	4.000%	149,762.50	126,362.50	1,446,125.00
2017-18	1,220,000.00	4.000%	126,362.50	101,962.50	1,448,325.00
2018-19	565,000.00	3.000%	101,962.50	93,487.50	760,450.00
2019-20	580,000.00	3.000%	93,487.50	84,787.50	758,275.00
2020-21	600,000.00	3.000%	84,787.50	75,787.50	760,575.00
2021-22	625,000.00	3.250%	75,787.50	65,631.25	766,418.75
2022-23	650,000.00	3.500%	65,631.25	54,256.25	769,887.50
2023-24	670,000.00	3.500%	54,256.25	42,531.25	766,787.50
2024-25	695,000.00	3.750%	42,531.25	29,500.00	767,031.25
2025-26	725,000.00	4.000%	29,500.00	15,000.00	769,500.00
2026-27	750,000.00	4.000%	15,000.00	-	765,000.00
TOTAL	\$ 12,465,000.00		\$ 1,691,543.75	\$ 1,446,506.25	\$ 15,603,050.00

Total Outstanding Bonds: \$ 12,465,000.00

Total Original Issue: \$ 13,465,000.00

All Bonds with maturities February 15, 2022 callable February 15, 2021, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding revenue debt and constructing, acquiring and installing improvements, additions, and extensions to the system.

Paying Agent: Bank of New York Mellon

**UTILITY DEBT SERVICE
SCHEDULE OF REQUIREMENTS
2012 WATERWORKS & SEWER SYSTEM
REVENUE REFUNDING AND IMPROVEMENT BONDS**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 200,000.00	4.000%	\$ 88,815.63	\$ 88,415.63	\$ 377,231.26
2013-14	500,000.00	2.000%	88,415.63	83,415.63	671,831.26
2014-15	510,000.00	3.000%	83,415.63	75,765.63	669,181.26
2015-16	535,000.00	3.000%	75,765.63	67,740.63	678,506.26
2016-17	550,000.00	4.000%	67,740.63	56,740.63	674,481.26
2017-18	570,000.00	4.000%	56,740.63	45,340.63	672,081.26
2018-19	595,000.00	4.000%	45,340.63	33,440.63	673,781.26
2019-20	245,000.00	2.250%	33,440.63	30,684.38	309,125.01
2020-21	255,000.00	2.500%	30,684.38	27,496.88	313,181.26
2021-22	260,000.00	2.500%	27,496.88	24,246.88	311,743.76
2022-23	265,000.00	2.500%	24,246.88	20,934.38	310,181.26
2023-24	270,000.00	2.625%	20,934.38	17,390.63	308,325.01
2024-25	280,000.00	2.750%	17,390.63	13,540.63	310,931.26
2025-26	290,000.00	3.000%	13,540.63	9,190.63	312,731.26
2026-27	295,000.00	3.000%	9,190.63	4,765.63	308,956.26
2027-28	305,000.00	3.125%	4,765.63	-	309,765.63
TOTAL	\$ 5,925,000.00		\$ 687,925.08	\$ 599,109.45	\$ 7,212,034.53

Total Outstanding Bonds: \$ 5,925,000.00

Total Original Issue: \$ 5,925,000.00

All Bonds with maturities February 15, 2023 callable February 15, 2022, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Refunding a portion of the City's outstanding revenue debt and constructing, acquiring and installing improvements, additions, and extensions to the system.

Paying Agent: Bank of New York Mellon

**BOND PAYMENT REQUIREMENTS BY ISSUE
FISCAL YEAR 2012-2013
GENERAL OBLIGATION BONDS**

BOND ISSUE	Principal Payment Date 15-Feb	Interest Payment Date 15-Feb	Interest Payment Date 15-Aug	TOTAL
2003	\$ 160,000.00	\$ 3,200.00	\$ -	\$ 163,200.00
2004	430,000.00	17,882.00	9,281.00	457,163.00
2005 Ref. & Improv.	1,645,000.00	176,113.75	134,988.75	1,956,102.50
2006	400,000.00	110,143.13	102,143.13	612,286.26
2007 Ref. & Improv.	745,000.00	364,175.00	349,275.00	1,458,450.00
2008	405,000.00	159,153.13	151,053.13	715,206.26
2009	260,000.00	77,787.50	74,537.50	412,325.00
2010 Refunding	1,770,000.00	78,498.00	54,868.50	1,903,366.50
2011 Refunding	535,000.00	10,800.00	5,450.00	551,250.00
2012 Ref. & Improv.	-	749,812.50	499,875.00	1,249,687.50
TOTAL	\$ 6,350,000.00	\$ 1,747,565.01	\$ 1,381,472.01	\$ 9,479,037.02

**CERTIFICATES OF OBLIGATION
SCHEDULE OF REQUIREMENTS
2007-A COMBINATION TAX AND REVENUE - 4B ISSUANCE**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 510,000.00	4.000%	\$ 362,804.38	\$ 352,604.38	\$ 1,225,408.76
2013-14	530,000.00	4.000%	352,604.38	342,004.38	1,224,608.76
2014-15	550,000.00	4.500%	342,004.38	329,629.38	1,221,633.76
2015-16	580,000.00	5.000%	329,629.38	315,129.38	1,224,758.76
2016-17	605,000.00	4.000%	315,129.38	303,029.38	1,223,158.76
2017-18	630,000.00	4.000%	303,029.38	290,429.38	1,223,458.76
2018-19	655,000.00	4.000%	290,429.38	277,329.38	1,222,758.76
2019-20	685,000.00	4.150%	277,329.38	263,115.63	1,225,445.01
2020-21	710,000.00	4.250%	263,115.63	248,028.13	1,221,143.76
2021-22	745,000.00	4.250%	248,028.13	232,196.88	1,225,225.01
2022-23	775,000.00	4.375%	232,196.88	215,243.75	1,222,440.63
2023-24	810,000.00	4.375%	215,243.75	197,525.00	1,222,768.75
2024-25	850,000.00	5.000%	197,525.00	176,275.00	1,223,800.00
2025-26	895,000.00	5.000%	176,275.00	153,900.00	1,225,175.00
2026-27	940,000.00	5.000%	153,900.00	130,400.00	1,224,300.00
2027-28	985,000.00	5.000%	130,400.00	105,775.00	1,221,175.00
2028-29	1,035,000.00	5.000%	105,775.00	79,900.00	1,220,675.00
2029-30	1,090,000.00	5.000%	79,900.00	52,650.00	1,222,550.00
2030-31	1,145,000.00	4.500%	52,650.00	26,887.50	1,224,537.50
2031-32	1,195,000.00	4.500%	26,887.50	-	1,221,887.50
TOTAL	\$ 15,920,000.00		\$ 4,454,856.93	\$ 4,092,052.55	\$ 24,466,909.48

Total Outstanding Bonds: \$ 15,920,000.00

Total Original Issue: \$ 18,180,000.00

All Bonds with maturities February 15, 2018 callable February 15, 2017, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Construction of an athletic complex and related improvements

Paying Agent: Bank of New York Mellon

2007-B COMBINATION TAX AND REVENUE - TIF ISSUANCE

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 165,000.00	4.500%	\$ 173,489.38	\$ 169,776.88	\$ 508,266.26
2013-14	205,000.00	4.500%	169,776.88	165,164.38	539,941.26
2014-15	245,000.00	4.500%	165,164.38	159,651.88	569,816.26
2015-16	295,000.00	4.500%	159,651.88	153,014.38	607,666.26
2016-17	330,000.00	4.500%	153,014.38	145,589.38	628,603.76
2017-18	380,000.00	4.000%	145,589.38	137,989.38	663,578.76
2018-19	430,000.00	4.125%	137,989.38	129,120.63	697,110.01
2019-20	485,000.00	4.150%	129,120.63	119,056.88	733,177.51
2020-21	545,000.00	4.250%	119,056.88	107,475.63	771,532.51
2021-22	595,000.00	4.300%	107,475.63	94,683.13	797,158.76
2022-23	660,000.00	4.350%	94,683.13	80,328.13	835,011.26
2023-24	730,000.00	4.375%	80,328.13	64,359.38	874,687.51
2024-25	805,000.00	4.375%	64,359.38	46,750.00	916,109.38
2025-26	890,000.00	5.000%	46,750.00	24,500.00	961,250.00
2026-27	980,000.00	5.000%	24,500.00	-	1,004,500.00
TOTAL	\$ 7,740,000.00		\$ 1,770,949.44	\$ 1,597,460.06	\$ 11,108,409.50

Total Outstanding Bonds: \$ 7,740,000.00

Total Original Issue: \$ 8,040,000.00

All Bonds with maturities February 15, 2018 callable February 15, 2017, or any date thereafter, at the par value thereof plus accrued interest to the date fixed for redemption.

Purpose: Construction of an arts activity center and related improvements and development of a parking lot.

Paying Agent Bank of New York Mellon

**BOND PAYMENT REQUIREMENTS BY ISSUE
FISCAL YEAR 2012-2013
CERTIFICATES OF OBLIGATION**

BOND ISSUE	Principal Payment Date 15-Feb	Interest Payment Date 15-Feb	Interest Payment Date 15-Aug	TOTAL
2004 Combination Tax and Revenue - 4B	\$ 935,000.00	\$ 43,200.00	\$ 24,500.00	\$ 1,002,700.00
2007-A Combination Tax and Revenue - 4B	510,000.00	362,804.38	352,604.38	1,225,408.76
2007-B Combination Tax and Revenue - TIF	165,000.00	173,489.38	169,776.88	508,266.26
TOTAL	\$ 1,610,000.00	\$ 579,493.76	\$ 546,881.26	\$ 2,736,375.02

**CERTIFICATES OF OBLIGATION
SCHEDULE OF REQUIREMENTS
2004 COMBINATION TAX AND REVENUE - 4B ISSUANCE**

Fiscal Year	Principal 15-Feb	Coupon Rate	Interest 15-Feb	Interest 15-Aug	Total
2012-13	\$ 935,000.00	4.000%	\$ 43,200.00	\$ 24,500.00	\$ 1,002,700.00
2013-14	980,000.00	5.000%	24,500.00	-	1,004,500.00
TOTAL	\$ 1,915,000.00		\$ 67,700.00	\$ 24,500.00	\$ 2,007,200.00

Total Outstanding Bonds: \$ 1,915,000.00

Total Original Issue: \$ 23,690,000.00

Bonds were defeased June 2012 and the City's remaining responsibility on this issue is reflected above.

Purpose: Acquisition of property and facilities for Convention/Civic Center purposes; construction and improvements of City park facilities; and Library improvements.

Paying Agent: Bank of New York Mellon

Non-Departmental

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	164,066	152,000	(12,066)
Small claims or obligations previously budgeted in the Risk Fund. The Risk Fund has had a budgeted account for various uninsured small claims or obligations such as employee leave liabilities. These occasional expenses are better accounted for in the General Fund where most originate, so the Risk Fund line has been eliminated and line in Non-Departmental was increased to \$150,000. Capital project Manager position was eliminated.			
42-SUPPLIES	3,200	3,200	-
Minor equipment approved through one-time funding - facilities lift \$93,518, solar street lights \$10,770, health tablet PCs \$5,000, fire department hose replacement \$10,010, body armor replacement \$22,059, rescue airbags \$7,160, power tool replacement \$20,269, cry wolf upgrade \$5,400, and \$9,658 equipment and supplies related to new warrant officer position. minus last years one time equipment purchases of \$29,000			
43-SERVICES & OTHER CHARGES	540,395	559,575	19,180
one time funding out of reserves for facilities maintenance \$50,000, PALS parking lot re-striping \$10,000, re banding warning sirens \$7,900, Petpoint shelter software equipment \$500, \$384,990 economic development agreements, legal expenses increased \$370,000, minus \$179,662 in economic development agreement payments budgeted for last fiscal year, 820 decrease in misc minor accounts;			
44-TRANSFERS & REIMBURSEMENT	55,000	-	(55,000)
one time funding out of reserves for transfers to capital projects - \$237,090 fiber expansion, \$329,500 CD software, \$283,325 finance software, \$400,000 sidewalk maintenance, \$330,000 asphalt maintenance, \$200,000 screening wall maintenance, \$112,000 pc/printer/phone replacements, Fire Department ADA improvements \$43,500, \$200,000 curb and gutter walter, herod, and hatcher.			
Debt Service	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
48-DEBT	8,630,227	9,484,038	853,811
Change in debt service requirements between last fiscal year and this fiscal year. Debt service includes Utility Fund refunded debt as well as 4B Fund refunded debt.			
Hotel / Motel Tax Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
44-TRANSFERS & REIMBURSEMENT	-	1,500,000	1,500,000
Transfer to Maintenance and Replacement Fund for pay back of loan related to Hilton Garden Inn and conference center.			

Water & Sewer Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	62,389	1,000	(61,389)
Removal of the portion of the Capital Projects Manager position that was eliminated.			
43-SERVICES & OTHER CHARGES	73,720	88,181	14,461
\$20,490 decrease due to removing an economic development agreement payment that has now expired, and increase of \$15,500 in legal expenses.			
44-TRANSFERS & REIMBURSEMENT	10,879,510	10,944,557	65,047
Variances are due to changes in debt service requirements (\$32,863 decrease) and transfers to CIP (\$1,839,101 decrease) and changes to the transfer amount to the General Fund (\$71,328 increase).			
4B Sales Tax Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
43-SERVICES & OTHER CHARGES	500	500	-
No change in expenditure levels.			
4341-TRAVEL/PROF DEVELOPMENT	500	500	-
44-TRANSFERS & REIMBURSEMENT	60,000	60,000	-
No change in expenditure levels.			
4433-TRANSFERS OUT	60,000	60,000	-
48-DEBT	2,898,497	2,852,734	(45,763)
Reduction in debt service requirements for FY 2012-13.			

Non-Departmental

General Fund

(101-0111)

Administration

General Fund

Expenditures for professional services and other general government functions that cannot be allocated to individual departments are assigned Miscellaneous expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	62,298	9,747	164,066	158,302	152,000
Supplies	2,923	57,105	3,200	58,200	3,200
Services & Other Charges	441,287	422,784	370,295	383,073	389,475
Transfers & Reimbursement	-	-	55,000	-	-
	506,508	489,636	592,561	599,575	544,675

Personnel Schedule

Project Manager	0.59	0.70	0.70	-	-
Total Full-Time	0.59	0.70	0.70	-	-

(101-0112)

Social Service Agencies

General Fund

Financial Assistance to social service agencies operating within Lewisville is made available annually. Local agencies receiving aid include OPM, Salvation Army, Friends of the Family, Youth and Family Services, Pediplace, Retired Senior Volunteer Program, New Hope Learning Center, Camp Summit, Communities in Schools.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	173,250	170,000	170,000	170,000	170,000
	173,250	170,000	170,000	170,000	170,000

(101-0113)

Reserves / Contingency

General Fund

As required by the City Charter, Reserves/Contingency is the appropriated reserve for the General Fund, which is to be used for unforeseen events occurring during the fiscal year.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	-	-	100	-	100
	-	-	100	-	100

(101-0199)

Fund Balance Expenditures

General Fund

This activity tracks expenditures funded through General Fund reserves.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	21,656	10,507	29,000	79,000	183,844
Services & Other Charges	180,201	142,617	179,662	208,107	803,390

Transfers & Reimbursement	7,664,507	1,207,342	1,666,000	1,705,980	2,135,415
Capital Outlay	34,995	-	109,678	109,678	288,593
	7,901,359	1,360,466	1,984,340	2,102,765	3,411,242

Hotel / Motel Tax Fund

(206-0100)

Administration

Hotel / Motel Tax Fund

This expenditure is a transfer to the Maintenance and Replacement Fund as pay back for a loan associated with the building of the Hilton Hotel and Conference Center.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Transfers & Reimbursement	-	-	-	-	1,500,000
	-	-	-	-	1,500,000

(206-0111)

Administration

Hotel / Motel Tax Fund

This account tracked a portion of the expenditures related to the oversight of the Arts Center construction, however, that position is no longer needed.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	14,414	14,374	-	-	-
Services & Other Charges	50	50	-	-	-
	14,464	14,424	-	-	-

Personnel Schedule

Projects Manager	0.11	-	-	-	-
Total Full-Time	0.11	-	-	-	-

(206-0199)

Fund Balance Expenditures

Hotel / Motel Tax Fund

This activity accounts for one-time expenditures out of the Hotel Motel fund reserves.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	-	120,818	-	-	-
Transfers & Reimbursement	-	-	-	-	28,383
	-	120,818	-	-	28,383

Recreation Activity Fund

(210-0199)

Fund Balance Expenditures

Recreation Activity Fund

This activity accounts for one-time expenditures out of the Recreation Fund reserves.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	12,694	-	-	-	-
Services & Other Charges	-	25,000	-	-	-
Capital Outlay	9,135	-	54,330	54,330	-
	21,829	25,000	54,330	54,330	-

Municipal Court Technology Fund

(229-0199)

Fund Balance Expenditures

Municipal Court Technology Fund

This activity accounts for one-time expenditures out of the Municipal Court Technology Fund reserves.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Transfers & Reimbursement	-	131,000	-	-	-
Capital Outlay	19,232	-	-	-	-
	19,232	131,000	-	-	-

Water & Sewer Fund

(402-0131)

Administrative Services

Water & Sewer Fund

The purpose of this non-departmental activity is to account for all expenditures not directly associated with the provision of water/sewer service or utility billing such as the indirect cost transfer and debt service requirements.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	(77,559)	(57,424)	62,389	39,469	1,000
Services & Other Charges	85,187	109,197	73,720	64,984	88,181
Transfers & Reimbursement	3,190,456	3,753,618	3,656,828	3,688,484	3,728,156
	3,198,084	3,805,391	3,792,937	3,792,937	3,817,337

Personnel Schedule

	2009-2010	2010-2011	2011-2012	2011-2012	2012-2013
Projects Manager	0.30	0.30	0.30	-	-
Total Full-Time	0.30	0.30	0.30	-	-

(402-0199)

Fund Balance Expenditures

Water & Sewer Fund

This activity accounts for one-time expenditures and transfers to the capital projects program out of the Utility Fund reserves.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	-	-	20,490	20,490	-

Transfers & Reimbursement	915,228	401,637	3,387,463	3,387,463	1,548,362
	915,228	401,637	3,407,953	3,407,953	1,548,362

Maintenance & Replacement Fund

(504-0199)

Fund Balance Expenditures

Maintenance & Replacement Fund

This activity accounts for one-time expenditures out of the Maintenance and Replacement Fund reserves.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	3,645	3,640	21,950
Services & Other Charges	-	-	-	-	150,678
Capital Outlay	-	1,049,282	-	349,761	-
	-	1,049,282	3,645	353,401	172,628

Insurance Risk Fund

(535-0199)

Fund Balance Expenditures

Insurance Risk Fund

This activity accounts for one-time expenditures out of the Risk Fund reserves and transfers to the Health fund.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Transfers & Reimbursement	-	225,000	429,000	721,000	1,000,000
Capital Outlay	27,500	-	144,500	144,500	-
	27,500	225,000	573,500	865,500	1,000,000

Health Insurance Trust Fund

(614-0199)

Fund Balance Expenditures

Health Insurance Trust Fund

This activity was used to account for transfers out to the Other Post Employment Benefits (OPEB) Fund when those transfers were made out of reserves. These transfers are now made out of operating revenues instead.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	438,762	-	-	-	-
Transfers & Reimbursement	482,500	494,600	-	-	-
	921,262	494,600	-	-	-

4B Sales Tax Fund

(740-0111)

Administration

4B Sales Tax Fund

This activity accounts for administrative costs and transfers to capital projects.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	343	-	500	500	500
Transfers & Reimbursement	460,000	60,000	60,000	61,260	60,000
	460,343	60,000	60,500	61,760	60,500

(740-0199)

Fund Balance Expenditures

4B Sales Tax Fund

This activity accounts for one-time expenditures out of the 4B Fund reserves.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	48,546	-	-	-
Services & Other Charges	-	71,248	-	-	-
Transfers & Reimbursement	-	20,600	20,600	20,600	20,600
Capital Outlay	-	54,235	12,800	12,800	-
	-	194,629	33,400	33,400	20,600

Mayor & Council

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	9,788	9,788	-
No change in expenditure levels.			
42-SUPPLIES	1,469	1,469	-
No change in expenditure levels.			
43-SERVICES & OTHER CHARGES	55,593	55,593	-
No change in expenditure levels.			

Mayor & Council

General Fund

(101-0211)

Administration

General Fund

The City of Lewisville operates under a Home Rule Charter with the Council/Manager form of government. All policy-making decisions are vested in the City Council. The City Council is comprised of five Council members and a Mayor, each serving three-year terms. The City Council appoints the City Manager, City Secretary, City Attorney and Municipal Judge. The City Council also appoints members to boards/commissions/committees and various ad hoc committees. Council members began receiving \$50 per City Council meeting attended through a change in the City Charter effective in late '04.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	8,232	8,189	9,788	7,598	9,788
Supplies	-	1,435	1,469	1,370	1,469
Services & Other Charges	44,792	43,969	55,593	57,882	55,593
	53,024	53,593	66,850	66,850	66,850

Administration

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	970,733	969,930	(803)
<p>\$9,597 reduction in full time salary and \$5,245 increase due to compensation adjustments, \$588 reduction in longevity and \$2,111 reduction in TMRS and \$472 in miscellaneous personnel related accounts due to turnover in the Executive Assistant position; \$6,720 increase in health insurance due to an increased employer contribution</p>			
42-SUPPLIES	2,440	2,440	-
<p>No change in expenditure levels.</p>			
43-SERVICES & OTHER CHARGES	13,450	14,073	623
<p>\$571 increase in travel and professional development due to scheduled conferences; \$1,168 increase in dues and memberships based on actual cost of current memberships; \$392 reduction in subscriptions and \$1,000 reduction in printing that is no longer required; \$276 increase in telephone costs</p>			
44-TRANSFERS & REIMBURSEMENT	-	1,884	1,884
<p>Total increase of \$1,884 to fund Microsoft Office \$888; Share Point \$660 and Google Apps \$336</p>			

TIF Fund - Old Town	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
48-DEBT	387,779	508,767	120,988
<p>Increase in debt service requirements for FY 2012-13.</p>			

Administration

General Fund

(101-0311)

CITY MANAGER'S OFFICE

General Fund

The City of Lewisville operates under the Council/Manager form of government. As Chief Executive Officer, the City Manager is appointed by and serves under the policy direction of the City Council. Responsibilities of the office include: providing information to the City Council on policy issues, implementing Council decisions, submitting the annual budget to Council and overseeing all municipal operations.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	963,489	980,791	970,733	971,721	969,930
Supplies	2,707	2,007	2,440	1,888	2,440
Services & Other Charges	12,728	14,144	13,450	13,014	14,073
Transfers & Reimbursement	-	-	-	-	1,884
	978,924	996,942	986,623	986,623	988,327

Personnel Schedule

City Manager	1	1	1	1	1
Assistant City Manager	2	2	2	2	2
Budget & Research Director	1	1	1	1	1
Executive Secretary	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	6	6	6	6	6

Hotel / Motel Tax Fund

(206-0341)

Tourism

Hotel / Motel Tax Fund

This activity was moved to the Community Relations / Tourism Department (14) in FY 06-07.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	(3)	-	-	-	-
	(3)	-	-	-	-

Public Records

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	302,915	250,937	(51,978)
<p>\$14,560 increase for part-time salary to assist with back scanning files; \$1,920 compensation plan increase, \$49,635 reduction in full-time salary due to removal of one position resulting in decreases of \$876 in longevity, \$4,230 in health insurance, \$293 in life insurance, \$611 in Medicare, \$900 in workers compensation, \$50 in unemployment, \$117 in disability insurance, \$1,828 in deferred compensation, and \$8,918 in TMRS; \$1,000 reduction in temporary salary</p>			
42-SUPPLIES	10,792	9,718	(1,074)
<p>\$739 reduction in general office supplies based on prior year usage; \$50 increase in other operation supplies; \$572 reduction in food based on average expenditures; \$187 increase in internal vehicle maintenance based on prior year usage</p>			
43-SERVICES & OTHER CHARGES	71,824	41,839	(29,985)
<p>\$450 reduction in general liability, property casualty and employee liability due to the elimination of one position; Reductions to meet target figure include \$1,000 for instrument/apparatus maintenance, \$200 for special services and \$1,134 for printing; Reductions based on usage history included \$750 for advertising, \$50 for prizes and awards and \$1,500 for office machines rental \$99 increase in telephone and electricity costs; \$25,000 reduction in elections funding due to extra funds which were allocated in FY 11/12 for Special Sales Tax election</p>			
44-TRANSFERS & REIMBURSEMENT	-	1,592	1,592
<p>\$1,592 increase for Microsoft Office \$592, Share Point \$440 and Google Apps \$560</p>			

Public Records

General Fund

(101-0411)

CITY SECRETARY

General Fund

The City Secretary's Office is responsible for the preparation and maintenance of all public records, some of which include: Council minutes, ordinances, resolutions, proclamations. The City Secretary's Office also conducts the records management program for the City and serves as local birth and death registrar.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	283,619	291,572	302,915	301,939	250,937
Supplies	11,703	12,176	10,792	10,792	9,718
Services & Other Charges	45,169	43,490	71,824	71,984	41,839
Transfers & Reimbursement	550	526	-	-	1,592
Total	341,040	347,763	385,531	384,715	304,086

Personnel Schedule

City Secretary	1	1	1	1	1
Assistant City Secretary	-	-	-	-	1
Deputy City Secretary	1	1	1	1	-
Records Management Technician	1	1	1	1	1
Secretary	1	1	1	1	-
Total Full-Time	4	4	4	4	3

(101-0412)

ELECTIONS

General Fund

This activity accounts for all expenses incurred for the administration of all City-held elections which are accomplished through the City Secretary's Office. Funding in this activity fluctuates annually depending on the number of elections anticipated to be held during the fiscal year.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	4,900	9,299	-	-	-
Total	4,900	9,299	-	-	-

Records Management Fund

(226-0411)

CITY SECRETARY

Records Management Fund

This activity in the Records Management Fund accounts for supplies and equipment used to store and replicate birth and death records. The entire fund balance is budgeted in FY 10-11. This amount will enable expenditures related to the archiving of birth and death records to be taken out of this fund until all funds are depleted. After which time, any future expenditures will be made out of the General Fund.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	1,272	-	-	-
Total	-	1,272	-	-	-

Legal Department

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	491,684	503,023	11,339
\$4,482 increase in full-time salary due to compensation plan; \$6,000 reduction in part-time salary; \$164 increase in longevity; \$3,360 increase in health insurance; \$3,515 decrease in Deferred Compensation based on participation; \$12,764 increase in TMRS; \$84 increase in miscellaneous 4100 accounts			
42-SUPPLIES	3,700	3,700	-
No change in expenditure level.			
43-SERVICES & OTHER CHARGES	45,889	46,691	802
\$1,000 reduction in memberships; \$2,300 increase in subscriptions for annual Westlaw Contract; \$270 reduction in telephone costs; \$228 reduction in copy machine costs			
44-TRANSFERS & REIMBURSEMENT	-	1,379	1,379
\$1,379 increase for Microsoft Office, Share Point and Google Apps			

Legal Department

General Fund

(101-0511)

CITY ATTORNEY

General Fund

The City Attorney is appointed by the City Council and provides legal counsel to the City Council, City Manager and City Departments. The office recommends and assists outside legal counsel with regard to litigation and other matters. This office serves as Municipal Court Prosecutor and prepares City ordinances and resolutions.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	546,198	537,794	491,684	487,414	503,023
Supplies	3,848	2,790	3,700	3,700	3,700
Services & Other Charges	20,172	22,760	26,889	26,587	27,691
Transfers & Reimbursement	-	-	-	-	1,379
	570,218	563,344	522,273	517,701	535,793

Personnel Schedule

City Attorney	1	1	1	1	1
Assistant City Attorney	1	1	1	1	1
Paralegal	1	1	1	1	1
Total Full-Time	3	3	3	3	3
Alternate Prosecutor	0.58	0.58	0.58	0.58	0.58
Total Part-Time	0.58	0.58	0.58	0.58	0.58

(101-0512)

Outside / Other Legal

General Fund

Litigation of all suits against the City not covered by the City's insurance carrier is handled by outside counsel.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	20,748	20,132	19,000	19,000	19,000
	20,748	20,132	19,000	19,000	19,000

POLICE DEPARTMENT

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	17,445,877	17,919,347	473,470
Increased overtime Patrol funding (\$43,000), Increased overtime Traffic funding (\$74,000), increased overtime Special Operations funding (\$14,000), increased overtime CID funding (\$6,000), additional Warrant Officer position (\$77,002), increase throughout department for health insurance costs (\$156,786), certification pay increases (\$5,999), longevity pay increases (\$5,592), \$101,024 due to compensation plan adjustments, and a \$9,633 reduction in miscellaneous minor accounts.			
42-SUPPLIES	616,100	635,473	19,373
\$15,452 increase in vehicle maintenance based on prior years experience; \$10,581 increase in fuel; -\$4,600 decrease due to removing one time purchases of equipment budgeted in FY 2011-12; \$3,000 increase in food based on average spending; and \$4,500 decrease in operation supplies for jail based on historic spending patterns \$560 decrease in misc. other supply accounts.			
43-SERVICES & OTHER CHARGES	898,021	781,517	(116,504)
eliminate tower lease -\$49,163, savings in copy machine rental -\$1,875, savings in special services other accounts (for evidence testing) -\$16,631, reduced storage building rental fee -\$1,690, reduced one time training for new SRO -\$1,500, reduced visionair mobile lynx software maintenance -\$6,859, switched to DAAlert instead of Code Red -\$17,000, savings in Motorola Solutions Maintenance -\$7,448, elimination of pagers -\$1,956, savings in electricy -\$3,572, savings in telephone costs -\$9,105.			
44-TRANSFERS & REIMBURSEMENT	501,600	481,059	(20,541)
\$2,305 increase in transfers to grants for matches, \$46,604 increase department wide for google apps maintenance, sharepoint, microsoft office, and cameras; \$73,235 savings in computer server replacement costs.			

Police Department

General Fund

(101-0711)

ADMINISTRATION

General Fund

Police Administration assures the effective delivery of police services by providing leadership and direction and managing fiscal affairs. The function also establishes goals and sets policy and procedural guidelines for the department.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	520,299	622,010	645,828	644,228	656,920
Supplies	7	-	-	5,307	-
Services & Other Charges	10,490	8,724	12,250	12,250	12,250
	530,796	630,734	658,078	661,785	669,170

Personnel Schedule

Police Chief	1	1	1	1	1
Assistant Police Chief	2	2	2	2	2
Technical Services Manager	1	1	1	1	1
Total Full-Time	4	4	4	4	4

(101-0712)

ADMINISTRATIVE SUPPORT

General Fund

Administrative Support provides clerical, payroll, administrative and fiscal services for police administration.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	192,833	248,203	257,358	255,083	263,067
Supplies	5,127	6,195	6,220	6,220	6,160
Services & Other Charges	4,939	5,030	6,877	6,877	5,002
	202,899	259,428	270,455	268,180	274,229

Personnel Schedule

Administrative Analyst	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
Secretary	2	2	2	2	2
Total Full-Time	4	4	4	4	4

(101-0714)

Training & Internal Affairs

General Fund

The Training/Internal Affairs activity performs a variety of support services. These include background investigations of applicants; investigations concerning integrity of police employees; and training of employees to ensure compliance with state standards. The training function establishes training priorities for the departments, coordinated training through local, state and national sources and provides an assessment of training needs determined by evaluation of officer's strength and weaknesses, liability issues and other safety concerns.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	182,281	225,593	192,739	188,178	193,676
Supplies	23,868	60,561	37,500	37,500	36,600
Services & Other Charges	21,071	20,012	15,375	17,887	15,375
Transfers & Reimbursement	3,853	3,917	2,991	2,991	1,769

	231,073	310,084	248,605	246,556	247,420
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Personnel Schedule

Police Officer	2	2	2	2	2
Total Full-Time	2	2	2	2	2

(101-0741)

PATROL

General Fund

Patrol responds expeditiously to calls for service. While not answering calls for service, Patrol attempts to identify public safety problems and take appropriate actions to eliminate them.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	5,711,988	5,956,737	6,212,048	6,254,037	6,355,357
Supplies	317,951	274,299	223,175	239,399	238,627
Services & Other Charges	168,099	123,101	122,158	126,558	122,158
Transfers & Reimbursement	98,013	101,963	104,822	104,822	110,103
	6,296,051	6,456,100	6,662,203	6,724,816	6,826,245

Personnel Schedule

Police Officer	64	64	64	64	64
Vehicle & Equipment Porter	2	2	2	2	2
Total Full-Time	66	66	66	66	66

Lead Crossing Guard	0.34	0.34	0.34	0.34	0.34
School Crossing Guard	8.04	8.04	8.04	8.04	8.04
Total Part-Time	8.38	8.38	8.38	8.38	8.38

(101-0742)

TRAFFIC

General Fund

The Traffic Unit investigates traffic accidents to determine the causes and then the unit focuses enforcement on the contributing factors in an effort to eliminate traffic accidents. It also responds to public concerns related to traffic law violators.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,009,805	1,054,680	1,068,979	1,156,773	1,093,713
Supplies	1,199	5,893	700	700	700
Services & Other Charges	22,367	12,033	11,675	11,675	11,675
Transfers & Reimbursement	23,899	28,021	58,776	58,776	61,603
	1,057,270	1,100,627	1,140,130	1,227,924	1,167,691

Personnel Schedule

Police Sergeant	1	1	1	1	1
Police Officer	10	10	10	10	10
Total Full-Time	11	11	11	11	11

PATROL/SUPERVISION**General Fund**

The Patrol / Supervision activity's purpose is to motivate and lead employees to optimum performance. Supervisors identify public safety problems and develop plans to deal with these problems.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,439,781	1,457,619	1,523,464	1,524,366	1,559,921
Supplies	242	-	-	-	-
Services & Other Charges	11,686	6,205	6,295	6,295	6,295
	1,451,708	1,463,824	1,529,759	1,530,661	1,566,216

Personnel Schedule

Police Captain	1	1	1	1	1
Police Lieutenant	4	4	4	4	4
Police Sergeant	8	8	8	8	8
Total Full-Time	13	13	13	13	13

CRIMINAL INVESTIGATION**General Fund**

Investigative Services conducts criminal investigations on assigned cases, performs crime scene searches, gathers evidence, interviews witnesses, interrogates suspects, executes arrest and search warrants and prepares prosecution reports.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,480,219	1,467,071	1,551,007	1,556,970	1,599,605
Supplies	10,687	14,808	4,410	4,454	4,410
Services & Other Charges	248,003	188,384	155,718	155,718	137,872
Transfers & Reimbursement	42,692	73,747	73,912	73,912	74,346
	1,781,601	1,744,010	1,785,047	1,791,054	1,816,233

Personnel Schedule

Police Officer	16	16	16	16	16
Crime Scene Technician	1	1	1	1	1
Total Full-Time	17	17	17	17	17

SPECIAL OPERATIONS**General Fund**

The Special Operations division includes three unique units responsible for services that reduce the number of calls for service assigned to patrol officers. The units consists of School Resource Officers (SROs), Neighborhood Resource Officers (NROs), and Directed Response/Patrol Officers (DPU). The SROs provide full-time police presence at all schools within the City limits. The NROs employ problem-solving skills in quality-of-life issues in their respective districts. The DPUs provide immediate response capabilities and are also charged with surveillance and apprehension responsibilities in high crime areas. In addition, one Lieutenant and two Police Officers have been added to assist with supervision of the entire unit and address narcotics concerns. One additional School Resource Officer was added in FY 11-12 to staff the new LISD campus.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,888,254	1,840,946	2,099,193	1,975,955	2,153,505
Supplies	3,680	2,851	8,661	8,661	4,061
Services & Other Charges	45,397	23,637	26,300	26,550	25,200
Transfers & Reimbursement	36,533	37,143	37,668	37,668	42,523
	1,973,864	1,904,577	2,171,822	2,048,834	2,225,289

Personnel Schedule

Police Lieutenant	1	1	1	1	1
Police Sergeant	2	2	2	2	2
Police Officer	18	19	19	19	19
Total Full-Time	21	22	22	22	22

(101-0755)

Criminal Investigations Administration**General Fund**

The Supervision and Administration activity's purpose is to motivate employees to optimum performance. Supervisors manage investigations and perform case reviews to ensure proper investigative techniques.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	659,829	530,874	544,887	550,952	554,703
Supplies	200	-	-	-	-
Services & Other Charges	5,302	2,341	2,361	2,361	2,361
	665,331	533,215	547,248	553,313	557,064

Personnel Schedule

Police Captain	1	1	1	1	1
Police Lieutenant	1	1	1	1	1
Police Sergeant	2	2	2	2	2
Secretary	1	1	1	1	1
Total Full-Time	5	5	5	5	5

(101-0759)

Warrants**General Fund**

This activity provides funding for warrant activity. These officers were previously in the Special Operations activity.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	178,775	183,256	188,708	188,833	269,065
Services & Other Charges	1,674	1,850	1,850	1,850	1,554
Transfers & Reimbursement	3,962	4,028	4,085	4,085	-
	184,411	189,134	194,643	194,768	270,619

Personnel Schedule

Police Officer	2	2	2	2	3
Total Full-Time	2	2	2	2	3

RECORDS**General Fund**

The Records Unit's purpose is to maintain an organized central records system in support of police operations. Records also provides copies of reports to citizens and other agencies and provides statistical information to the FBI. This unit is also responsible for the proper handling of evidence. The unit stores and disposes of abandoned and stolen property or evidence acquired by the Police Department. It conducts the abandoned vehicle and property auctions and submits evidence for laboratory analysis.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	409,499	587,704	613,104	615,498	631,733
Supplies	46,343	967	1,000	1,000	1,000
Services & Other Charges	194,553	174,533	196,688	196,688	172,829
	650,396	763,204	810,792	813,186	805,562

Personnel Schedule

Support Services Supervisor	1	1	1	1	1
Crime Data Technician	1	1	1	1	1
Property & Evidence Tech	2	2	2	2	2
Clerk Typist	8	8	8	8	8
Total Full-Time	12	12	12	12	12

COMMUNICATIONS**General Fund**

The Communications Unit's purpose is to evaluate calls for service and assign appropriate resources. Communications also interfaces with a variety of data networks to provide support to units in the field. Communications also coordinates communications services for other City departments and contracting agencies.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,572,693	1,460,693	1,590,658	1,551,798	1,605,649
Supplies	9,205	713	700	700	700
Services & Other Charges	181,544	175,399	159,800	161,878	101,233
	1,763,442	1,636,805	1,751,158	1,714,376	1,707,582

Personnel Schedule

Communications Supervisor	5	5	5	5	5
Public Safety Dispatcher II	5	5	5	5	5
Public Safety Dispatcher	13	13	13	13	13
Call-Taker	2	2	2	2	2
Total Full-Time	25	25	25	25	25

Facility & Vehicle Maintenance**General Fund**

Facility/Vehicle Maintenance is an unstaffed activity. Funding is included for lease payments, police radios, computers and payment for building maintenance and janitorial services.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	245,190	364,775	281,912	392,316	292,893
Services & Other Charges	152,180	140,426	159,675	137,549	146,714
Transfers & Reimbursement	148,700	226,279	219,346	219,346	190,715
	546,070	731,480	660,933	749,211	630,322

(101-0784)

DESK / JAIL**General Fund**

The purpose of the Desk/Jail activity is to provide safe and secure facilities for the temporary detention of prisoners. The unit also assists with walk-in customers by providing routing requests and writing reports.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	889,204	828,167	957,904	892,358	982,433
Supplies	50,674	45,962	51,822	51,822	50,322
Services & Other Charges	21,012	19,964	20,999	21,087	20,999
	960,890	894,093	1,030,725	965,267	1,053,754

Personnel Schedule

Police Lieutenant	1	1	1	1	1
Jail Supervisor	5	5	5	5	5
Community Service Officer	10	10	10	10	10
Total Full-Time	16	16	16	16	16

Grant Fund

(272-0743)

Grants - Traffic Safety**Grants-Traffic Safety**

This activity accounts for a grant from the Texas Department of Transportation for a traffic safety program. The grant enables the City to conduct a speed and occupant protection enforcement program during selected holiday periods.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	75,901	42,281	76,374	76,374	77,398
Services & Other Charges	1,906	1,858	1,600	1,600	1,852
	77,807	44,139	77,974	77,974	79,250

(273-0741)

Grants - Seat Belt Enforcement**Grants - STEP/CIOT**

This activity accounts for a grant from TxDOT for the seat belt enforcement program during the Memorial Day and Thanksgiving Day holiday periods.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	6,599	6,000	6,000	6,000	5,896
	6,599	6,000	6,000	6,000	5,896

(276-0753)

Grants - Victims Assistance**GRANTS - VICTIM ASSIST.**

This activity provides for one police officer who specializes in coordinating and managing of services for victims of violent crimes.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	86,209	88,510	91,159	91,125	93,176
Supplies	140	405	300	300	220

Services & Other Charges	6,570	5,150	790	824	1,161
Transfers & Reimbursement	-	-	-	-	176
	92,919	94,065	92,249	92,249	94,733

Personnel Schedule

Police Officer	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(277-0754)

Grants - Family Violence Prevention **GRANTS - FAMILY VIOLENCE**

This activity accounts for a grant for the investigation and prevention of family violence related offenses in Lewisville. This grant was not received in FY 2009-2010. Receipt of this grant in FY 2010-2011 is uncertain.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	92,272	95,597	96,045	97,948
Supplies	-	757	900	452	630
Services & Other Charges	-	3,598	530	530	1,117
Transfers & Reimbursement	-	-	-	-	176
	-	96,627	97,027	97,027	99,871

Personnel Schedule

Police Officer	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(278-0757)

Local Law Enforcement Block Grant (LLEBG) **GRANTS-LOCAL LAW ENF.BG**

This grant provides equipment related to law enforcement activities.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	47,408	47,212	32,640	32,640	30,058
	47,408	47,212	32,640	32,640	30,058

(287-0742)

Grants - STEP / DWI Enforcement **Grants-TxDot STEP DWI**

This activity accounts for the TxDOT DWI enforcement grant.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	7,318	11,347	7,394	10,076	9,636
Services & Other Charges	798	649	1,170	1,170	384
	8,116	11,997	8,564	11,246	10,020

(289-0751)

Grants - Homeland Security - Police Department**HOMELAND SECURITY-POLICE**

This activity accounts for federal homeland security grants to the police department.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	37,243	27	-	-	-
Capital Outlay	156,367	-	-	-	-
	193,610	27	-	-	-

(295-0751)

Grants - Tobacco Education**TOBACCO EDUCATION GRANT**

This activity accounts for a federal tobacco education grant.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	3,969	2,980	3,900	-	-
Supplies	-	20	-	-	-
Services & Other Charges	31	-	100	-	-
	4,000	3,000	4,000	-	-

(298-0760)

SEX OFFENDER ADHERANCE**GRANT FUND**

This activity tracks grant funding to assist in monitoring known sex offenders in our community.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	26,876	21,504
	-	-	-	26,876	21,504

(298-0790)

ARRA-JAG 97K**GRANT FUND**

This activity accounts for a American Reinvestment and Recovery Act (ARRA) grant for critical training and various police equipment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	55,361	26,187	-	5	-
Capital Outlay	15,900	-	-	-	-
	71,261	26,187	-	5	-

(298-0791)

ARRA-JAG 659K**GRANT FUND**

This activity accounts for grant funding for various police equipment geared to enhance police and public safety operations. The grant also required a match of \$5,753 for the radio console project since the console would be partly used to dispatch for the fire department. The match was appropriated within the department budget.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	515,735	(917)	-	-	-
Capital Outlay	143,811	-	-	-	-
	659,546	(917)	-	-	-

(298-0792)

ARRA-VAWA 11K**GRANT FUND**

This activity accounts for grant funding for various police equipment geared to enhance police and public safety operations. Grant is awarded from American Reinvestment and Revitalization Act funding.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	11,425	-	-	-	-
	11,425	-	-	-	-

CRIME CONT/PREV DISTRICT

(215-0741)

ADMINISTRATION**CRIME CONT/PREV DISTRICT**

Patrol responds expeditiously to calls for service. While not answering calls for service, Patrol attempts to identify public safety problems and take appropriate actions to eliminate them.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	358,178	795,486
Supplies	-	-	-	161,678	16,900
Services & Other Charges	-	-	-	24,850	7,275
Transfers & Reimbursement	-	-	-	27,510	57,795
Capital Outlay	-	-	-	82,530	64,648
	-	-	-	654,746	942,104

Personnel Schedule

Police Officer	-	-	-	10	10
Total Full-Time	-	-	-	10	10

(215-0752)

SPECIAL OPERATIONS**CRIME CONT/PREV DISTRICT**

The Special Operations division in this fund includes narcotic and street crimes investigation activities.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	-	344,652
Supplies	-	-	-	-	37,779
Services & Other Charges	-	-	-	-	10,816
	-	-	-	-	393,247

Personnel Schedule

Sergeant	-	-	-	-	1
Street Crime Officer	-	-	-	-	2
Narcotics Officer	-	-	-	-	1
Total Full-Time	-	-	-	-	4

COMMUNICATIONS

CRIME CONT/PREV DISTRICT

The Communications unit evaluates calls for service and assigns appropriate resources.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	-	322,861
Supplies	-	-	-	-	2,100
Services & Other Charges	-	-	-	-	5,580
	-	-	-	-	330,541

Personnel Schedule

Dispatcher	-	-	-	-	6
Total Full-Time	-	-	-	-	6

FACILITY / VEH MAINT.

CRIME CONT/PREV DISTRICT

Funding is included for facility and vehicle maintenance expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	-	100,000	46,640
Services & Other Charges	-	-	-	-	43,976
Transfers & Reimbursement	-	-	-	92,818	7,818
	-	-	-	192,818	98,434

DESK / JAIL

CRIME CONT/PREV DISTRICT

The jail activity provides safe and secure facilities for the temporary detention of prisoners. The staff in this activity also assist with walk-in customers by providing routing requests and writing reports.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	-	311,746
Supplies	-	-	-	-	4,800
Services & Other Charges	-	-	-	-	7,550
	-	-	-	-	324,096

Personnel Schedule

Community Service Officer Supervisor	-	-	-	-	1
Community Service Officer	-	-	-	-	5
Total Full-Time	-	-	-	-	6

Fire & Police Training Fund

(222-0714)

Training & Internal Affairs

Fire & Police Training Fund

This activity accounts for firearms simulator rentals and maintenance costs associated with the simulator.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,000	650	3,659	1,422	1,421
Supplies	-	-	239	12,976	2,000
Special Services Other	-	-	15,000	4,500	3,500
	1,000	650	18,898	18,898	6,921

LEOSE Fund

(223-0714)

TRAINING & INT AFFAIRS

LEOSE Fund

This activity tracks expenditures for the Law Enforcement Officers Standards and Education program. The Law Enforcement Officers Standards and Education (LEOSE) fund accounts for grant revenue received from the Comptroller's Office exclusively for the training of police officers. Uses can include materials, classes, registration costs, etc.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	11,676	11,629	11,985	9,329	2,855
	11,676	11,629	11,985	9,329	2,855

Police Asset Forfeiture Fund - State

(605-0752)

SPECIAL OPERATIONS

Police Asset Forfeiture Fund - State

Funds are received through revenue confiscated during drug-related offenses. Funds can be used for any police purpose.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	9,019	10,000	10,000	10,000
Services & Other Charges	12,524	9,481	10,000	10,000	25,000
	12,524	18,500	20,000	20,000	35,000

FIRE

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	13,988,646	14,294,672	306,026
\$100,938 increase due compensation plan adjustments, \$30,731 increase in fire suppression overtime account, \$147,840 increase in health costs, \$16,963 increase in assignment pay, \$9554 increase in certification pay			
42-SUPPLIES	676,188	684,292	8,104
\$6,316 increase in fuel, \$1,500 increase in vehicle maintenance.			
43-SERVICES & OTHER CHARGES	660,923	660,140	(783)
\$684 increase in water costs, \$1450 reduction in subscriptions, \$6464 decrease in LP gas based on prior years usage,\$6,797 increase in electricity cost based on use, \$1481 increase in visionair software maintenance; \$1535 increase in Medical Control agreement cost based on volume of calls, \$2,865 decrease in equipment maintenance based on prior year experience.			
44-TRANSFERS & REIMBURSEMENT	464,794	502,158	37,364
\$10,510 savings in computer server replacement payments, \$2480 increase in EMS monitor defibrillator replacement payments, \$17,838 increase in vehicle replacement payments, \$25,074 increase department wide for google apps, sharepoint, microsoft office and camera maintenance.			

Fire

General Fund

(101-0811)

ADMINISTRATION

General Fund

This activity provides planning and direction for the department including personnel management, budget and capital improvement.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	619,867	622,147	657,543	652,231	669,340
Supplies	21,761	22,674	24,647	23,365	24,515
Services & Other Charges	12,445	8,654	9,659	9,245	11,584
Transfers & Reimbursement	7,477	7,601	7,709	7,709	7,851
	661,551	661,077	699,558	692,550	713,290

Personnel Schedule

Fire Chief	1	1	1	1	1
Assistant Fire Chief	2	2	2	2	2
Data Management Technician	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	6	6	6	6	6

(101-0821)

Emergency/Suppression/Rescue

General Fund

This activity includes the personnel, apparatus and equipment necessary to respond to all emergency incidents at any moment to handle fire extinguishments, the rescue of trapped or endangered persons, support of the emergency medical services system and removal of imminently threatening hazards.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	11,608,212	11,902,280	12,404,394	12,371,713	12,679,141
Supplies	286,227	263,411	270,616	270,461	274,151
Services & Other Charges	98,400	76,279	90,115	98,185	91,295
Transfers & Reimbursement	197,491	200,787	219,377	219,377	223,423
	12,190,330	12,442,757	12,984,502	12,959,736	13,268,010

Personnel Schedule

Shift Commander	3	3	3	3	3
Fire Captain	21	21	21	21	21
Driver Engineer	24	24	24	24	24
Firefighter	72	72	72	72	72
Total Full-Time	120	120	120	120	120

EMS **General Fund**

The provision of Mobile Intensive Care Units and their equipment, plus the training of fire suppression personnel to become Emergency Medical Technicians and Paramedics is funded in this activity. Medical control by a physician is also included in this activity, as is EMS billing.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	212,187	233,063	247,817	251,550	256,286
Supplies	149,020	162,052	162,439	167,539	164,714
Services & Other Charges	93,527	111,750	120,176	122,676	119,921
Transfers & Reimbursement	135,872	148,868	169,682	169,682	185,809
	590,606	655,734	700,114	711,447	726,730

Personnel Schedule

Division Chief	1	1	1	1	1
Billing Technician	2	2	2	2	2
Total Full-Time	3	3	3	3	3

FIRE INVESTIGATION **General Fund**

This activity is responsible for investigation of all fires occurring in the City of Lewisville. This includes 24-hour immediate call-out capabilities for fire investigations and explosive devices either located or suspected.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	139,084	72,320	143,004	143,004	143,625
Supplies	3,716	2,301	4,375	4,375	7,521
Services & Other Charges	4,263	1,374	3,135	2,343	1,085
Transfers & Reimbursement	3,189	3,243	3,288	3,288	3,349
	150,252	79,238	153,802	153,010	155,580

Personnel Schedule

Division Chief	1	1	1	1	1
Total Full-Time	1	1	1	1	1

SPECIALTY TEAMS **General Fund**

This activity includes funding for specialty teams to include SCBA, boats, hazardous materials as well as high-angle or confined space, trench and dive rescue.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	39,660	34,795	43,750	43,750	43,750
Services & Other Charges	27,501	20,050	29,360	29,360	29,360
Transfers & Reimbursement	7,571	7,697	7,806	7,806	7,950
	74,733	62,542	80,916	80,916	81,060

(101-0831)

SUPPORT SERVICES**General Fund**

This activity includes funding for station and apparatus flags, replacement payments on two breathing air compressors and replacement payments and maintenance contracts for radio equipment and Mobile Data Terminals (MDTs).

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	8,739	7,837	12,600	12,600	12,725
Services & Other Charges	30,120	4,325	11,265	11,265	11,265
Transfers & Reimbursement	29,535	40,628	46,279	46,279	62,925
	68,394	52,790	70,144	70,144	86,915

(101-0832)

MAINTENANCE MANAGEMENT**General Fund**

Vehicle Maintenance is staffed with a Chief Engineer and one mechanic who are responsible for the maintenance of all fire vehicles and equipment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	156,067	155,366	162,373	161,687	311,032
Supplies	138,566	142,029	129,208	136,715	132,459
Services & Other Charges	142,410	179,710	155,736	171,323	158,142
Transfers & Reimbursement	4,984	5,067	5,138	5,138	7,955
	442,026	482,171	452,455	474,863	609,588

Personnel Schedule

Chief Fire Engineer	1	1	1	1	1
Mechanic	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(101-0834)

Support Services Administration**General Fund**

This activity tracks postage and utility costs of the Fire Department.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	6,129	6,914	7,100	6,000	7,000
Services & Other Charges	206,265	194,538	207,017	206,976	204,850
	212,394	201,452	214,117	212,976	211,850

(101-0841)

FIRE TRAINING**General Fund**

Fire Training arranges both external and internal training for the Fire Department staff. The Division Chief provides internal classroom instruction in fire communications, fire safety, emergency medical service, diving and administration. Additionally, the Training Division Chief coordinates and schedules training with outside instructors and the State. The Training Division also provides a two-month certification course for new recruits.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	133,636	135,440	144,463	143,547	145,346
Supplies	5,623	7,779	13,350	13,575	13,745
Services & Other Charges	37,593	23,950	23,860	23,829	23,081

Transfers & Reimbursement	2,758	2,804	2,843	2,843	2,896
	179,610	169,973	184,516	183,794	185,068
Personnel Schedule					
Division Chief	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(101-0842)

Community Relations / Education**General Fund**

This activity tracks expenditures to educate the public, specifically the youth of the community, in fire and emergency medical safety and in departmental public relations programs. This activity is also responsible for crisis management.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	215,612	221,075	229,052	229,628	89,902
Supplies	8,681	6,574	8,103	8,220	3,712
Services & Other Charges	12,717	10,852	10,600	10,595	9,557
Transfers & Reimbursement	2,592	2,635	2,672	2,672	-
	239,602	241,135	250,427	251,115	103,171

Personnel Schedule

Emergency Management Coordinator	1	1	1	1	1
Division Chief	1	1	1	1	1
Total Full-Time	2	2	2	2	2

Grant Fund

(286-0821)

Emergency/Suppression/Rescue**HOMELAND SECURITY - FIRE**

This activity accounts for reimbursable purchases for the Texas Engineering and Extension Service (TEEX) State Homeland Security Grant.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Capital Outlay	19,926	14,962	-	-	-
	19,926	14,962	-	-	-

(286-0842)

Emergency Management**HOMELAND SECURITY - FIRE**

This activity accounts for emergency management expenses eligible under the homeland security grant.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	4,757	-	-	-
Capital Outlay	-	18,697	-	-	-
	-	23,454	-	-	-

(298-0803)

CMAQ CONGESTN MTG AIR QUL**GRANT FUND**

This activity accounts for congestion mitigation air quality expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Construction In Progress	196,307	40,728	-	-	-
	196,307	40,728	-	-	-

(298-0805)

ALEX**GRANT FUND**

This activity accounts for reimbursements for the City's contribution (fire/EMS equipment and personnel) to the Hurricane Alex response.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	8,051	-	-	-	-
Supplies	122	-	-	-	-
	8,173	-	-	-	-

(298-0821)

WILDFIRE ASSISTANCE**GRANT FUND**

This activity accounts for reimbursements for wildfire response by the Fire Department to other jurisdictions.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	68,824	200,000	-	200,000
Supplies	-	83	-	-	-
Special Services Other	-	1,153	-	-	-
	-	70,060	200,000	-	200,000

(298-0841)

WILDFIRE ASSISTANCE**GRANT FUND**

This activity accounts for the City's contribution (fire/EMS equipment and personnel) to the Hurricane Ike response.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	69	44,220	-	-	-
Special Services Other	-	55,420	-	-	-
	69	99,640	-	-	-

(298-0853)

2009 UASI 176K**GRANT FUND**

This activity accounts for a federal Urban Areas Security Initiatives grant for P25 Software Upgrade to several radios and a video teleconferencing system.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	2,901	5,555	-	-	-
Supplies	16,638	16,326	-	-	-
Special Services Other	51,079	46,290	-	-	-
Capital Outlay	18,814	7,299	-	-	-
	89,433	75,470	-	-	-

FIRE SERVICES DISTRICT

(216-0811)

ADMINISTRATION

FIRE SERVICES DISTRICT

This activity provides for the general and administrative fee to the General Fund.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Transfers & Reimbursement	-	-	-	-	30,000
	-	-	-	-	30,000

(216-0821)

EMERGENCY/SUPPRES./RESCUE

FIRE SERVICES DISTRICT

Staff in this activity respond to emergency incidents at any moment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	-	736,425
Supplies	-	-	-	-	39,087
Services & Other Charges	-	-	-	-	4,050
	-	-	-	-	779,562

Personnel Schedule

Firefighter	-	-	-	-	9
Total Full-Time	-	-	-	-	9

(216-0822)

EMS

FIRE SERVICES DISTRICT

The provision of a Mobile Intensive Care Unit and its equipment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	-	-	4,058
Services & Other Charges	-	-	-	-	700
Transfers & Reimbursement	-	-	-	-	29,080
	-	-	-	-	33,838

(216-0831)

SUPPORT SERVICES

FIRE SERVICES DISTRICT

Activity includes funding for replacement payments on monitor defibrillators and radio equipment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	-	-	46,640
Transfers & Reimbursement	-	-	-	-	2,607
Capital Outlay	-	-	-	100,000	-
	-	-	-	100,000	49,247

(216-0832)

MAINTENANCE MANAGEMENT**FIRE SERVICES DISTRICT**

Vehicle maintenance is tracked in this activity.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	-	-	1,807
Services & Other Charges	-	-	-	-	2,206
Capital Outlay	-	-	-	-	13,130
	-	-	-	-	17,143

(216-0834)

SUPPORT-ADMIN-SUPERVISION**FIRE SERVICES DISTRICT**

This activity tracks postage and utility costs of the Fire department.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	-	-	-	-	630
	-	-	-	-	630

Fire & Police Training Fund

(222-0841)

FIRE TRAINING**Fire & Police Training Fund**

This activity accounts for expenditures made related to the rental of the fire training facility.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,190	2,039	5,925	6,350	15,136
Supplies	4,734	1,507	6,075	42,471	37,516
Special Services Other	-	737	43,700	6,879	24,000
	5,925	4,283	55,700	55,700	76,652

Public Services

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	2,553,786	2,610,980	57,194
\$34,454 increase due to compensation plan adjustments, \$11,588 savings due to employee turnover, \$31,920 increase in health costs, \$3000 increase in overtime, \$2408 increase in deferred compensation due to participation			
42-SUPPLIES	581,819	585,939	4,120
\$2484 savings in vehicle maintenance, \$6600 increase in fuel.			
43-SERVICES & OTHER CHARGES	1,123,821	1,102,939	(20,882)
\$3463 savings in phone costs, \$12,303 savings in janitorial costs, \$5975 savings in signal lighting utility cost, \$2872 savings in street light utility cost.			
44-TRANSFERS & REIMBURSEMENT	1,957,038	2,687,335	730,297
\$5510 increase in vehicle replacement payments, \$5814 increase in google apps, sharepoint, microsoft office maintenance, \$1051 savings in computer server replacements, \$1,819,606 reduction in last years CIP funding, \$2,539,606 increase for this years CIP funding.			

Water & Sewer Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	5,150,013	5,268,131	118,118
\$104,400 increase in health care costs, \$84,927 savings due to employee turnover, \$70,687 increase for salary adjustment for plant operators and chief operators, and compensation plan adjustment \$27,797			
42-SUPPLIES	1,321,385	1,531,794	210,409
\$64,041 savings due to removing one-time purchases budgeted in prior fiscal year, \$15,000 increase in fuel, \$10,259 savings in meter sets, \$9,708 increase in vehicle maintenance, \$260,001 added for one-time purchases in FY 2012-13: Security Surveillance Systems, \$16,321, Midway Pump Station, \$840, Replacement of Water Laboratory Water Bath, \$3,787, Water Laboratory Spectrophotometer, \$7,769, Wastewater Laboratory Amperometric Titrator, \$3,796, Balance Table for Wastewater Laboratory \$3,145, Non Excavating Valve Repair Kit, \$8,581, Special Event Recycling Program, \$3,550, Safety Equipment, \$10,622, Small Pipe Inspection Camera \$3,695, Replacement of Water Plant Valves, \$24,396, Level A Chemical Suits for Water and Wastewater, \$3,678, Water Plant Lime Level Sensors, \$5,768 Water Treatment Plant Programmable Logic Control (PLC) Replacements, \$16,252, Ammonia Gas Detection System Replacement, Enhanced Environmental Education Program, \$1,800, Midway Pump Station supplies \$9,000, Wastewater Drain Lift Station Replacements, \$18,504, Level A Chemical Suits for Water and Wastewater, \$3,678, Replacement Sludge Feed Pump Rotor and Stator Moyno Pump #1, \$41,042			
43-SERVICES & OTHER CHARGES	7,095,199	7,335,739	240,540

\$2950 savings in copier costs, \$1560 increase in Datamatic service agreement, \$6,214 increase anticipated in electricity costs, \$2,988 increase in water budgeted based on prior use, \$170,943 savings due to removing last years one-time expenditures from the budget, \$419,295 added in one-time expenditures for FY 2012-13: Replacement of Water Plant Valves, \$14,860, Water Plant Line Repairs, \$35,000, Water Plant Doors, Ladders and Walkway Improvements, \$18,653, Midway Pump Station, \$47,747, Wastewater Treatment Plant Doors, \$27,365, ULM Remote Access for Field Operations, \$900, Water Plant Upgrade of Emergency Backup SCADA, \$5,796, Water Plant IFIX SCADA and Radio Upgrades, \$3,914, Ammonia Gas Detection System Replacement, \$450, Water Plant IFIX SCADA and Radio Upgrades, \$17,753, Wastewater Plant 1 Clarifier, Wastewater Generators, \$1004, Wastewater Drain Lift Station Replacements, \$19,193, Wastewater Plant Grit Removal, \$12,055, Water Plant Line Repairs, \$10,000, Enhanced Environmental Education Program, \$600, Training for TCEQ Licensing, \$777, Dispatch Console Equipment for After-hour utility service calls, \$5,616, Reclaim Basin Modifications, \$42,500, Security Surveillance Systems, \$4,374, Wastewater SecEnhanced Environmental Education Program, \$1,000, Security Fencing, \$27,810, Painting of Lab Cabinets, \$1,360, Enhanced Environmental Education Program, \$1,000, Fees for Disinfection Byproduct 2 Sampling and Analysis, \$10,048, Wastewater Plant 1 Clarifier, \$3,000.

44-TRANSFERS & REIMBURSEMENT	1,068,826	994,486	(74,340)
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\$14,230 increase in google apps, sharepoint, microsoft office and camera maintenance, \$12,241 increase in vehicle replacement payments, \$874,769 savings due to removing transfers to CIP budgeted last fiscal year, \$800,429 increase in budgeting transfers to CIP this fiscal year.

49-CAPITAL OUTLAY	36,900	156,862	119,962
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\$36,900 savings due to removing capital outlay funded last fiscal year from the budget. This year, \$156,862 is budgeted as capital outlay: Water Leak Detection System, \$24,020, Wastewater Generators, \$33,500, Wastewater Plant 1 Clarifier, \$43,000, Crane Truck, \$56,342.

Maint & Replacement Fund

	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	366,622	376,661	10,039

\$6048 increase in health care costs, \$3097 increase due to compensation plan adjustments.

42-SUPPLIES	159,373	164,091	4,718
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Increase in auto parts.

43-SERVICES & OTHER CHARGES	50,881	48,624	(2,257)
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Decrease in electricity and water costs based on actual usage.

44-TRANSFERS & REIMBURSEMENT	933	1,928	995
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Increase due to allocations for google apps, sharepoint, and microsoft office.

49-CAPITAL OUTLAY	2,669,361	2,925,159	255,798
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Variance is due to different equipment, vehicles, and computers due for replacement this fiscal year.

Public Services

General Fund

(101-0913)

Administration

General Fund

Manages and coordinates the personnel, equipment and budgetary resources dedicated to preserving and maintaining streets, traffic control devices, utility lines and city-owned vehicles and facilities.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	114,387	125,037	129,003	128,567	131,187
Supplies	724	664	870	870	870
Services & Other Charges	59,487	66,748	72,265	71,211	72,021
Transfers & Reimbursement	701	1,051	1,051	1,051	5,814
	175,297	193,500	203,189	201,699	209,892

Personnel Schedule

Public Works Manager	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(101-0921)

Streets Administration

General Fund

Supervises all street maintenance and drainage activities, plans schedules and implements projects, responds to customer requests for service and maintains the pavement management program.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	128,850	132,508	137,078	136,577	140,637
Supplies	7,845	6,704	9,350	8,400	9,500
Services & Other Charges	29,917	34,077	34,945	35,645	34,945
Transfers & Reimbursement	2,554,276	1,656,683	1,820,919	1,820,919	2,540,943
Capital Outlay	-	-	-	27,243	-
	2,720,888	1,829,972	2,002,292	2,028,784	2,726,025

Personnel Schedule

Operations Supervisor	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(101-0922)

STREETS / ASPHALT

General Fund

Provides manpower and material to perform asphalt repairs, crack sealing, pothole repairs and replace asphalt street failures. Assists with other divisional activities and concrete repairs as time allows.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	330,629	326,766	356,077	331,335	365,510
Supplies	225,939	191,635	216,963	218,963	215,479
Services & Other Charges	13,941	12,526	7,975	9,175	8,675
Transfers & Reimbursement	31,642	36,309	36,823	36,823	37,808

	602,151	567,236	617,838	596,296	627,472
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Personnel Schedule

Foreman	1	1	1	1	1
Crewleader	1	1	1	1	1
Equipment Operator	2	2	2	2	2
Maintenance Worker	2	2	2	2	2
Total Full-Time	6	6	6	6	6

(101-0923)

STREETS / CONCRETE

General Fund

Provides manpower and materials to perform small-scale repair of concrete streets, curbs, gutters, alleys and sidewalks.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	378,230	373,674	389,400	392,606	402,682
Supplies	112,845	153,390	149,900	157,000	153,100
Services & Other Charges	9,192	7,412	6,125	8,325	6,525
Transfers & Reimbursement	21,751	22,206	22,520	22,520	22,936
	522,019	556,682	567,945	580,451	585,243

Personnel Schedule

Crewleader	1	1	1	1	1
Heavy Equipment Operator	1	1	1	1	1
Equipment Operator	1	1	1	1	1
Maintenance Worker	4	4	4	4	4
Total Full-Time	7	7	7	7	7

(101-0924)

Streets - Drainage/R.O.W.

General Fund

Provides manpower and materials for routine cleaning and maintenance of roadside ditches, creeks and channels. Maintains storm water collection system and inlet boxes.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	377,155	359,134	383,727	375,537	379,896
Supplies	64,280	48,693	54,150	52,950	55,445
Services & Other Charges	54,476	42,961	46,975	54,508	47,950
Transfers & Reimbursement	51,518	47,215	48,581	48,581	49,900
	547,429	498,003	533,433	531,576	533,191

Personnel Schedule

Foreman	1	1	1	1	1
Crewleader	1	1	1	1	1
Heavy Equipment Operator	2	2	2	2	2
Maintenance Worker	1	1	1	1	1
Total Full-Time	5	5	5	5	5

Streets - Contract Maintenance**General Fund**

Provides the manpower to manage and coordinate all annual contracts for large scale repair of concrete streets and major curb, gutter and sidewalk replacements. Manages and inspects asphalt recycling and overlay projects. Collects, verifies and enters data required for the Pavement Management System.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	131,751	135,663	139,899	140,583	143,437
Supplies	2,096	2,679	2,350	3,250	2,750
Services & Other Charges	3,232	1,850	1,900	1,900	1,900
Transfers & Reimbursement	1,256	1,277	1,295	1,295	1,319
	138,335	141,469	145,444	147,028	149,406

Personnel Schedule

Street Maintenance Specialist	1	1	1	1	1
Street Maintenance Technician	1	1	1	1	1
Total Full-Time	2	2	2	2	2

FACILITIES MAINTENANCE**General Fund**

Provides supervision, manpower and materials for the maintenance, repair and cleaning needed to preserve the condition of city-owned facilities and systems. The increase in services and other charges is related to increases in maintenance funding.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	414,048	446,222	474,156	463,988	488,008
Supplies	53,373	56,874	56,916	66,916	56,800
Services & Other Charges	367,773	313,007	368,942	370,110	356,513
Transfers & Reimbursement	5,838	5,935	6,019	6,019	6,130
	841,032	822,039	906,033	907,033	907,451

Personnel Schedule

Internal Services Manager	0.50	0.50	0.50	0.50	0.50
Facilities Supervisor	1	1	1	1	1
Crewleader	1	1	1	1	1
Building Repair Technician	1	1	1	1	1
Custodian	2	2	2	2	2
Maintenance Worker	3	3	3	3	3
Total Full-Time	8.50	8.50	8.50	8.50	8.50

Traffic - Signs & Markings**General Fund**

Provides supervision, manpower and materials for the fabrication and installation of traffic control signs and pavement markings.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	240,682	251,292	258,978	263,666	265,425
Supplies	41,328	56,324	51,620	51,620	50,495
Services & Other Charges	6,755	5,623	4,560	4,956	4,810
Transfers & Reimbursement	4,056	4,123	4,181	4,181	5,063

	292,821	317,362	319,339	324,423	325,793
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Personnel Schedule

Traffic Supervisor	1	1	1	1	1
Crewleader	1	1	1	1	1
Traffic Operations Worker	2	2	2	2	2
Total Full-Time	4	4	4	4	4

(101-0982)

TRAFFIC - SIGNALS

General Fund

Provides supervision, manpower and materials for repairs, operation and maintenance of traffic signals and school zone beacons.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	249,916	276,981	285,468	283,790	294,198
Supplies	45,652	48,233	38,700	40,670	40,500
Services & Other Charges	102,463	83,788	100,234	79,484	92,572
Transfers & Reimbursement	15,088	15,431	15,649	15,649	17,422
	413,119	424,433	440,051	419,593	444,692

Personnel Schedule

Senior Signal Technician	2	2	2	2	2
Traffic Signal Technician	2	2	2	2	2
Total Full-Time	4	4	4	4	4

(101-0983)

Traffic - Roadway Illumination

General Fund

Provides materials and energy costs to maintain the freeway lighting system and energy cost for all street lighting.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	2,214	2,196	1,000	1,000	1,000
Services & Other Charges	461,165	488,812	479,900	483,114	477,028
	463,379	491,007	480,900	484,114	478,028

Water & Sewer Fund

(402-0911)

Administration

Water & Sewer Fund

Administration is responsible for public relations, planning improvement in job tasks, budget control problem solving, general management of the Utilities Department, long-range planning and management of water and wastewater capital projects.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	287,798	300,215	309,841	308,921	314,703
Supplies	11,308	20,350	11,250	11,550	55,370
Services & Other Charges	39,915	53,136	123,830	121,217	52,860
Transfers & Reimbursement	428,745	719,756	901,818	901,818	811,668
	767,766	1,093,457	1,346,739	1,343,506	1,234,601

Personnel Schedule

Director of Public Services	1	1	1	1	1
Utilities Manager	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(402-0912)

DEPARTMENTAL SUPPORT**Water & Sewer Fund**

This activity provides office support for public services functions.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	63,165	64,883	67,234	67,000	69,084
Supplies	2,264	2,676	2,750	2,455	2,750
Services & Other Charges	7,877	13,988	41,816	41,816	40,810
	73,306	81,546	111,800	111,271	112,644

Personnel Schedule

Administrative Secretary	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(402-0914)

STORMWATER**Water & Sewer Fund**

This activity funds stormwater management expenditures.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	203,750	188,452	207,805	207,805	211,638
Supplies	9,868	8,773	8,883	7,783	8,883
Services & Other Charges	22,368	20,421	22,286	23,386	22,286
Transfers & Reimbursement	3,208	4,033	4,090	4,090	5,050
	239,194	221,679	243,064	243,064	247,857

Personnel Schedule

Storm Water Inspector	2	2	2	2	2
Storm Water Specialist	1	1	1	1	1
Total Full-Time	3	3	3	3	3

(402-0915)

ENVIRONMENTAL**Water & Sewer Fund**

This activity is responsible for recycling and household hazardous waste programs.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	102,400	105,745	104,099	103,415	107,409
Supplies	17,258	13,184	12,054	12,054	18,404
Services & Other Charges	70,809	76,544	67,700	67,700	70,300
	190,468	195,474	183,853	183,169	196,113

Personnel Schedule

Env. Programs Coordinator	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(402-0931)

Utility Line Maintenance - Administration**Water & Sewer Fund**

Supervises all water and sewer line maintenance activities. Plans, schedules and implements projects and responds to customer requests for service.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	135,247	135,457	144,868	132,403	127,749
Supplies	3,114	1,090	3,000	3,000	3,000
Services & Other Charges	19,184	15,856	18,834	22,561	25,338
Transfers & Reimbursement	1,373	1,727	1,751	1,751	1,784
	158,917	154,130	168,453	159,715	157,871

Personnel Schedule

Operations Supervisor	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(402-0932)

Utility Line Maintenance - Repair**Water & Sewer Fund**

Provides manpower and material to preserve the condition of all water and wastewater line related appurtenances.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	594,477	603,915	630,068	593,661	610,224
Supplies	197,541	212,833	216,249	218,018	233,419
Services & Other Charges	29,502	28,222	16,275	18,775	16,300
Transfers & Reimbursement	46,592	59,128	60,498	60,498	42,764
Capital Outlay	-	-	-	12,754	24,020
	868,111	904,097	923,090	903,706	926,727

Personnel Schedule

Foreman	1	1	1	1	1
Crewleader	3	3	3	3	3
Equipment Operator	3	3	3	3	3
Maintenance Worker	3	3	3	3	3
Total Full-Time	10	10	10	10	10

Utility Line Maintenance - Valve & Hydrant**Water & Sewer Fund**

Provides manpower and materials to inspect, operate, maintain and map all water valves and hydrants. Implements system operation plans and performs line locates.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	238,809	223,109	240,906	201,686	239,591
Supplies	17,395	19,481	15,425	21,925	15,775
Services & Other Charges	4,132	2,913	3,325	3,325	3,325
Transfers & Reimbursement	-	2,486	2,521	2,521	6,010
	260,335	247,990	262,177	229,457	264,701

Personnel Schedule

Crewleader	1	1	1	1	1
Utility Operations Worker	1	1	1	1	1
Maintenance Worker	1	1	1	1	1
Equipment Operator	1	1	1	1	1
Total Full-Time	4	4	4	4	4

Utility Line Maintenance - Meter Services**Water & Sewer Fund**

Provides manpower and materials to repair, maintain and test water meters.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	270,669	278,427	289,961	288,209	297,053
Supplies	99,867	109,822	107,635	107,986	118,257
Services & Other Charges	212,892	210,592	227,342	228,743	230,259
Transfers & Reimbursement	5,634	5,634	7,184	7,184	7,317
	589,061	604,476	632,122	632,122	652,886

Personnel Schedule

Internal Services Manager	0.10	0.10	0.10	0.10	0.10
Foreman	1	1	1	1	1
Senior Meter Ops Worker	2	2	2	2	2
Meter Operations Worker	2	2	2	2	2
Total Full-Time	5.10	5.10	5.10	5.10	5.10

Utility Line Maintenance - Collection System Cleaning**Water & Sewer Fund**

Provides manpower and material to inspect and maintain wastewater lines. Inspects lines with cameras, cleans lines and checks manholes. Also provides cleaning of residential service lines for customers.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	430,806	449,169	465,152	478,775	474,504
Supplies	31,815	39,468	34,000	48,543	43,800
Services & Other Charges	18,884	10,791	10,200	13,200	11,150
Transfers & Reimbursement	35,811	45,050	45,687	45,687	72,173
	517,315	544,478	555,039	586,205	601,627

Personnel Schedule

Foreman	1	1	1	1	1
Crewleader	3	3	3	3	3
Maintenance Worker	3	3	3	3	3
Total Full-Time	7	7	7	7	7

(402-0936)

Utility Line Maintenance - Night Crew**Water & Sewer Fund**

Provides manpower and material to respond to all customer requests for service after hours.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	122,048	128,267	133,842	143,204	142,963
Supplies	7,268	9,218	7,050	9,190	9,140
Services & Other Charges	2,066	1,375	1,375	1,375	1,375
Transfers & Reimbursement	1,862	2,342	3,079	3,079	3,136
	133,245	141,202	145,346	156,848	156,614

Personnel Schedule

Crewleader	1	1	1	1	1
Maintenance Worker	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(402-0951)

Water Production - Administration**Water & Sewer Fund**

Manages and coordinates personnel, funding and material to produce drinking water that meets the community, State and Federal requirements.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	143,924	146,153	147,105	111,706	144,607
Supplies	1,936	1,605	1,900	1,900	1,900
Services & Other Charges	19,420	89,166	87,325	86,320	85,950
	165,280	236,924	236,330	199,926	232,457

Personnel Schedule

Water Production Superintendent	1	1	1	1	1
Foreman	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(402-0952)

Water Production - Treatment Operations**Water & Sewer Fund**

Treatment operations is responsible for the processing of raw water through chemical addition, flocculation, sedimentation and filtration and provides maintenance and upkeep of plant equipment, pump stations and elevated and ground storage facilities.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	640,354	642,101	706,829	688,498	746,646
Supplies	320,025	385,448	318,372	333,206	375,113
Services & Other Charges	519,028	514,494	459,864	514,466	625,433

Transfers & Reimbursement	1,707	2,232	2,264	2,264	2,463
Capital Outlay	-	20,961	-	30,910	-
	1,481,114	1,565,236	1,487,329	1,569,344	1,749,655

Personnel Schedule

Chief Plant Operator	2	2	2	2	2
Plant Operator	10	10	10	10	10
Total Full-Time	12	12	12	12	12

(402-0953)

Water Production - Water Supply

Water & Sewer Fund

This activity accounts for the purchase of raw and treated water, maintains the intake structure and related pumping equipment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	19,016	21,122	21,750	21,750	21,750
Services & Other Charges	4,107,674	4,579,774	4,165,930	4,137,488	4,167,127
Capital Outlay	-	10,710	-	-	-
	4,126,690	4,611,606	4,187,680	4,159,238	4,188,877

(402-0954)

Water Production - Distribution & Storage

Water & Sewer Fund

This activity accounts for expenses related to the distribution and storage of potable water including electricity and related supplies and materials.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	54,652	68,636	49,257	52,072	68,197
Services & Other Charges	376,711	424,081	414,579	389,432	476,575
Transfers & Reimbursement	1,933	2,431	2,465	2,465	1,634
Capital Outlay	50,078	20,286	-	16,348	-
	483,373	515,434	466,301	460,317	546,406

(402-0957)

Water / Wastewater Maintenance

Water & Sewer Fund

This activity maintains the water and wastewater treatment facilities and equipment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	282,777	292,752	290,743	297,180	308,093
Supplies	16,075	20,299	16,250	15,567	17,150
Services & Other Charges	10,549	7,822	8,050	8,693	9,375
Transfers & Reimbursement	5,086	6,394	6,485	6,485	9,476
Capital Outlay	-	-	-	-	56,342
	314,487	327,267	321,528	327,925	400,436

Personnel Schedule

Foreman	1	1	1	1	1
Plant Operator	4	4	4	4	4
Total Full-Time	5	5	5	5	5

(402-0961)

Wastewater Disposal - Administration**Water & Sewer Fund**

Administration and Support supervises, plans and coordinates projects within budgeted funds, oversees the treatment process and discharge of treated wastewater collected back to the surface water and processes and disposes of treated sludge.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	169,268	136,063	173,347	155,798	166,332
Supplies	4,787	4,655	4,550	5,550	5,550
Services & Other Charges	77,336	119,047	81,592	73,670	84,517
Transfers & Reimbursement	854	1,116	1,132	1,132	1,132
	252,244	260,881	260,621	236,150	257,531

Personnel Schedule

Wastewater Superintendent	1	1	1	1	1
Foreman	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(402-0962)

Wastewater Disposal - Treatment Operations**Water & Sewer Fund**

Treatment operations monitors and controls the treatment plant's biological process and maintains and repairs treatment plant process units and equipment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	769,365	755,249	752,386	805,140	809,109
Supplies	270,106	282,185	310,135	315,585	336,012
Services & Other Charges	849,421	879,956	854,151	809,630	914,168
Transfers & Reimbursement	3,566	4,552	4,617	4,617	4,856
Capital Outlay	48,917	-	36,900	81,250	76,500
	1,941,376	1,921,941	1,958,189	2,016,222	2,140,645

Personnel Schedule

Chief Plant Operator	2	2	2	2	2
Plant Operator	11	11	11	11	11
Total Full-Time	13	13	13	13	13

(402-0963)

Wastewater Disposal - Sludge Management**Water & Sewer Fund**

Sludge management operates and maintains the sludge de-watering system, operates and maintains biological and mechanical functions of the aerobic digesters, application of treated sludge to the drying field and conditions sludge for ultimate disposal and/or reuse.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	41,070	30,310	42,496	42,496	83,538

Services & Other Charges	185,817	199,361	170,347	222,547	170,347
Transfers & Reimbursement	10,656	15,298	15,514	15,514	15,514
	237,543	244,969	228,357	280,557	269,399

(402-0964)

Wastewater Disposal - Collection & Pumping**Water & Sewer Fund**

Maintains and repairs lift stations located throughout the city which transport wastewater to the Treatment Plant.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	43,800	25,121	69,620	72,120	31,270
Services & Other Charges	211,912	183,471	208,098	222,748	205,211
Transfers & Reimbursement	3,472	4,366	4,971	4,971	5,051
	259,184	212,959	282,689	299,839	241,532

(402-0971)

Environmental Control - Administration**Water & Sewer Fund**

Administration and Support services plans and coordinates projects within budgeted funds, supervises and gives technical support for enforcement of the EPA mandated industrial pretreatment program, coordinates water and wastewater laboratory testing and ensures laboratory quality control.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	143,115	151,005	151,740	151,390	155,552
Supplies	1,809	1,513	1,650	1,650	1,650
Services & Other Charges	6,773	7,072	9,245	7,745	8,690
	151,696	159,590	162,635	160,785	165,892

Personnel Schedule

ECS Supervisor	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(402-0972)

Environmental Control - Pretreating & Sampling**Water & Sewer Fund**

Pretreatment and sampling performs pretreatment monitoring of industrial discharge, performs sampling for industrial waste surcharge, investigates citizen complaints regarding pollution, inspects businesses and industries for compliance with environmental regulations, performs sampling for wastewater treatment plant permit compliance and monitors streams for pollution and illegal discharges.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	136,599	143,016	145,222	147,215	148,641
Supplies	17,431	11,132	10,943	11,843	11,443
Services & Other Charges	76,615	75,292	97,495	93,685	107,543
Transfers & Reimbursement	2,836	3,566	3,617	3,617	3,617
Capital Outlay	5,077	-	-	-	-
	238,558	233,005	257,277	256,360	271,244

Personnel Schedule

ECS Inspector	2	2	2	2	2
Total Full-Time	2	2	2	2	2

(402-0973)

Environmental Control - Laboratory Services**Water & Sewer Fund**

Laboratory services performs analysis of wastewater samples for treatment plant permit, compliance for treatment plant process control and for industrial waste surcharge, analyzes drinking water for Lewisville and other water suppliers for bacteriological quality, provides the waste treatment plant with process control information and responds to citizen's concerns and questions regarding drinking water quality.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	166,906	181,646	188,865	188,241	194,233
Supplies	48,962	62,632	56,166	60,576	69,423
Services & Other Charges	4,966	3,738	5,540	5,540	6,800
Transfers & Reimbursement	888	1,117	1,133	1,133	841
Capital Outlay	5,678	5,187	-	-	-
	227,400	254,319	251,704	255,490	271,297

Personnel Schedule

Laboratory Technician	3	3	3	3	3
Total Full-Time	3	3	3	3	3

Maintenance & Replacement Fund

(504-0942)

VEHICLE MAINTENANCE**Maintenance & Replacement Fund**

This activity maintains the vehicles and equipment including the planning and implementation of scheduled maintenance. All equipment purchases are also shown in this activity.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	351,535	355,327	366,622	365,047	376,661
Supplies	165,503	156,542	159,373	166,156	164,091
Services & Other Charges	54,000	68,328	50,881	45,673	48,624
Transfers & Reimbursement	1,606	920	933	933	1,928
Capital Outlay	1,400,155	2,292,284	2,669,361	2,918,077	2,925,159
	1,972,800	2,873,402	3,247,170	3,495,886	3,516,463

Personnel Schedule

Internal Services Manager	0.40	0.40	0.40	0.40	0.40
Foreman	1	1	1	1	1
Mechanic	3	3	3	3	3
Service Writer	1	1	1	1	1
Total Full-Time	5.40	5.40	5.40	5.40	5.40

Parks & Leisure Services

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	4,359,792	4,395,477	35,685
<p>\$37,733 savings due to employee turnover, \$76,638 increase in health care costs, \$6878 savings in deferred compensation based on participation, \$1136 savings in longevity, \$3600 savings in car allowance,\$8394 increase due to compensation plan adjustments</p>			
42-SUPPLIES	426,099	452,976	26,877
<p>\$1500 increase in employee education materials, \$1189 increase in irrigation maintenance, \$7000 increase in misc supplies for park maintenance, \$15,612 increase in fuel, \$826 increase in building maintenance supplies,</p>			
43-SERVICES & OTHER CHARGES	1,159,471	1,124,364	(35,107)
<p>\$3500 increase for printing marketing materials, \$5550 increase in library software maintenance, \$1000 increase in mileage reimbursement, \$1166 savings in auto liability, \$1250 savings in training and travel costs, \$3400 increase in licensing and continuing education, \$2200 savings in equipment maintenance agreements, \$8002 savings in water costs, \$32,310 savings in electricity.</p>			
44-TRANSFERS & REIMBURSEMENT	113,615	122,159	8,544
<p>\$13,810 increase in google apps, sharepoint, microsoft office, and camera maintenance, \$5633 savings in computer server replacement payments.</p>			
49-CAPITAL OUTLAY	-	13,000	13,000
<p>Variance is due to shifting book funding from lease purchases to capital purchases.</p>			
 4B Sales Tax Fund	 2011-2012 Budget	 2012-2013 Proposed	 Prop-Budget
41-PERSONAL SERVICES	1,000,989	1,034,280	33,291
<p>\$5161 increase due to compensation adjustments, \$30,947 increase due to aquatic staff pay adjustments, \$32,423 increase in health care costs; \$30,175 savings in temporary salaries in aquatic staffing based on historic expenditures, \$1000 savings in certification pay for lifeguards.</p>			
42-SUPPLIES	170,658	220,768	50,110
<p>\$15,000 increase to oversee soccer fields, \$5000 increase in fuel costs, \$28,385 increase due to computer lab upgrade</p>			
43-SERVICES & OTHER CHARGES	637,703	747,451	109,748
<p>\$117,679 increase in electricity for Toyota of Lewisville Railroad Park and the aquatic facilities, \$6840 savings in custodial cleaning, \$1100 savings in printing.</p>			
4391-PRIZES AND AWARDS	1,030	1,330	300
44-TRANSFERS & REIMBURSEMENT	42,128	42,626	498
<p>Increase due to sharepoint and google apps allocations.</p>			
49-CAPITAL OUTLAY	140,393	188,259	47,866
<p>Purchase of Topdresser and Aerator in FY 2012-13.</p>			

Parks & Leisure Services

General Fund

(101-1011)

ADMIN & GENERAL SUPPORT

General Fund

Directs, manages and administers the City's leisure services programs, coordinates the budget and establishes and oversees policy implementation. Administration interfaces with civic organizations and City boards and committees, focusing on park maintenance and planning, recreation services and capital improvements.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	256,881	268,621	277,576	259,157	283,043
Supplies	8,209	6,682	9,200	8,150	9,050
Services & Other Charges	18,195	17,687	16,301	15,491	20,157
Transfers & Reimbursement	841	-	-	-	13,810
Total	284,126	292,990	303,077	282,798	326,060

Personnel Schedule

Director of Parks & Leisure Services	1	1	1	1	1
Aquatics Supervisor	0.50	0.50	0.50	0.50	0.50
Secretary	2	2	2	2	2
Total Full-Time	3.50	3.50	3.50	3.50	3.50

(101-1021)

Library Administration

General Fund

Coordinates and supervises overall activities of the Library Division; provides for workshop attendance and other continuing education for staff members; meets with other librarians on a local and state level to exchange ideas and plan future roles for the library in the community; supervises selection and acquisition of library materials; coordinates the budget; provides staffing functions and assesses the financial needs of the library. Costs associated with the expanded library funded through the 4B sales tax are accounted for in 740-1022.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	182,237	186,627	192,671	192,095	196,968
Services & Other Charges	49,923	51,035	51,638	53,485	57,138
Total	232,161	237,662	244,309	245,580	254,106

Personnel Schedule

Library Manager	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(101-1022)

MAIN LIBRARY

General Fund

The library interacts with the community by providing library and referral information and internet accessibility for research purposes. Library staff charge and discharge materials for patrons, shelve materials, provide reference assistance to patrons, prepare new materials, provide activities and programs for the community and produce exhibits, displays, bibliographies, posters, signs and bulletin boards for special events and to encourage use of the library services.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	924,206	875,318	924,227	923,962	945,774
Supplies	29,064	41,997	49,456	50,508	57,756

Services & Other Charges	142,200	157,519	128,688	115,133	116,723
Transfers & Reimbursement	5,998	8,131	5,633	5,633	-
Capital Outlay	36,425	5,637	-	16,047	13,000
	1,137,893	1,088,602	1,108,004	1,111,283	1,133,253

Personnel Schedule

Library Services Supervisor	2	2	2	2	2
Librarian	4	4	4	4	4
Accounts Supervisor	1	1	1	1	1
Library Technician	3	3	3	3	3
Library Assistant	2	2	2	2	2
Total Full-Time	12	12	12	12	12

Librarian - Part Time	0.12	0.12	0.12	0.12	0.12
Library Technician II	0.75	0.75	0.75	0.75	0.75
Library Technician I	1.50	1.50	1.50	1.50	1.50
Library Assistant II	3.67	3.67	3.67	3.67	3.67
Library Assistant I	2.78	2.78	2.78	2.78	2.78
Total Part-Time	8.82	8.82	8.82	8.82	8.82

(101-1031)

Recreation Services Administration

General Fund

Works to meet citizen's recreational needs by providing high quality and innovative programs and events. Recreation administers and conducts a variety of year-round recreational activities, utilizing various parks, library and other facilities. Hedrick House and other rental facilities are maintained by the City for citizen's use for special functions such as weddings, club meetings and various City meetings and workshops.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	123,799	156,527	131,755	88,425	96,440
Supplies	335	-	900	900	1,500
Services & Other Charges	11,939	11,594	12,904	12,904	13,050
	136,074	168,121	145,559	102,229	110,990

Personnel Schedule

Recreation Manager	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(101-1032)

Civic Circle Recreation Programs

General Fund

The Herring Recreation Center is maintained by staff who take reservations for citizen use of facilities and organize and implement recreation classes, volleyball and basketball leagues, North Central Texas College Day classes and special events. The facility provides 30,000 square feet, housing classrooms, racquetball courts, two gymnasiums, game area and exercise room.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	219,943	201,558	247,447	226,960	253,366
Supplies	1,155	241	2,000	2,500	2,526
Services & Other Charges	60,161	60,257	66,042	71,997	64,705
Transfers & Reimbursement	-	-	-	-	250

	281,259	262,055	315,489	301,457	320,847
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Personnel Schedule

Recreation Center Supervisor	1	1	1	1	1
Recreation Specialist	2	2	2	2	2
Total Full-Time	3	3	3	3	3

Senior Recreation Aide	0.08	0.08	0.08	0.08	0.08
Recreation Aide	0.41	0.41	0.41	0.41	0.41
Recreation Leader	2.43	2.43	2.43	2.43	2.43
Total Part-Time	2.92	2.92	2.92	2.92	2.92

(101-1033)

ATHLETIC PROGRAMS

General Fund

Athletic Programs provide athletic supervision to organize and administer adult sports programs and youth basketball. Programs offered year-round include: softball, volleyball, summer track, basketball, special events and tournaments.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	90,962	92,049	98,123	117,553	71,250
Services & Other Charges	450	450	450	1,450	1,450
	91,412	92,499	98,573	119,003	72,700

Personnel Schedule

Athletic Supervisor	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(101-1037)

SENIOR CENTER PROGRAMS

General Fund

The Senior Center is maintained by staff who organize and implement activities for senior adults.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	191,319	199,187	203,784	203,378	209,024
Supplies	5,622	4,244	6,556	5,556	6,306
Services & Other Charges	48,344	52,114	51,439	51,203	48,555
Transfers & Reimbursement	3,486	3,544	3,544	3,544	3,661
	248,771	259,088	265,323	263,681	267,546

Personnel Schedule

Senior Center Supervisor	1	1	1	1	1
Recreation Specialist	2	2	2	2	2
Total Full-Time	3	3	3	3	3

Recreation Leader	1.40	1.40	1.40	1.40	1.40
Total Part-Time	1.40	1.40	1.40	1.40	1.40

Memorial Park Recreation Center**General Fund**

The Memorial Park Recreation Center is a 30,000 square foot facility available to the public for recreation activities, athletic leagues, day classes and special events housing classrooms, racquetball courts, two gymnasiums, game areas and an exercise room.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	251,095	229,768	225,082	221,635	229,435
Supplies	1,111	596	1,250	1,250	1,500
Services & Other Charges	45,368	47,873	51,917	50,163	45,133
	297,575	278,237	278,249	273,048	276,068

Personnel Schedule

Recreation Center Supervisor	1	1	1	1	1
Recreation Specialist	2	2	2	2	2
Total Full-Time	3	3	3	3	3
Recreation Leader	1.86	1.86	1.86	1.86	1.86
Total Part-Time	1.86	1.86	1.86	1.86	1.86

Parks R.O.W. Administration**General Fund**

Parks and Right-of-Way (ROW) Administration and General Support supervises overall operation and maintenance of the Parks Division, establishes goals for efficiency in accomplishing tasks, prepares and executes budgets and coordinates personnel.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	333,344	319,709	350,047	358,945	366,460
Supplies	187,844	218,828	189,037	189,137	206,649
Services & Other Charges	41,472	27,435	28,878	30,926	30,669
Transfers & Reimbursement	95,848	98,860	104,438	104,438	104,438
Capital Outlay	-	-	-	4,234	-
	658,508	664,832	672,400	687,680	708,216

Personnel Schedule

Parks Manager	1	1	1	1	1
Operations Supervisor	1	1	1	1	1
Foreman	2	2	2	2	2
Total Full-Time	4	4	4	4	4

Parks - Lake Park Operations**General Fund**

Lake Park operations maintains campgrounds and day areas for safe public use.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	277,949	274,913	273,161	272,716	279,716
Supplies	14,831	26,258	26,800	26,700	26,700
Services & Other Charges	121,233	121,540	127,648	127,606	120,759
	414,014	422,710	427,609	427,022	427,175

Personnel Schedule

Crewleader	1	1	1	1	1
Park Supervisor	1	1	1	1	1
Maintenance Worker	2	2	2	2	2
Total Full-Time	4	4	4	4	4

Campground Attendant	1.77	1.77	1.77	1.77	1.77
Park Attendant	2.32	2.32	2.32	2.32	2.32
Total Part-Time	4.09	4.09	4.09	4.09	4.09

(101-1043)

PARKS - PARK MAINTENANCE**General Fund**

Parks and Right-of-Way (ROW) maintains public parks, street ROWs, grounds for City buildings and beautification areas. Park Maintenance also maintains various City facilities, works on special projects and does minor construction and equipment installation.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,049,355	1,101,424	1,150,646	1,113,694	1,170,292
Supplies	62,693	95,338	90,050	90,139	90,139
Services & Other Charges	510,083	476,765	464,970	476,047	459,186
Capital Outlay	-	11,265	-	-	-
	1,622,131	1,684,792	1,705,666	1,679,880	1,719,617

Personnel Schedule

Crewleader	8	8	8	8	8
Chemical Applicator	5	5	5	5	5
Maintenance Worker	8.50	8.50	8.50	8.50	8.50
Total Full-Time	21.50	21.50	21.50	21.50	21.50

(101-1044)

Parks - Athletic Fields Maintenance**General Fund**

This activity is responsible for athletic fields used for department organized leagues and co-sponsored youth leagues.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	213,814	249,238	285,273	284,631	293,709
Supplies	32,743	44,938	50,850	50,850	50,850
Services & Other Charges	148,236	158,732	158,596	163,200	146,839
	394,793	452,908	494,719	498,681	491,398

Personnel Schedule

Crewleader	1	1	1	1	1
Maintenance Worker	5	5	5	5	5
Total Full-Time	6	6	6	6	6

Recreation Activity Fund

(210-1000)

PARKS - PARK MAINTENANCE

Recreation Activity Fund

This funding was setup to track expenditures for the point-of-sale module for RecTrac.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	-	-	10,000
	-	-	-	-	10,000

(210-1022)

MAIN LIBRARY

Recreation Activity Fund

This activity accounts for expenses related to library donations.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	1,200	-	1,200
	-	-	1,200	-	1,200

(210-1035)

ATHLETICS

Recreation Activity Fund

The athletics activity of the Recreation Activity Fund accounts for expenses incurred for the sponsorship and administration of a variety of adult athletic leagues. Such expenses include payments to umpires and officials, organizational memberships and game supplies.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	16,969	15,215	15,623	15,623	18,261
Supplies	11,073	12,812	10,250	7,050	9,050
Services & Other Charges	28,885	38,688	54,875	24,175	33,500
	56,927	66,716	80,748	46,848	60,811

Personnel Schedule

Scorekeeper	0.57	0.57	0.57	0.57	0.57
Swim Coach	0.63	0.63	0.63	0.63	0.63
Total Part-Time	1.20	1.20	1.20	1.20	1.20

(210-1036)

RECREATION PROGRAMS

Recreation Activity Fund

The recreation activity of the Recreation Activity Fund accounts for expenses incurred for the sponsorship and administration of a variety of adult and youth classes. Such expenses include payments to the instructors, production of the class schedule magazine and supplies related to class participation.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	29,796	26,419	29,220	27,392	28,406
Supplies	51,291	73,895	66,480	66,130	69,552
Services & Other Charges	225,987	176,520	223,827	202,400	209,150
Capital Outlay	6,830	-	-	-	-
	313,904	276,834	319,527	295,922	307,108

Personnel Schedule

Bus Driver	0.19	0.19	0.19	0.19	0.19
Total Part-Time	0.19	0.19	0.19	0.19	0.19

(210-1043)

PARKS - PARK MAINTENANCE**Recreation Activity Fund**

This activity tracks expenditures related to the Toyota of Lewisville Railroad Park sponsorship.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Transfers & Reimbursement	-	-	-	-	116,500
	-	-	-	-	116,500

Grant Fund

(279-1022)

Grants - Loan Star Library**Loan Star Library Grant**

This activity accounts for the expenditure of office supplies and computer software expenditures funded through a Texas State Library Lone Star Grant.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	22,556	10,118	-	-	-
Services & Other Charges	7,078	7,431	-	6,620	-
Capital Outlay	-	6,588	-	-	-
	29,634	24,137	-	6,620	-

Waters Ridge PID Fund

(217-1011)

ADMIN & GENERAL SUPPORT**Waters Ridge PID Fund**

This activity accounts for mowing expenses related to the PID.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	-	-	15,000	15,000	15,000
	-	-	15,000	15,000	15,000

4B Sales Tax Fund

(740-1022)

MAIN LIBRARY**4B Sales Tax Fund**

This activity accounts for library materials including books and audio/visual materials funded through the 4B Sales Tax for Parks and Libraries.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	23,084	9,061	10,300	10,300	38,785
Services & Other Charges	299,063	290,078	345,186	340,828	337,320

Capital Outlay	7,113	145,473	140,393	144,486	140,393
	329,260	444,613	495,879	495,614	516,498

(740-1034)

SWIMMING POOL OPERATIONS**4B Sales Tax Fund**

This activity operates and staffs two aquatic facilities and offers public swimming, swim team workout, swim meets, learn-to-swim lessons and special events. The aquatic facilities are open for 13 weeks during the summer.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	241,798	243,484	292,169	277,725	292,047
Supplies	56,680	51,533	57,875	57,875	59,500
Services & Other Charges	90,248	56,866	86,605	152,557	151,958
	388,726	351,884	436,649	488,157	503,505

Personnel Schedule

Aquatics Supervisor	0.50	0.50	0.50	0.50	0.50
Maintenance Worker	0.50	0.50	0.50	0.50	0.50
Total Full-Time	1	1	1	1	1

Pool Manager	0.59	0.59	0.59	0.59	0.59
Assistant Pool Manager	0.46	0.46	0.46	0.46	0.46
Lifeguard	12.88	12.88	12.88	12.88	12.88
Cashier	0.49	0.49	0.49	0.49	0.49
Total Part-Time	14.42	14.42	14.42	14.42	14.42

(740-1043)

PARKS - PARK MAINTENANCE**4B Sales Tax Fund**

This activity accounts for expenses related to the athletic field maintenance.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	179,377	184,702	230,621	223,549	235,823
Supplies	2,410	2,914	2,513	2,513	2,513
Services & Other Charges	2,966	2,275	4,273	4,273	2,725
Transfers & Reimbursement	8,478	9,039	9,039	9,039	9,039
	193,231	198,930	246,446	239,374	250,100

Personnel Schedule

Crewleader	1	1	1	1	1
Maintenance Worker	4	4	4	4	4
Total Full-Time	5	5	5	5	5

(740-1045)

RAILROAD PARK OPERATIONS**4B Sales Tax Fund**

This activity accounts for expenditures for the maintenance of Railroad Park.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	357,482	366,557	478,199	474,223	506,410

Supplies	82,236	86,603	99,970	99,970	119,970
Services & Other Charges	159,865	214,003	201,639	215,396	255,448
Transfers & Reimbursement	54,432	33,089	33,089	33,089	33,587
Capital Outlay	-	-	-	-	47,866
	654,016	700,251	812,897	822,678	963,281

Personnel Schedule

Crewleader	2	2	2	2	2
Chemical Applicator	1	1	1	1	1
Maintenance Worker	5	8	8	8	8
Total Full-Time	8	11	11	11	11

Park Ranger	1	1	1	1	1
Total Part-Time	1	1	1	1	1

Community Development

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	4,243,618	4,206,071	(37,547)
<p>\$52,234 increase in health costs based on increased employer contribution per employee; \$18,521 compensation plan increase; \$101,069 reduction in FT salary accounts due to removal of an Engineering Technician position and employee turnover creating entry level salaries, also resulting in related account decreases including \$1,588 decrease in Longevity, \$517 decrease in Life Insurance, \$1,309 decrease in Medicare, \$900 decrease in Workers Compensation, \$50 decrease in Unemployment, \$202 decrease in Disability Insurance, \$1,011 decrease in Deferred Compensation and \$5,256 decrease in TMRS; \$3,600 increase in car allowance for Traffic Engineer position</p>			
42-SUPPLIES	184,998	196,963	11,965
<p>\$7,305 increase in Animal Shelter operations supplies for Pet Point software and microchips; \$13,500 increase in various division fuel accounts based on usage history; \$4,411 decrease in Internal Vehicle Maintenance; \$3,925 decrease in education materials due to upgrade of Food Handlers course material in FY 11/12; \$504 reduction in various operation accounts</p>			
43-SERVICES & OTHER CHARGES	410,732	433,128	22,396
<p>\$2,016 decrease in division vendor motor vehicle accounts; \$20,000 utility funding for Animal Shelter re-allocated from Electricity to LP Gas account; \$2,900 increase for Pet Point maintenance cost; \$2,732 reduction in telephone costs; \$4,500 increase for additional copy machine for Animal Shelter</p>			
44-TRANSFERS & REIMBURSEMENT	50,800	64,806	14,006
<p>\$1,700 increase for cost of camera; \$11,370 increase for Google Aps, Sharepoint and Microsoft Office; \$936 increase for vehicle lease cost</p>			
Water & Sewer Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	99,445	101,264	1,819
<p>\$1,120 increase in health costs based on increased employer contribution per employee; \$103 increase in TMRS; \$516 increase due to salary adjustments; A total of \$80 increase in longevity, life insurance, Medicare, disability insurance and deferred compensation</p>			
42-SUPPLIES	200	200	-
43-SERVICES & OTHER CHARGES	2,623	2,575	(48)
<p>\$48 reduction in employee liability cost</p>			
44-TRANSFERS & REIMBURSEMENT	-	514	514
<p>\$215 increase for Microsoft Office, Share Point \$240 and Google Aps \$56</p>			

Community Development

General Fund

(101-1111)

ADMINISTRATION

General Fund

Community Development Administration manages and supervises the operations of Planning/Community Services, Engineering, Building Inspections, Fire Prevention and Health and Code Enforcement. The Department formulates, implements and interprets policies for the Department. Routine updating of City ordinances and their uniform City enforcement also falls under the jurisdiction of Community Development Administration.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	235,535	241,717	249,001	248,035	253,308
Supplies	2,372	3,616	4,823	4,823	4,823
Services & Other Charges	26,249	26,993	27,686	24,844	24,654
Transfers & Reimbursement	-	-	-	-	12,220
	264,156	272,327	281,510	277,702	295,005

Personnel Schedule

Director of Comm. Development	1	1	1	1	1
Administrative Secretary	1	1	1	1	1
Total Full-Time	2	2	2	2	2

(101-1131)

ENGINEERING

General Fund

This activity is responsible for the review of private development plats and plans, update of City maps and overall engineering administration.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	820,849	745,582	861,538	829,516	751,190
Supplies	7,166	6,981	8,320	7,820	7,820
Services & Other Charges	110,017	112,577	116,354	114,854	117,929
	938,032	865,141	986,212	952,190	876,939

Personnel Schedule

City Engineer	1	1	1	1	1
Assistant Traffic Engineer	1	1	1	1	1
Civil Engineer	1	1	1	1	1
Assistant City Engineer	1	1	1	1	1
Traffic Engineer	1	1	1	1	1
Engineer Technician	1	1	1	1	-
CAD Operator	2	2	2	2	2
Secretary	1	1	1	1	1
Total Full-Time	9	9	9	9	8

Engineering - Public Construction Inspection**General Fund**

This activity provides inspection service to each project site on a daily basis as construction dictates.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	495,998	385,615	416,242	416,206	426,340
Supplies	11,007	15,074	14,667	16,667	17,167
Services & Other Charges	11,356	6,287	6,875	6,875	6,375
Transfers & Reimbursement	11,373	9,756	9,895	9,895	10,077
	529,734	416,732	447,679	449,643	459,959

Personnel Schedule

Chief Construction Inspector	1	1	1	1	1
Utility Franchise Inspector	1	1	1	1	1
Construction Inspector	4	4	4	4	4
Total Full-Time	6	6	6	6	6

Building Inspection - Administration**General Fund**

Supervises and plans daily and long-term operations, monitors division operations costs and inspection operations.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	120,890	123,242	127,406	126,988	129,672
Supplies	2,796	4,413	4,614	4,614	4,610
Services & Other Charges	32,305	4,566	5,068	6,568	5,068
	155,990	132,221	137,088	138,170	139,350

Personnel Schedule

Building Official	1	1	1	1	1
Total Full-Time	1	1	1	1	1

Building Inspection - Plan Check/Records/Permits**General Fund**

Reviews construction plans, maintains division records and issues permits.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	147,918	122,286	121,572	120,363	124,956
Services & Other Charges	14,060	13,972	22,657	22,657	36,192
	161,978	136,258	144,229	143,020	161,148

Personnel Schedule

Plans Examiner	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	2	2	2	2	2

Building Inspection - Private Construction Inspection**General Fund**

Performs on-site inspections during construction to assure compliance with building, electrical, plumbing, mechanical and all other related codes and ordinances.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	352,041	358,966	381,727	352,728	373,632
Supplies	5,645	7,757	8,652	6,652	8,652
Services & Other Charges	14,156	11,587	21,818	21,818	21,318
Transfers & Reimbursement	8,383	6,931	7,029	7,029	7,158
	380,225	385,240	419,226	388,227	410,760

Personnel Schedule

Chief Building Inspector	1	1	1	1	1
Building Inspector	4	4	4	4	4
Total Full-Time	5	5	5	5	5

FIRE PREVENTION**General Fund**

Fire Prevention participates in plan reviews, code inspections, construction inspections, permit issuance and data processing activities to ensure local, state and federal Fire Code compliance.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	490,617	503,899	521,179	518,815	533,551
Supplies	17,311	19,769	19,291	21,889	21,791
Services & Other Charges	24,349	18,342	19,475	20,675	19,090
Transfers & Reimbursement	11,792	10,367	10,513	10,513	10,707
	544,069	552,376	570,458	571,892	585,139

Personnel Schedule

Fire Marshal	1	1	1	1	1
Fire Inspector	6	6	6	6	6
Total Full-Time	7	7	7	7	7

Health & Code - Administration**General Fund**

This activity is responsible for implementation of all health and code programs, program direction to meet mission and objectives, training, record keeping and supervision of daily field operations.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	193,729	214,888	223,582	216,637	224,932
Supplies	12,136	12,376	13,250	13,250	13,250
Services & Other Charges	2,306	1,850	3,050	3,050	3,050
	208,172	229,114	239,882	232,937	241,232

Personnel Schedule

Health and Code Manager	1	1	1	1	1
Secretary	2	2	2	2	2
Total Full-Time	3	3	3	3	3

(101-1162)

Health & Code - Inspections & Permits**General Fund**

This activity is responsible for the inspection of food service establishments, swimming pools and industrial waste haulers.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	307,692	299,227	310,563	310,838	319,922
Supplies	6,869	7,691	12,490	12,490	8,565
Services & Other Charges	11,657	9,756	11,105	9,605	15,605
Transfers & Reimbursement	9,812	4,642	4,708	4,708	4,795
	336,031	321,315	338,866	337,641	348,887

Personnel Schedule

Chief Sanitarian	1	1	1	1	1
Sanitarian	3	3	3	3	3
Total Full-Time	4	4	4	4	4

(101-1163)

Health & Code - Zoning & Code Inspections**General Fund**

This activity is responsible for the enforcement of health-related ordinances.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	401,450	405,775	417,958	419,058	430,336
Supplies	12,219	16,880	15,671	16,671	17,671
Services & Other Charges	33,036	28,978	32,288	31,288	32,096
Transfers & Reimbursement	7,858	7,989	8,102	8,102	8,251
	454,563	459,621	474,019	475,119	488,354

Personnel Schedule

Chief Code Enforcement Officer	1	1	1	1	1
Code Enforcement Officer	5	5	5	5	5
Total Full-Time	6	6	6	6	6

(101-1164)

Health & Code - Animal Control**General Fund**

This activity is responsible for the enforcement of animal-related ordinances.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	434,703	449,341	463,976	481,694	484,718
Supplies	54,797	66,468	62,251	68,751	64,340
Services & Other Charges	23,271	23,157	28,375	28,375	27,875
Transfers & Reimbursement	10,235	10,406	10,553	10,553	11,598

	523,006	549,371	565,155	589,373	588,531
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Personnel Schedule

Animal Control Supervisor	1	1	1	1	1
Animal Control Field Supervisor	1	1	1	1	1
Animal Control Officer	6	6	6	6	6
Total Full-Time	8	8	8	8	8

(101-1165)

Health & Code - Animal Shelter **General Fund**

This activity is responsible for processing animal registration in compliance with State regulations and humanely housing animals when needed.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	98,534	97,292	148,874	132,495	153,514
Supplies	19,550	17,514	20,969	20,969	28,274
Services & Other Charges	34,796	41,412	115,981	120,481	123,876
	152,879	156,218	285,824	273,945	305,664

Personnel Schedule

Shelter Clerk	1	1	1	1	1
Kennel/Shelter Attendant	1	2	2	2	2
Total Full-Time	2	3	3	3	3

Grant Fund

(290-1121)

CDBG - Administration **GRANTS- COMM DEV GRANTS**

This activity was moved to the Economic Development and Planning Department (15) in FY 09-10.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	3,172	-	-	-
Capital Outlay	-	82,440	-	-	-
	-	85,612	-	-	-

(298-1101)

PETFINDER.COM **GRANT FUND**

This activity tracks Animal Control grant expenditures related to Petfinder.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	184	906	-	-	-
	184	906	-	-	-

ARRA-EECBG 913K**GRANT FUND**

Federal Energy Efficiency and Conservation Block Grant program for upgrading 229 lighting fixtures throughout the City and providing traffic signal improvements at 31 locations.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Construction In Progress	188,044	419,559	-	-	-
	188,044	419,559	-	-	-

CRIME CONT/PREV DISTRICT**Building Inspections****CRIME CONT/PREV DISTRICT**

Performs on-site inspections to assure compliance with building, electrical, plumbing, mechanical and all other related codes and ordinances.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	101,751	59,670
Supplies	-	-	-	27,431	3,570
Services & Other Charges	-	-	-	113	2,150
Transfers & Reimbursement	-	-	-	-	1,910
	-	-	-	129,295	67,300

Personnel Schedule

Building Inspector	-	-	-	1	1
Total Full-Time	-	-	-	1	1

H&C-ZONING & CODE INSPEC.**CRIME CONT/PREV DISTRICT**

This activity is responsible for the enforcement of health-related ordinances.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	62,450	113,719
Supplies	-	-	-	54,862	7,140
Services & Other Charges	-	-	-	225	4,300
Transfers & Reimbursement	-	-	-	-	3,819
	-	-	-	117,537	128,978

Personnel Schedule

Code Inspector	-	-	-	2	2
Total Full-Time	-	-	-	2	2

Water & Sewer Fund

(402-1131)

ENGINEERING

Water & Sewer Fund

This activity provides for a Civil Engineer position to assist in engineering and review of utility capital projects and funds for mapping.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	93,944	100,216	99,445	99,112	101,264
Supplies	179	104	200	200	200
Services & Other Charges	2,368	1,757	2,623	2,623	2,575
Transfers & Reimbursement	-	-	-	-	514
	96,490	102,077	102,268	101,935	104,553

Personnel Schedule

Civil Engineer	1	1	1	1	1
Total Full-Time	1	1	1	1	1

Finance Department

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	857,231	849,047	(8,184)
<p>\$3585 increase due to compensation plan adjustments; \$19,185 reduction due to transferring of part time position to Water Sewer fund; \$11,200 increase in health insurance due to increased employer contribution; \$318 reduction in medicare cost; \$28 reduction in life insurance and disability insurance; \$1,447 reduction in deferred compensation due to participation; \$499 reduction in TMRS due to transferring position</p>			
42-SUPPLIES	18,939	18,037	(902)
<p>\$977 decrease in office supplies due to the use of laserfiche; \$75 increase in postage cost</p>			
43-SERVICES & OTHER CHARGES	396,058	409,629	13,571
<p>\$280 reduction in dues and memberships due to the removal of CPA on staff; \$12,600 increase in special services account for armored courier services for two City locations; \$702 increase for audit/tax service; \$150 reduction in printing due to CAFR availability online; \$1,621 increase in software/retainer accounts due to a 3% increase in HTE costs; \$777 reduction in appraisal district services costs; \$145 reduction in telephone costs</p>			
44-TRANSFERS & REIMBURSEMENT	1,682	3,123	1,441
<p>\$1,682 reduction due to removal of computer replacement funding; \$3,123 increase for Microsoft Office \$1,190, Share Point \$1,317, and Google Apps \$616</p>			
Water & Sewer Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	660,092	689,599	29,507
<p>\$1,381 increase in full time salary due to compensation plan; \$17,000 increase in part time salary due to transfer of position from General Fund; \$240 increase in longevity; \$11,200 increase in health insurance due to increased employer contribution; \$17 increase in life insurance and disability insurance; \$344 increase in medicare cost; \$1,004 reduction in deferred compensation; \$329 increase in TMRS</p>			
42-SUPPLIES	93,035	93,735	700
<p>\$200 reduction in office supplies due to increase usage of laserfiche; \$900 increase in postage</p>			
43-SERVICES & OTHER CHARGES	217,323	181,689	(35,634)
<p>\$35 increase for dues and memberships based on actual membership costs; \$3,600 increase in special services account for STW logins for updates; \$4,200 increase in special services for armored courier services; \$378 increase for audit/tax service; \$44,500 decrease in credit card fees based on current agreement; \$600 increase in contract obligation for 3% increase in bill print contract; \$64 reduction in telephone costs;</p>			
44-TRANSFERS & REIMBURSEMENT	-	2,839	2,839
<p>\$1,082 increase for Microsoft Office; \$1,197 increase for Share Point; \$560 increase for Google Apps</p>			

Finance Department

General Fund

(101-1211)

ADMINISTRATION

General Fund

To supervise operations of the Department to ensure the completion of department goals and objectives that include the preparations of accurate, timely financial reports, annual updating of the Long Range Financial Plan, annual Cost of Service Rate Review and conducting an internal audit function.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	425,615	429,965	449,243	447,294	442,077
Supplies	2,145	1,831	2,400	2,400	2,400
Services & Other Charges	10,526	9,452	11,615	10,610	11,484
Transfers & Reimbursement	1,121	1,682	1,682	1,682	3,123
Total	439,407	442,930	464,940	461,986	459,084

Personnel Schedule

Director of Finance	1	1	1	1	1
Accounting & Audit Manager	1	1	1	1	1
Internal Auditor	1	1	1	1	1
Finance Technician	1	1	1	1	1
Total Full-Time	4	4	4	4	4

PT Executive Secretary	0.50	0.50	0.50	0.50	0.50
Total Part-Time	0.50	0.50	0.50	0.50	0.50

(101-1225)

Treasury & Collections - Taxes & Billing

General Fund

Contracts with Denton County for both property appraisal and ad valorem tax billing and collection services and internally processes and bills miscellaneous accounts receivable and alarm billing.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	44,524	46,998	47,886	47,701	49,336
Supplies	2,774	2,526	3,725	3,550	3,550
Services & Other Charges	284,503	282,952	281,400	279,280	293,523
Total	331,801	332,477	333,011	330,531	346,409

Personnel Schedule

Billing Clerk	1	1	1	1	1
Total Full-Time	1	1	1	1	1

PURCHASING**General Fund**

This activity manages, plans and coordinates the City's overall supplies and service needs from a purchase and delivery standpoint while adhering to public purchasing laws and regulations.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	167,432	170,021	175,722	175,276	179,512
Supplies	988	336	1,020	650	650
Services & Other Charges	17,527	17,166	18,550	18,511	18,878
	185,947	187,523	195,292	194,437	199,040

Personnel Schedule

Purchasing Manager	1	1	1	1	1
Buyer	1	1	1	1	1
Total Full-Time	2	2	2	2	2

ACCOUNTING**General Fund**

To ensure accuracy and timeliness in the recording and reporting of financial transactions in the City's accounting system and to annually prepare general purpose financial statements that meet the requirements for the Certificate of Achievement in Financial Reporting Award.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	178,675	179,047	184,380	179,519	178,122
Supplies	9,625	9,977	11,794	10,870	11,437
Services & Other Charges	66,324	106,727	84,493	83,809	85,744
	254,623	295,751	280,667	274,198	275,303

Personnel Schedule

Accountant	1	1	1	1	1
Accounting Technician	1	1	1	1	1
Accounts Payable Clerk	1	1	1	1	1
Total Full-Time	3	3	3	3	3

Water & Sewer Fund**ADMINISTRATION****Water & Sewer Fund**

This activity supervises the utility billing and customer service functions for the City's water and sewer service, supervises the miscellaneous accounts receivable functions and provides staffing for the investment function of City funds.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	133,091	136,969	140,445	139,958	158,483
Supplies	248	76	250	200	250
Services & Other Charges	9,863	4,698	6,057	5,973	6,110
Transfers & Reimbursement	-	-	-	-	2,839
	143,202	141,743	146,752	146,131	167,682

Personnel Schedule

Fiscal Services Manager	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(402-1222)

Treasury & Collections - Customer Service**Water & Sewer Fund**

To maintain customer accounts on a current basis involving accurate and timely billings, timely updates of accounts to reflect payments or adjustment, schedule work orders related to customer service and provides general information and individual account information to requesting customers.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	219,857	218,504	228,740	228,645	235,754
Supplies	116,531	93,788	90,800	90,752	91,700
Services & Other Charges	39,879	31,105	30,465	34,116	34,665
	376,267	343,398	350,005	353,513	362,119

Personnel Schedule

Customer Service Supervisor	1	1	1	1	1
Billing Clerk	2	2	2	2	2
Finance Technician	1	1	1	1	1
Total Full-Time	4	4	4	4	4

(402-1224)

Treasury & Collections - Cashiering**Water & Sewer Fund**

To receive and record payments of utility bills as well as other City receipts and provide customer account information to the public.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	84,195	88,343	91,342	86,905	91,625
Supplies	870	563	1,135	885	1,135
Services & Other Charges	900	136,522	145,650	115,650	105,350
	85,965	225,428	238,127	203,440	198,110

Personnel Schedule

Cashier	2	2	2	2	2
Total Full-Time	2	2	2	2	2

(402-1232)

Purchasing**Water & Sewer Fund**

This activity manages, plans and coordinates the City's overall supplies and service needs and a purchase and delivery standpoint while adhering to public purchasing laws and regulations.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	56,890	57,809	59,789	59,703	61,578
Supplies	138	193	500	300	300
Services & Other Charges	6,919	7,389	7,603	7,603	7,638

	63,947	65,391	67,892	67,606	69,516
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Personnel Schedule

Buyer	1	1	1	1	1
Total Full-Time	1	1	1	1	1

(402-1242)

ACCOUNTING

Water & Sewer Fund

To process vendor invoices and other payment requests to ensure accurate and timely disbursement of funds within adopted policies and procedures for expenditure control.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	136,166	133,526	139,776	134,925	142,159
Supplies	208	246	350	300	350
Services & Other Charges	14,850	27,061	27,548	27,548	27,926
	151,224	160,833	167,674	162,773	170,435

Personnel Schedule

Accountant	1	1	1	1	1
Accounts Payable Clerk	1	1	1	1	1
Total Full-Time	2	2	2	2	2

Human Resources

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	591,323	598,846	7,523
Increase in full time regular salary \$2,775 and TMRS \$462 due to compensation plan; \$388 reduction in longevity due to employee turnover; \$7,840 increase in health insurance due to increased employer contribution; \$3,174 reduction in deferred compensation due to employee participation			
42-SUPPLIES	16,177	18,277	2,100
\$1,500 increase in office supplies based on usage history; \$600 in fuel due to ADA Compliance Specialist pool vehicle usage			
43-SERVICES & OTHER CHARGES	100,367	91,274	(9,093)
\$475 increase in auto liability for City vehicle use by ADA Compliance Specialist; \$360 reduction for dues and memberships based on actual cost; \$180 reduction in subscriptions cost; \$350 reduction due to eliminating mileage reimbursement; \$300 reduction in special services; \$3,927 reduction due to in-house oral drug testing; \$4,689 reduction in consultant fees for training instructors, videos, etc.; \$238 reduction in telephone costs			
44-TRANSFERS & REIMBURSEMENT	2,943	1,988	(955)
\$2,943 reduction due to removal of computer server replacement funding; \$1,988 increase due to Microsoft Office \$758, Share Point \$838 and Google Apps \$392			
Self Insurance Risk Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	519,000	499,000	(20,000)
\$15,000 reduction in workers compensation due to reduced TPA expenses; \$5,000 reduction in unemployment compensation expenses			
43-SERVICES & OTHER CHARGES	658,800	552,182	(106,618)
\$4,000 reduction in automobile liability costs, \$2,000 reduction in property casualty costs; \$800 reduction for travel and professional development; \$18 reduction in subscriptions cost; \$5,000 reduction in special services account for the safety incentive program; \$7,000 reduction in consultant fees for risk consulting services; \$99,800 reduction in contract obligation account for claim liabilities (transferred to General Fund non-departmental)			
47-CLAIM PAYMENTS	410,000	401,500	(8,500)
\$8,500 reduction in claim payments			

Health Ins. Trust Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	425,000	366,435	(58,565)
\$58,565 reduction for health/dental TPA			
43-SERVICES & OTHER CHARGES	7,380,226	7,377,951	(2,275)
\$2,000 reduction in dues and memberships account; \$273,329 reduction in health claims paid; \$12,855 increase for prescription services; \$113,939 increase in health/dental reinsurance; \$13,000 reduction in wellness/health fair costs; \$180,000 increase in GAP Insurance and Compass premiums; \$260 increase in health trust audit cost; \$10,000 reduction for GASB actuary;			
44-TRANSFERS & REIMBURSEMENT	359,300	366,600	7,300
\$7,300 increase in transfers out to the OPEB Fund.			

OPEB Liability Trust Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
47-Health Claims	302,500	368,800	66,300
\$66,300 increase in net retiree benefit costs.			
4710-Net Retiree Benefit Costs	302,500	368,800	66,300

Human Resources

General Fund

(101-1311)

ADMINISTRATION

General Fund

Human Resources (HR) includes administration, training, staffing, safety, compensation, risk management, payroll and benefits functions.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	579,434	588,513	591,323	583,077	598,846
Supplies	14,832	19,866	16,177	17,777	18,277
Services & Other Charges	114,003	70,305	100,367	91,034	91,274
Transfers & Reimbursement	1,962	2,943	2,943	2,943	1,988
	710,231	681,626	710,810	694,831	710,385

Personnel Schedule

Director of Human Resources	1	1	1	1	1
Risk Manager	1	1	1	1	1
HR Coordinator	1	1	1	1	1
Training Facilitator	1	-	-	-	-
ADA Compliance Specialist	-	1	1	1	1
Personnel Tech	3	3	3	3	3
Total Full-Time	7	7	7	7	7

Insurance Risk Fund

(535-1331)

WORKERS COMPENSATION

Insurance Risk Fund

This activity accounts for city-wide workers compensation expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	120,381	120,949	135,000	135,000	120,000
Services & Other Charges	-	-	124,800	25,000	25,000
Claim Payments	(323,430)	746,120	300,000	300,000	296,500
	(203,049)	867,069	559,800	460,000	441,500

(535-1332)

EMPLOYEE BENEFIT

Insurance Risk Fund

This activity accounts for city-wide employee assistance program expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	21,327	21,109	22,000	22,000	22,000
	21,327	21,109	22,000	22,000	22,000

(535-1333)

LIABILITY & CASUALTY**Insurance Risk Fund**

This activity accounts for city-wide liability and casualty expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	300	-	-	-	-
Services & Other Charges	523,642	493,319	509,800	539,717	503,000
Claim Payments	40,687	58,620	110,000	79,000	105,000
Capital Outlay	26,633	16,375	-	-	-
	591,262	568,314	619,800	618,717	608,000

(535-1336)

LIFE INSURANCE**Insurance Risk Fund**

This activity accounts for city-wide life insurance expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	305,508	315,914	275,000	275,000	275,000
	305,508	315,914	275,000	275,000	275,000

(535-1337)

LONG-TERM DISABILITY**Insurance Risk Fund**

This activity accounts for city-wide long-term disability expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	63,140	65,346	75,000	75,000	75,000
	63,140	65,346	75,000	75,000	75,000

(535-1338)

UNEMPLOYMENT BENEFIT**Insurance Risk Fund**

This activity accounts for city-wide unemployment benefits expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	35,089	16,751	34,000	34,000	29,000
	35,089	16,751	34,000	34,000	29,000

(535-1369)

Other**Insurance Risk Fund**

This activity accounts for all other Insurance Risk Fund expenses including dues and subscriptions.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	1,988	2,232	2,200	2,182	2,182
	1,988	2,232	2,200	2,182	2,182

Health Insurance Trust Fund

(614-1311)

ADMINISTRATION

Health Insurance Trust Fund

This activity tracks administrative costs of the Health Fund including special studies, audit fees, consultants, subscriptions, dues and training expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	45,457	100,982	84,052	50,052	61,052
	45,457	100,982	84,052	50,052	61,052

OPEB Liability Trust Fund

(616-1311)

ADMINISTRATION

OPEB Liability Trust Fund

This activity tracks retiree health claim expenses.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Health Claims	338,700	359,000	302,500	-	368,800
	338,700	359,000	302,500	-	368,800

Comm Relations / Tourism

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	506,841	519,869	13,028
\$1718 increase due to prior year compensation adjustments, \$6694 increase in health care costs, \$1711 increase in deferred compensation costs based on participation, \$2905 increase due to compensation plan adjustments for FY 2012-13.			
42-SUPPLIES	29,128	26,930	(2,198)
\$1000 savings in film and processing, \$1900 savings in food, \$1628 savings in minor equipment purchases, \$3250 increase in building repairs (primarily used for gallery turnaround expense, \$620 savings in office supplies.			
43-SERVICES & OTHER CHARGES	129,910	112,077	(17,833)
\$959 savings in water costs, \$1500 increase in copier costs, \$23,296 savings in electricity, \$1600 savings in printing costs, \$1289 savings in advertising costs, \$7670 increase in skilled stage contract labor expenses, \$820 savings in dues and memberships,			
44-TRANSFERS & REIMBURSEMENT	7,358	1,902	(5,456)
\$7358 savings in computer replacement payments, \$1902 increase in google apps, microsoft office, and sharepoint maintenance.			
Hotel / Motel Tax Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	389,112	397,034	7,922
\$5626 increase in health care costs, \$2472 increase due to compensation plan adjustments, \$604 increase in prior year compensation adjustments, \$1107 savings in deferred compensation costs based on participation			
42-SUPPLIES	41,676	32,332	(9,344)
\$2000 savings in office supplies, \$7700 savings in postage costs, \$1500 savings in food, \$1500 savings in misc. other supplies, \$9907 savings in special events food, \$10,200 increase in special event supplies, \$2500 increase in special events minor equipment			
43-SERVICES & OTHER CHARGES	885,656	860,916	(24,740)
\$2550 savings in training and travel expenses, \$20000 savings in one-time web design costs, \$9376 increase in printing/marketing costs, \$10,904 increase in advertising costs, \$2705 increase in copier costs, \$70,000 savings in contractual obligation expenses (some moved to other lines as detailed here as increases), \$29,491 increase in field services rental expenses, \$3650 increase in prizes and awards, \$11,300 increase to KTA jam event.			
44-TRANSFERS & REIMBURSEMENT	-	1,570	1,570
google apps, sharepoint, microsoft office maintenance costs.			

Comm Relations / Tourism

General Fund

(101-1431)

Community Relations

General Fund

Community Relations serves as the City's public information division, developing and promoting a positive image for the City and it's service through such methods as cable programming, website, newsletters and special publications, public education programs, media relations, special events, crisis communications and other proactive marketing efforts. In FY 2007-08, the part-time Publications Specialist position was reclassified to a full-time position. This position is currently funded 70% in the Hotel/Motel Tax Fund and 30% in the General Fund.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	328,947	337,386	262,962	262,163	268,893
Supplies	24,705	2,120	5,500	5,440	3,750
Services & Other Charges	23,455	10,564	8,148	7,802	7,962
Transfers & Reimbursement	2,705	7,463	7,358	7,358	1,902
	379,812	357,533	283,968	282,763	282,507

Personnel Schedule

Director of Comm Relations & Tourism	0.68	0.68	0.68	0.68	0.68
Marketing & Events Manager	1	1	1	1	1
Arts Center Specialist	-	1	1	1	1
Senior Media Specialist	1	-	-	-	-
Media Specialist	1	1	1	1	1
Publications Specialist	0.30	0.30	0.30	0.30	0.30
Total Full-Time	3.98	3.98	3.98	3.98	3.98

(101-1451)

Special Events

General Fund

This activity accounts for special events funded through the General Fund. All special event funding is in the Hotel/Motel fund or received through donations.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	150	-	-	-	-
	150	-	-	-	-

(101-1471)

ARTS ACTIVITY CENTER

General Fund

The Arts Activity Center activity is responsible for the operations at the Arts Activity Center.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	91,392	154,450	243,879	245,035	250,976
Supplies	16,407	17,794	23,628	21,478	23,180
Services & Other Charges	12,081	66,028	121,762	101,627	104,115
	119,880	238,272	389,269	368,140	378,271

Personnel Schedule

Arts Center Manager	1	1	1	1	1
Arts Center Specialist	1	1	1	1	1
Total Full-Time	2	2	2	2	2

Hotel / Motel Tax Fund

(206-1441)

Tourism**Hotel / Motel Tax Fund**

This activity accounts for all tourism related activity in the Hotel/Motel Fund, including a partial payment to the Chamber of Commerce Marketing Center at Vista Ridge Mall and all Visitor's Bureau expenditures.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	348,324	347,839	389,112	382,676	397,034
Supplies	14,771	7,107	14,699	8,765	7,752
Services & Other Charges	293,021	301,637	301,285	299,141	282,993
Transfers & Reimbursement	-	-	-	-	1,570
	656,116	656,583	705,096	690,582	689,349

Personnel Schedule

Dir Of Comm Relations & Touris	0.32	0.32	0.32	0.32	0.32
Tourism Sales Coordinator	2	2	2	2	2
Publications Specialist	0.70	0.70	0.70	0.70	0.70
Tourism Specialist	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	5.02	5.02	5.02	5.02	5.02

(206-1451)

Special Events**Hotel / Motel Tax Fund**

This activity accounts for special events funded through the Hotel/Motel tax, including Holiday at the Hall, and the Summer Music Series.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	11,768	13,954	21,277	21,277	24,580
Services & Other Charges	281,268	308,415	373,493	373,493	361,490
Capital Outlay	-	14,960	-	-	-
	293,036	337,329	394,770	394,770	386,070

(206-1461)

Arts**Hotel / Motel Tax Fund**

This activity accounts for funding provided to the Arts Council.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	154,831	154,831	154,831	154,831	154,831
	154,831	154,831	154,831	154,831	154,831

(206-1471)

ARTS ACTIVITY CENTER**Hotel / Motel Tax Fund**

This activity accounts for printing, advertising, and electricity costs related to arts performances at the Arts Activity Center.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	484	-	154	-
Supplies	-	5,560	5,700	5,700	-
Services & Other Charges	-	59,174	56,047	59,621	61,602
	-	65,217	61,747	65,475	61,602

Recreation Activity Fund

(210-1471)

ARTS ACTIVITY CENTER**Recreation Activity Fund**

This activity accounts for Arts class supplies for classes held at the MCL Grand.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	1,400	-	2,000
	-	-	1,400	-	2,000

Community Activities

(220-1451)

Special Events**Community Activities**

This activity accounts for expenses related to donations/sponsorships and special event revenue for Special Events such as Western Week entertainment.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	-	16	1,700
Services & Other Charges	-	-	120,569	145,569	214,000
	-	-	120,569	145,585	215,700

(220-1471)

ARTS ACTIVITY CENTER**Community Activities**

This activity accounts for expenses related to donations/sponsorships and revenue earned by the MCL Grand (other than the \$50,000 budgeted in the General Fund) such as advertising and janitorial services.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	20,000	23,307
Supplies	-	-	23,212	2,595	2,000
Services & Other Charges	-	-	156,471	130,876	118,900
Capital Outlay	-	-	-	12,905	-
	-	-	179,683	166,376	144,207

Economic Develop/Planning

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	539,536	548,638	9,102
\$3,278 increase due to compensation plan adjustments; \$6,729 increase in health care costs.			
42-SUPPLIES	9,300	5,236	(4,064)
\$500 reduction in office supplies; \$100 reduction in postage; \$700 reduction in food costs; \$200 reduction in funding for uniforms; \$2,500 reduction in other operations supplies accounts for first time homebuyers program; \$64 reduction in employee education materials			
43-SERVICES & OTHER CHARGES	38,326	38,666	340
\$1,000 increase for Economic Development software and support; \$400 reduction in printing; \$250 reduction in mileage reimbursement.			
44-TRANSFERS & REIMBURSEMENT	45,796	29,960	(15,836)
\$17,886 reduction in other reimbursement due to the Needs Assessment Project being a one-time project; \$888 increase for Microsoft Office; \$770 increase for Share Point; \$392 increase for Google Apps			

Grant Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	163,172	173,058	9,886
\$1,121 increase in full time salary due to compensation plan; \$1,070 reduction in part time salary for Grants Intern; \$10,000 increase for partial funding for Planning Intern; \$722 increase in health insurance cost based on increased employer contribution.			
42-SUPPLIES	1,182	2,430	1,248
\$180 increase in food account for lunches related to hosting agency meetings and advisory committee presentation meetings; \$1,100 increase to minor equipment accounts to purchase laptops and computer software			
43-SERVICES & OTHER CHARGES	46,191	316,233	270,042
\$5,000 increase in travel/training for attendance at the Brownfields National Conference and to continue local and regional training; \$1,300 increase in subscription account for subscription to online grant research site for CDBG related programs; \$293,302 increase for Environmental Assessment Services (remaining funds from current year grant); \$1,920 reduction for audit service costs; \$30,770 reduction in consultant/advisory fees account based on removal of all funding in line item			
44-TRANSFERS & REIMBURSEMENT	-	1,422	1,422
\$280 increase for Microsoft Office; \$592 increase for Share Point; \$550 increase for Google Apps			

45-BLOCK GRANTS	569,807	454,175	(115,632)
Reductions to block grants funding include \$230,418 due to new allocations (last years amount also included carry over funding); \$13,731 reduction to First Time Homebuyers; \$59,135 reduction to House Rehabilitation; \$14,248 reduction to Day Stay Adult Facility; \$550 reduction to Day Stay for Adults; Increases to block grants funding include \$50 increase to CCA Adult Health; \$250 increase to Denton County Child Advocacy; \$199,000 increase to Public Works Streets; \$100 increase to SPAN Meals; \$2,500 to Texas Workforce Commission; \$350 increase to CASA Case Worker; \$150 increase to AIDS Services of North Texas; \$50 increase to Friends of the Family			

Economic Develop/Planning

General Fund

(101-1531)

ECONOMIC DEVELOPMENT

General Fund

This activity is responsible for preparing information for prospective business relocations, providing related economic and fiscal impact analyses, developing strategies for local business retention and establishing a network with local developers to ensure a proactive stance in the City's economic development effort. This activity was previously in the Administration Department 101-0321.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	275,065	244,466	240,337	234,095	244,532
Supplies	4,964	4,453	4,000	2,750	2,400
Services & Other Charges	34,689	69,641	32,393	42,648	32,728
Transfers & Reimbursement	-	-	-	-	2,050
	314,718	318,559	276,730	279,493	281,710

Personnel Schedule

Economic Development Director	1	1	1	1	1
Business Development Coordinator	1	-	-	-	-
Economic Development Specialist	-	1	1	1	1
Total Full-Time	2	2	2	2	2

(101-1541)

PLANNING

General Fund

Planning inventories and interprets land use and zoning regulations and reviews plats and plans. Coordination is provided between public needs and private rights using zoning to implement land use regulation after public hearings. The division also oversees grant administration for the Community Development Block Grant Program. This activity was previously in the Community Development Department (101-1121).

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	252,553	241,715	299,199	297,273	304,106
Supplies	1,293	1,619	5,300	6,100	2,836
Services & Other Charges	2,896	3,228	5,933	5,933	5,938
Transfers & Reimbursement	29,794	23,575	45,796	45,796	27,910
	286,536	270,137	356,228	355,102	340,790

Personnel Schedule

Planning Administrator	1	1	1	1	1
Senior Planner	1	1	1	1	1
Planner	1	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	4	4	4	4	4

Grant Fund

(280-1511)

CDBG MATCH FROM GEN. FUND

GRANTS - CDBG

This activity represents the City's contribution for non-reimbursable activities and shared cost requirements. This amount is transferred from the General Fund (101-1121-419.44-31). This transfer was previously accounted for in 280-1111.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	20,597	18,287	17,885	17,861	18,359
Supplies	527	438	232	232	180
Services & Other Charges	11,289	5,653	42,073	42,073	9,383
Total	32,413	24,378	60,190	60,166	27,922

Personnel Schedule

Grants Coordinator	0.10	0.10	0.10	0.10	0.10
Program Specialist	0.10	0.10	0.10	0.10	0.10
Total Full-Time	0.20	0.20	0.20	0.20	0.20

(280-1521)

CDBG GRANT ADMINISTRATION

GRANTS - CDBG

This activity represents administrative expenses of the Community Development Block Grant Program. This activity was previously in 280-1121.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	106,897	115,628	104,834	98,512	97,733
Supplies	987	931	950	875	1,150
Services & Other Charges	4,443	10,265	3,893	17,568	11,300
Transfers & Reimbursement	1,335	-	-	-	1,422
Total	113,662	126,824	109,677	116,955	111,605

Personnel Schedule

Grants Coordinator	0.75	0.75	0.75	0.75	0.75
Program Specialist	0.75	0.75	0.75	0.75	0.75
Total Full-Time	1.50	1.50	1.50	1.50	1.50

Administrative Intern	0.50	0.50	0.50	0.50	0.50
Total Part-Time	0.50	0.50	0.50	0.50	0.50

(280-1522)

CDBG PROJECTS

GRANTS - CDBG

This activity represents the annual entitlement of the Community Development Block Grant Program. Project funds have been separated to accommodate multiple program year awards. This activity was previously in 280-1122.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Block Grants	253,798	323,340	569,807	1,139,124	454,175
Total	253,798	323,340	569,807	1,139,124	454,175

Personnel Schedule

Grants Coordinator	0.15	0.15	0.15	0.15	0.15
Grants Specialist	0.15	0.15	0.15	0.15	0.15
Total Full-Time	0.30	0.30	0.30	0.30	0.30

(280-1523)

1ST TIME HOMEBUYERS GRANT**GRANTS - CDBG**

This activity tracks staff expenses related to the Homebuyer program. This activity was previously in 280-1123.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	16,578	17,094	17,711	20,256	21,353
Services & Other Charges	135	135	135	135	158
	16,713	17,229	17,846	20,391	21,511

(280-1524)

HOUSING REHABILITATION**GRANTS - CDBG**

This activity accounts for CDBG funding related to housing rehabilitation.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	5,116	22,742	22,992	23,413
Services & Other Charges	-	-	90	90	90
	-	5,116	22,832	23,082	23,503

(298-1500)

EPA-HAZARDOUS MATERIALS**GRANT FUND**

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	5,000	6,100
	-	-	-	5,000	6,100

(298-1551)

EPA-PETROLEUM ASSESSMENT**GRANT FUND**

This activity accounts for a grant for brownfield redevelopment. This was previously funded in 296-1531.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	-	-	-	5,000	6,100
Supplies	-	-	-	400	550
Special Services Other	4,698	48,817	-	132,108	130,858
	4,698	48,817	-	137,508	137,508

(298-1552)

EPA-HAZARDOUS MATERIALS**GRANT FUND**

This activity accounts for a grant for brownfield redevelopment. This was previously funded in 296-1531.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	-	-	-	400	550
Special Services Other	1,945	17,984	-	165,694	164,444
	1,945	17,984	-	166,094	164,994

(298-1594)

ACCRA**GRANT FUND**

This funding accounts for American Reinvestment and Revitalization dollars for CDBG.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Special Services Other	-	7,120	-	36,593	-
Block Grants	79	107,851	-	-	-
	79	114,971	-	36,593	-

Waters Ridge PID Fund

(217-1531)

ECONOMIC DEVELOPMENT**Waters Ridge PID Fund**

This activity accounts for administrative and mowing costs related to Waters Ridge PID.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	1,700	3,020	-	-	-
Transfers & Reimbursement	1,560	1,560	-	-	-
	3,260	4,580	-	-	-

Community Activities

(220-1531)

ECONOMIC DEVELOPMENT**Community Activities**

This activity accounts for economic development agreement donations provided for economic development activity.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	-	-	30,000	30,000	-
	-	-	30,000	30,000	-

INFORMATION TECHNOLOGY

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	1,546,479	1,585,236	38,757
\$16,362 increase in full time salary due to compensation plan; \$576 increase in longevity; \$17,920 increase in health insurance due to increased employer contribution; \$108 increase in life insurance; \$120 increase in medicare; \$41 increase in disability insurance; \$533 increase in deferred compensation; \$3,097 increase in TMRS			
42-SUPPLIES	6,400	4,400	(2,000)
\$2,000 reduction in office supplies based on usage history			
43-SERVICES & OTHER CHARGES	392,365	376,896	(15,469)
\$34,880 increase in instrument/apparatus maintenance for costs associated with fiber expansion, Financial Technology Refresh Sunguard Onesolution for HR and Finance and miscellaneous software/applications; \$4,421 increase in special services for cost associated with services for maps, cabling, plotting and aerial photos; \$6,955 reduction in consultant/advisory fees for Network Professional Services Software; \$3,798 reduction in software/retainer for STW Utility Billing Annual Support; \$595 reduction in telephone costs; \$43,422 reduction in other outside leases account for #1058 fiber expansion and miscellaneous support and administration fees			
44-TRANSFERS & REIMBURSEMENT	76,133	5,688	(70,445)
\$76,133 reduction due to removal of the computer replacement server schedule; \$100 increase for cameras; \$1,299 increase for Microsoft Office; \$3,113 increase for Share Point; \$1,176 increase for Google Apps			

CRIME CONT/PREV DISTRICT	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41- PERSONAL SERVICES	-	71,561	71,561
\$71,561 for personnel related expenses related to one full time Public Safety System Support Specialist			

Court Technology Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
44-TRANSFERS & REIMBURSEMENT	40,000	40,000	-
No change in level of expenditure.			

Information Technology

General Fund

(101-1821)

ADMINISTRATION

General Fund

Administration proactively identifies, defines and coordinates information technology systems to enhance business operations and assists departmental personnel in utilizing the full capability of the various software products.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	1,106,041	1,175,512	1,546,479	1,550,642	1,585,236
Supplies	6,375	8,716	6,400	6,400	4,400
Services & Other Charges	358,682	335,321	392,365	398,404	376,896
Transfers & Reimbursement	75,186	92,729	76,133	76,133	5,688
	1,546,284	1,612,279	2,021,377	2,031,579	1,972,220

Personnel Schedule

Director of ITS	1	1	1	1	1
Technology Services Manager	1	1	1	1	1
Technology Project Manager	1	1	1	1	1
Technology Application Spec.	-	1	1	1	1
Security Administrator	1	1	1	1	1
System Support Specialist	1	2	2	2	2
Web Specialist	1	-	-	-	-
Systems Engineer	2	2	2	2	2
Database Administrator	1	-	-	-	-
Network Engineer	1	2	2	2	2
Systems Administrator	1	1	1	1	1
GIS Analyst	-	1	1	1	1
GIS Technician	-	1	1	1	1
Technical Support Coordinator	-	1	1	1	1
Secretary	1	1	1	1	1
Total Full-Time	12	16	16	16	16
Administrative Intern II	2	2	2	2	2
Total Part-Time	2	2	2	2	2

(101-1841)

Geographical Information Systems (GIS)

General Fund

This activity accounted for expenses related to creating and maintaining Geographic Information Services for the City including developing spatial data and applications that will allow departments, employees and citizens to access location based information. This activity was moved to 1821 (Administration) for FY 2011-12.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	254,037	261,523	-	-	-
Supplies	2,124	1,822	-	-	-
Services & Other Charges	48,686	51,853	-	-	-
	304,846	315,198	-	-	-

Personnel Schedule

GIS Administrator	1	-	-	-	-
GIS Analyst	1	-	-	-	-
GIS Technician	1	-	-	-	-
Total Full-Time	3	-	-	-	-
GIS Intern	0.50	-	-	-	-
Total Part-Time	0.50	-	-	-	-

CRIME CONT/PREV DISTRICT

(215-1821)

CRIME CONT/PREV DISTRICT

In this fund, ITS proactively identifies, defines and coordinates information technology systems to enhance police operations and assists the police department in utilizing the full capacity of the various software products.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
	-	-	-	34,671	71,561
	-	-	-	34,671	71,561

Personnel Schedule

System Support Specialist	-	-	-	1	1
Total Full-Time	-	-	-	1	1

Municipal Court Technology Fund

(229-1821)

ADMINISTRATION

Municipal Court Technology Fund

This activity accounts for expenses related to ITS interns that perform work on Municipal Court technology systems. In FY 09-10 this process was changed from tracking specific expenses to performing a reimbursement to the General Fund for all ITS time spent on Court technology systems.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Transfers & Reimbursement	40,000	40,000	40,000	40,000	40,000
	40,000	40,000	40,000	40,000	40,000

Municipal Court

General Fund	2011-2012 Budget	2012-2013 Proposed	Prop-Budget
41-PERSONAL SERVICES	819,410	817,780	(1,630)
\$13,793 savings due to employee turnover, \$13,440 increase in health care costs, \$4,261 savings in deferred compensation due to participation, \$2984 increase due to compensation plan adjustments.			
42-SUPPLIES	14,300	14,300	-
No change in expenditure level.			
43-SERVICES & OTHER CHARGES	54,759	47,798	(6,961)
Savings in credit card fees due to new agreement.			

Municipal Court

General Fund

(101-2271)

COURT OPERATIONS

General Fund

The operations division processes all cases, fees and paperwork for the Court.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	583,977	570,936	615,560	615,603	611,631
Supplies	11,715	13,710	14,300	13,300	14,300
Services & Other Charges	20,020	45,528	52,774	52,213	45,813
	615,712	630,173	682,634	681,116	671,744

Personnel Schedule

Court Operations Manager	1	1	1	1	1
Senior Deputy Court Clerk	2	-	-	-	-
Court Supervisor	-	1	1	1	1
Deputy Court Clerk	6	7	7	7	7
Clerk Typist	2	2	2	2	2
Total Full-Time	11	11	11	11	11
PT Clerk Typist	1	1	1	1	1
Total Part-Time	1	1	1	1	1

(101-2272)

Teen Court

General Fund

The Teen Court provides a voluntary alternative to juvenile defendants in cases involving selected Class C non-traffic offenses. In FY2007-08, the city implemented a Juvenile Case Manager fee to assist with administration of the juvenile case management function. The Teen Court Coordinator position was upgraded to a full-time position which is funded in the Juvenile Case Manager Fund (228-2272).

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Supplies	1,809	1,111	-	-	-
Services & Other Charges	457	1,024	-	-	-
	2,266	2,135	-	-	-

(101-2274)

JUDICIAL SERVICES

General Fund

This activity provides adjudicative services to the Lewisville Municipal Court of Record that are fair, impartial and expeditious for all defendants charged with offenses filed in the Municipal Court and provides magistrative services for all persons arrested or taken into custody by the Lewisville Police Department.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	194,549	194,787	203,850	203,475	206,149
Services & Other Charges	3,245	2,545	1,985	1,985	1,985
	197,794	197,333	205,835	205,460	208,134

Personnel Schedule

Municipal Judge	1	1	1	1	1
Total Full-Time	1	1	1	1	1
Alternate Municipal Judge	0.28	0.28	0.28	0.28	0.28
Total Part-Time	0.28	0.28	0.28	0.28	0.28

Municipal Court Security Fund

(219-2271)

Training - Court Operations**Municipal Court Security Fund**

This activity provides funding for municipal court training.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Services & Other Charges	432	21,235	26,100	25,300	26,100
	432	21,235	26,100	25,300	26,100

(219-2273)

Training - Warrant Officers**Municipal Court Security Fund**

This activity provides funding for bailiff/security services.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	33,066	-	-	-	-
Transfers & Reimbursement	50,901	38,901	33,513	33,513	33,513
	83,967	38,901	33,513	33,513	33,513

Juvenile Case Manager Fund

(228-2272)

Juvenile Case Mgmt**Juvenile Case Manager Fund**

This activity was created in FY 2007-08 and utilizes specific fees attached to fines to pay for expenses related to juvenile case management. A full time Juvenile Case Manager position is funded here.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	54,178	55,330	57,826	57,712	59,609
Supplies	-	-	1,850	1,300	1,850
Services & Other Charges	578	645	1,735	2,370	1,685
Transfers & Reimbursement	-	25,000	17,438	17,438	17,438
	54,756	80,976	78,849	78,820	80,582

Personnel Schedule

Juvenile Case Coordinator	1	1	1	1	1
Total Full-Time	1	1	1	1	1

Municipal Court Technology Fund

(229-2271)

COURT OPERATIONS

Municipal Court Technology Fund

This activity accounts for on-going expenses related to Court technology.

	2009-2010 Actual	2010-2011 Actual	2011-2012 Budget	2011-2012 Revised	2012-2013 Proposed
Personal Services	20,252	20,374	19,000	19,000	-
Supplies	3,275	6,901	4,000	4,000	4,000
Services & Other Charges	16,400	17,760	33,967	33,967	34,000
Transfers & Reimbursement	-	3,283	1,700	1,700	4,320
Capital Outlay	-	13,916	-	-	-
	39,927	62,234	58,667	58,667	42,320